Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
Toll Free Fax: (877) 825-7564
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Keewatin, ON P0X 1C0

Job Board Posting

Careers.Indigenous.Link

Date Printed: 2024/04/25

Post Office Assistant / Adjoint Du Bureau De Poste

Job ID	**FE-B8-08-DA-73-00**	
Web Address		
https://careers.indigenous.link/viewjob?jobname=FE-B8-08-DA-73-00		
Company	Canada Post / Postes Canada	
Location	Lynn Lake, Manitoba	
Date Posted	From: 2019-01-14	To: 2019-02-13
Job	Type: Full-time	Category: Service Sector
Languages	English / Anglais	

Description

Post Office Assistant (temporary, on-call)
Work in retail mail operations ... in Lynn Lake, MB
These temporary on-call positions, with potential for permanent employment, are a great opportunity for flexible individuals to learn about the business of mail operations and the great jobs available at Canada Post. We offer competitive pay ($16.71 per hour) and on-the-job training to get you up to speed.
Using a customer-focused approach in providing counter services to customers, you will:
â€¢ sell postal products and services to the business community and the public
â€¢ sort, distribute and process mail
â€¢ provide information and forms to customers
â€¢ resolve delivery and service problems thoroughly and quickly
Ready to explore your career potential Canada Post has two (2) temporary, on-call opportunities for Post Office Assistants in Lynn Lake, Manitoba.
Job requirements (education and work experience):
â€¢ high school diploma or provincial equivalency and/or experience in business administration
â€¢ training and/or experience interacting with the public in a retail and/or service environment, including sales and cash transactions
â€¢ understanding of accounting systems
â€¢ ability to lift mail containers weighing up to 22.7 kg (50 lb), and stand for extended periods of time
â€¢ flexibility to be available for temporary, on-call work
â€¢ proficiency in English
FIND OUT MORE AND APPLY TODAY
To apply for this job (Job ID J0119-0597) via the Canada Post Careers website, please click on the URL below:
https://bit.ly/2SS6D81
Canada Post is committed to employment equity and encourages applications from women, Aboriginal people, persons with disabilities and visible minorities.

If you are contacted by Canada Post regarding a job opportunity or testing, please advise if you require accommodation.

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Adjoint du bureau de poste â€“ temporaire sur appel

Travaillez dans les ventes postales au dÃ©tailâ€¦ Ã Lynn Lake (Manitoba)

Ces postes temporaires sur appel, avec la possibilitÃ© de permanence, reprÃ©sentent une superbe occasion d'en apprendre davantage au sujet des activitÃ©s liÃ©es aux opÃ©rations postales et en ce qui concerne les excellents emplois proposÃ©s par Postes Canada. Nous offrons un salaire concurrentiel (16,71 $ lâ€™heure) et de la formation pour vous prÃ©parer Ã assumer le rÃ´le.

En utilisant une approche axÃ©e sur la clientÃ¨le afin de fournir des services au comptoir, vous devrez notamment :

â€¢ vendre des produits et services postaux au public et aux entreprises de la communautÃ©

â€¢ trier, distribuer et traiter le courrier

â€¢ fournir de lâ€™information et des formulaires aux clients

â€¢ rÃ©soudre avec rigueur et cÃ©lÃ©ritÃ© les problÃ¨mes liÃ©s Ã la livraison et aux services

Vous Ãªtes prÃªt Ã explorer votre potentiel de carriÃ¨re

Postes Canada offre deux (2) postes temporaires sur appel pour des adjoints au sein du Bureau de poste de Lynn Lake, au Manitoba.

Exigences de lâ€™emploi (formation et expÃ©rience de travail) :

â€¢ diplÃ´me dâ€™Ã©tudes secondaires ou son Ã©quivalent provincial et/ou expÃ©rience en administration des affaires

â€¢ formation et/ou expÃ©rience en service Ã la clientÃ¨le dans un environnement de dÃ©tail ou de service, incluant des ventes et des transactions au comptant

â€¢ comprÃ©hension des systÃ¨mes de comptabilitÃ©

â€¢ capacitÃ© de soulever des contenants pouvant peser jusquâ€™Ã 22,7 kg (50 livres), et de demeurer debout pendant de longues pÃ©riodes

â€¢ disponibilitÃ© pour du travail temporaire et sur appel

â€¢ maitrise de lâ€™anglais

RENSEIGNEZ-VOUS DAVANTAGE ET POSTULEZ AUJOURDâ€™HUI-MÃŠME

Pour poser votre candidature Ã lâ€™un de ces postes (no de poste J0119-0597) sur le site carriÃ¨res de Postes Canada, veuillez cliquer sur lâ€™URL suivante :

https://bit.ly/2H5CuQT

Postes Canada souscrit au principe de lâ€™Ã©quitÃ© en matiÃ¨re dâ€™emploi et invite les femmes, les Autochtones, les personnes handicapÃ©es et les minoritÃ©s visibles Ã poser leur candidature. Le genre masculin sert uniquement Ã allÃ©ger le texte et dÃ©signe tant les femmes que les hommes.

Si Postes Canada communique avec vous au sujet dâ€™une possibilitÃ© dâ€™emploi ou dâ€™une mise Ã lâ€™essai, nous vous prions de mentionner si vous avez besoin de mesures dâ€™adaptation.

How to Apply

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-
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