



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

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## Project Manager

<b>Job ID</b>	<b>oGpLsfw2-14445-8661</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=oGpLsfw2-14445-8661">https://careers.indigenous.link/viewjob?jobname=oGpLsfw2-14445-8661</a>	
<b>Company</b>	EPCOR	
<b>Location</b>	Edmonton, Alberta	
<b>Date Posted</b>	From: 2024-04-09	To: 2050-01-01
<b>Job</b>	Type: Full-time	Category: Utilities

### Description

Highlights of the job, EPCOR's Water Services group is hiring a FT Permanent project Manager to join the Project Manager Team working from our Rossdale Water Treatment Plant (WTP) in Edmonton, AB. We are accepting applications from both Internal EPCOR employees and External candidates at this time. In the Project Manager role you will be accountable for managing the delivery of multiple small to large sized capital projects and programs of moderate complexity, from inception through execution and handover to Operations, applying sound engineering and project management principles and practices, leadership and interpersonal skills and by acquiring external and internal resources. This includes ensuring accurate and timely delivery of project plans, liaising with impacted stakeholders, managing the quality of works implemented, obtaining accurate cost estimates, adhering to approved budgets, managing safety and environmental aspects, scheduling of all design and construction project activities and achieving the required outcomes with typical time spans ranging from 3 months to 2 years. Additionally you are also accountable for managing inspector and coordinator staff as well as NAIT Coop students. What you'd be responsible for, The Project Manager is accountable to the Senior Manager, Linear Projects, and operates within the context and prescribed limits established by the Senior Manager, Projects. The main accountabilities of the Project Manager role will include, but are not limited to: Developing the procurement strategy for the delivery of projects that is aligned with the Water Services' strategic plan. Ensuring the delivery strategy considers risk, stakeholders and the broader business and regulatory environment. Developing the project management plan including other key management plans (scope, cost, time, risk, human resources, quality, communication, stakeholder, financial, safety, environmental and integration). Using best practices in project management and project execution strategies to manage the delivery of capital projects for EPCOR infrastructure. Implementing project management plans. Safely delivering projects and programs on time, on scope and on budget with set quality standard. Managing a diverse project team to achieve project objectives. The project team may include external (consultants, construction contractors) and internal (design engineers & technologists, construction managers, surveyors, inspectors and construction supervisors) resources. Monitoring and controlling the delivery of capital projects against appropriate performance metrics. Regularly monitoring, measuring and reporting metrics (e.g. safety, cost, schedule, scope and quality).

performance).  
• Making timely adjustments using sound project management principles to ensure overall targets are achieved or exceeded. Responsible to effectively setup and manage multiple projects from inception to completion. Working with SCM stakeholders to implement procurement strategy and performing procurement activities in alignment with EPCORs policies, procedures and values. These include preparing request for proposal / qualification documents, preparing construction tenders / contract documents, evaluating proposals and bids and recommending award. Identifying the necessary budget requirements for implementation of projects including engineering design and construction. Assisting with the development, implementation and review of project management processes and improvements to ensure compliance to policies, standards and regulatory requirements, mitigation of risks and continuous improvement. Executing project activities. These include administering contract for consultant and contractors, providing and coordinating input for design and construction from stakeholders, assessing and processing progress claims, chairing project meetings and completing project close outs. Ensuring safety and environmental aspects are integrated in design and construction. Conducting periodic site visits and performing site safety audits / inspections / observations, resolving issues and developing key decisions by applying technical knowledge, negotiating skills and project management principles; reviewing and accepting project deliverables and ensuring that risks are addressed from an overall corporate perspective. Collaborating with PMO for capital portfolio (Estimating, Forecasting, Scheduling, Risk Management, processes and procedures, etc.). Evaluating and assessing contractor's ability to assume Prime Contractor responsibilities for a project and assigning Prime and release Prime if necessary. Ensuring all Prime Contractor responsibilities are met if EPCOR is to retain Prime. Ensuring EPCOR contractor management and HSE policies and procedures are communicated, monitored, executed and supported through the planning and execution of work. Managing and ensuring the mitigation of Project Management risks by ensuring the development, implementation and review of appropriate control mechanisms. Adhering to Integrated Management Systems (IMS) where applicable and assisting with necessary audits and other improvements as required.

• What's required to be successful  
• Qualifications, experience and behaviours you have are:  
• Completion of a Bachelor's degree in Engineering - OR - Completion of an Engineering Technology diploma from a recognized educational institute. Financial and management related education is an asset.

Registered as a Professional Engineer (P.Eng.) with APEGA - OR - C.E.T. designation with ASET. If not registered with APEGA / ASET must be within 6 months of being hired.

Project management training with Project Management Professional (PMP) designation would be considered an asset. Experience that includes: 5+ years demonstrating a progressively responsible path in engineering design and construction project management as a P.Eng. 7+ years if you are a C.E.T. Managing multiple small to large sized, moderately complex water and wastewater infrastructure projects that includes a leadership and decision-making capacity, overseeing project teams with some supervision and guidance.

Knowledge that includes: engineering design and construction of water and wastewater treatment, distribution, transmission and collection systems. best practices in project management and delivery processes at all project phases from initiation to close-out. project controls and document management tools and processes.

Well-developed ability to: Analyze complex technical information and make timely, well-rationalized

decisions. Deliver results, plan and organize work and people, develop and meet schedule, develop budgets and meet quality requirements. Learn and use software and technology as required, to effectively deliver projects and complete necessary reporting. Develop longer-term (5-year) plans that are followed by the company through planning of capital projects (e.g. structural integrity and critical asset management). Apply strong interpersonal and communication skills and leverage networks to influence, persuade, negotiate and facilitate discussions to make decisions, align interests, build relationships and resolve issues.

• In this role to be fully successful a number of behavioural skills are necessary to effectively interact with a variety of people (stakeholders, technical staff, union and non-union employees and external contractors/consultants) for whom you do may not have direct authority over. Although you may not always having direct authority, you need to have the ability to form successful teams and an environment where the team willingly works towards the project goals. You enjoy seeking opportunities to enhance personal effectiveness in both the technical and project management functions and operational understanding. You are one who keeps up with the progress in the industry and related technology all combined with excellent planning and organizing skills - knowing status of work and making adjustments regularly, addressing issues promptly. • Other important facts about this job • This is a professional level position that typically works Monday to Friday (40 hours per week). For our current EPCOR Employees please ensure that you are using your "@epcor.com" email address on your resume. • Learn more about Working at EPCOR! Follow us on LinkedIn, X, Glassdoor or Facebook! • #LI-TA1 • Please note the following information: • A requirement of working for EPCOR is that you are at least 18 years of age, successfully attained a high school diploma (GED, or equivalent level of secondary education) and legally entitled to work in Canada. (A copy of a valid work permit may be required.) If you are considered for the position, clearance on all applicable background checks (which may include criminal, identity, educational, and/or credit) and professional reference checks is required. Some EPCOR positions require an enhanced level of background assessment, which is dictated by law. These positions require advanced criminal record checks that must also be conducted from time to time after commencement of employment. A technical/practical assessment may be administered during the selection process and this exercise will be used as a part of the selection criterion. To meet the physical demands required of some positions, candidates must be in good physical condition and willing to work in all weather conditions. Clearance on pre-placement medical and drug and alcohol testing may be required.

For more information, visit EPCOR for Project Manager