



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/02

Program Manager, Business & Management (TERM)

Job ID F2-F0-55-93-3C-35

Web Address

<https://careers.indigenous.link/viewjob?jobname=F2-F0-55-93-3C-35>

Company Red River College

Location Winnipeg, Manitoba

Date Posted From: 2020-02-20

To: 2020-03-05

Job Type: Full-time

Category: Education

Languages English

Description

Program Manager, Business and Management (Term)

School of Continuing Education

Position Location: Notre Dame Campus (Winnipeg, MB)

Full-Time, Term Position Available

Anticipated March 15, 2020 up to March 31st, 2021

Possibility of an Extension

This competition may be used to establish a 6 month eligibility list of qualified candidates for future vacancies.

Red River College is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits, and the opportunity for personal and professional growth in a rewarding career.

Duties: Reporting to the Dean, the Program Manager formulates and implements a multi-year academic business plan for the Business and Management portfolio. The Program Manager is accountable for continuous development of courses and programs across multiple formats; ensuring curriculum meets the standards of the College and external regulatory and accreditation bodies, resulting in high-quality program delivery. The Program Manager recruits, interviews, hires, manages and evaluates program staff and instructors. The Program Manager plans, executes and analyzes all financial aspects of the portfolio to deliver innovative programming through effective resource allocation. The Program Manager organizes and leads advisory committees; promotes College programs and services to the community and fosters positive relationships with all internal and external stakeholders.

REQUIRED QUALIFICATIONS

- A Bachelor's degree in Business or related field. An equivalent combination of education and experience may be considered
- Recent experience in the field of business
- Recent management experience in an academic setting
- Experience in human resource management including recruitment, hiring processes and performance support and management

- Proven experience in project and financial management
- Excellent interpersonal skills and the ability to develop effective partnerships both internally and externally
- A collaborative management style, including building and sustaining teams with a demonstrated strength in customer service, delivering results, handling complexity and thinking globally
- Innovative, creative problem solver with commitment to quality, service and accountability
- Leadership experience that demonstrates a collaborative approach to guiding teams through change
- Experience developing and implementing student centered academic programs aligned with the philosophies of adult education and continuous learning
- Excellent verbal communication skills
- Exceptional written communication skills
- Knowledge and experience using Microsoft Office Suite (Excel, Word, Outlook)
- Values Diversity, Equity, and Inclusion
- Commitment to lifelong learning

ASSET QUALIFICATIONS

- Diploma or other certification/qualification related to adult or online education
- Master's degree in a related field
- Experience facilitating classes in a post-secondary setting

CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends

How to Apply

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email

Apply to Red River College by email: humanresources@rrc.ca

This competition may be used to establish a 6 month eligibility list of qualified candidates for future vacancies.

We seek diversity in our workplace. Aboriginal persons, women, visible minorities and individuals with disabilities are encouraged to apply.

Competition #: 2019-323

Closing Date: March 5, 2020

Salary: \$76,125 - 104,154 per annum

We thank all applicants for their interest, but only those selected for an interview will be contacted.

Red River College provides accommodations to applicants with disabilities throughout the hiring process. If an applicant requires accommodation during the application or selection process, Human Resource Services will work with the applicant to meet the accommodation needs.

For more information and other employment opportunities, visit www.rrc.ca/hr

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