



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/26

Specialist, Stakeholder Consultation

Job ID oJqxlfwL-13051-2621

Web Address

<https://careers.indigenous.link/viewjob?jobname=oJqxlfwL-13051-2621>

Company EPCOR

Location Edmonton, Alberta

Date Posted From: 2022-11-10 To: 2050-01-01

Job Type: Full-time Category: Utilities

Description

Highlights of the job

We are hiring a full-time permanent Specialist position working out of Edmonton, AB. As the Specialist, Stakeholder Consultation, you develop and execute strategic approaches to public consultation for a wide range of regulated and non-regulated Distribution and Transmission projects. You directly contribute to EPCOR's reputation in the communities we serve and involves direct engagement with members of the public, government, and utility regulators. This position may be eligible for EPCOR's hybrid work program! What you'd be responsible for

Developing and executing strategic consultation plans that signal your expertise and knowledge of best practices related to stakeholder engagement. Ensuring all consultation work meets regulatory requirements and project timelines, and that stakeholder issues are addressed effectively, respectfully and in a timely manner. Working alongside project teams to build awareness of project impacts and to represent consultation and customers/stakeholders. Developing, organizing and executing all phases of consultation plans for each project (notification, stakeholder consultations, open houses, meetings, addressing of individual stakeholder issues, responding to stakeholder inquiries, creating and updating project webpages, stakeholder tracking and database management, prepare reporting for regulatory applications). Identifying the necessary budget requirements for the provision of appropriate level of public consultation for each project. This includes managing project cost allocation. Conveying technical project material in plain language and in formats suitable to your audiences, such as project notifications, key messages, web content and briefing notes. Working cross-functionally to manage the design, print and mailing functions for all project materials. Writing consultation sections of facility applications and letters of enquiry, drafting responses to stakeholder and regulator information requests and providing support to project team during public hearings. Directly engaging with stakeholders to respond and to mitigate concerns, applying the appropriate de-escalation techniques, where necessary. Meticulously tracking stakeholder consultation information in the stakeholder tracking system. Delivering optimal results against appropriate quantifiable performance metrics. Building strong, collaborative working relationships with internal clients, as well as other consultation professionals with whom you'll coordinate for consistency and for continuous improvement.

What's required to be successful

Degree from a recognized post-secondary institution in one of the following fields: Business, Communications, Social Sciences, or a field related to public consultation

Ability to manage large projects with extended timelines and to work independently to fulfill consultation requirements

Strong communications skills, with proven ability to deliver clear, effective products for varied audiences, including through digital mediums

Experience with one-on-one stakeholder consultations, including data collection and management

Experience in using stakeholder tracking systems or customer relationship management software is an asset

AP2 Certification is preferred

Understanding of the regulatory process and utility sector

Experience with Indigenous engagement would be considered an asset

Intermediate skill level in Microsoft Office (Word, Excel and Power Point) and Adobe

Experience in managing design, printing and mail/distribution contractors

Takes ownership and initiative

Focuses on continuous improvement

As our best candidate, you understand that listening is critical to effective engagement, and your writing skills see you transform technical information into easy-to-understand content. Your strong presentation and interpersonal skills allow you to work with colleagues at all levels of the organization and with the public. You comfortably deal with ambiguity, can work independently, and thrive when working under pressure.

Other important facts about this job

Jurisdiction: PRO

Hours of work: 80 hours biweekly

Application deadline: January 26, 2023

EPCOR Employees: Please ensure that you are using your "@epcor.com" email address.

Learn more about Working at EPCOR!

Follow us on LinkedIn, Twitter, Glassdoor or Facebook!

#LI-TA2

Please note the following information:

A requirement of working for EPCOR is that you are at least 18 years of age and legally entitled to work in Canada. (A copy of a valid work permit may be required.)

If you are considered for the position, clearance on all applicable background checks (which may include criminal, identity, educational, and/or credit) and professional reference checks is required. Some EPCOR positions require an enhanced level of background assessment, which is dictated by law. These positions require advanced criminal record checks that must also be conducted from time to time after commencement of employment.

A technical/practical assessment may be administered during the selection process and this exercise will be used as a part of the selection criterion.

To meet the physical demands required of some positions, candidates must be in good physical condition and willing to work in all weather conditions. Clearance on pre-placement medical and drug and alcohol testing may be required.

For more information, visit EPCOR for Specialist, Stakeholder Consultation