



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/30

Purchasing Clerks Supervisor

Job ID FA-91-B0-E1-09-F6

Web Address

<https://careers.indigenous.link/viewjob?jobname=FA-91-B0-E1-09-F6>

Company Home's Pro Building Materials

Location Edmonton, Alberta

Date Posted From: 2021-03-16 To: 2021-09-12

Job Type: Full-time Category: Supply Chain and Purchasing

Job Start Date As soon as possible

Job Salary \$28.85 To \$29.50 / Hour

Languages English

Description

Location

8762 51 Avenue Northwest, Edmonton, AB T6E 5E8

Ability to Supervise

1 to 2 people

Security and Safety

Criminal record check

Business Equipment and Computer Applications

MS Excel, MS Outlook, MS Word, MS Access, MS PowerPoint, MS Windows

Workers Supervised

Purchasing and inventory clerks

Experience

7 months to less than 1 year

Education Requirements

Secondary (high) school graduation certificate

Essential Skills

Establish work schedules and procedures, Co-ordinate activities with other work units or departments, Prepare and submit reports, Ensure smooth operation of computer equipment and machinery, Arrange for maintenance and repair work, Resolve work related problems, Recruit and hire staff, Train workers in duties and policies, Arrange training for staff, Conduct performance reviews, Requisition or order materials, equipment and supplies, Co-ordinate, assign and review work, Plan, organize and oversee operational logistics of the organization

How to Apply

By email

info@homespros.ca

Job Board Posting



NewCanadianWorker

A Fresh Start for New Arrivals

Date Printed: 2024/04/30

Purchasing Clerks Supervisor

Job ID	B2CE4B294D6E4	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=B2CE4B294D6E4	
Company	Home's Pro Building Materials	
Location	Edmonton, Alberta	
Date Posted	From: 2021-03-16	To: 2021-09-12
Job	Type: Full-time	Category: Supply Chain and
Purchasing		
Job Start Date	As soon as possible	
Job Salary	\$28.85 To \$29.50 / Hour	
Languages	English	

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Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/04/30

Purchasing Clerks Supervisor

Job ID	E4370B9C31F11	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=E4370B9C31F11	
Company	Home's Pro Building Materials	
Location	Edmonton, Alberta	
Date Posted	From: 2021-03-16	To: 2021-09-12
Job	Type: Full-time	Category: Supply Chain and
Purchasing		
Job Start Date	As soon as possible	
Job Salary	\$28.85 To \$29.50 / Hour	
Languages	English	

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