



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
Toll Free Fax: (877) 825-7564
L9 P23 R4074 HWY 596 - Box 109
Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/07

Travel Clerk Supervisor

Job ID	F0-27-CB-F4-6E-39	
Web Address	https://careers.indigenous.link/viewjob?jobname=F0-27-CB-F4-6E-39	
Company	Select Journey	
Location	Calgary , Alberta	
Date Posted	From: 2019-05-08	To: 2019-11-04
Job	Type: Full-time	Category: Service Sector
Job Start Date	As soon as possible	
Job Salary	\$19.00 to \$20.00 / hr for 35 to 40 hours / week	
Languages	English	

Description

Security and Safety
Criminal record check
Ability to Supervise
3-4 people
Personal Suitability
Effective interpersonal skills; Flexibility; Accurate; Team player; Excellent oral communication; Excellent written communication; Client focus; Interpersonal awareness; Dependability; Judgement; Organized

Experience

7 months to less than 1 year

Education Requirements

Secondary (high) school graduation certificate

Essential Skills

Co-ordinate, assign and review work; Assist clients/guests with special needs; Requisition materials and supplies; Establish work schedules and procedures and co-ordinate activities with other work units or departments; Resolve work-related problems and prepare and submit progress and other reports; Hire and train staff in job duties, safety procedures and company policies; Ensure smooth operation of computer systems, equipment and machinery, and arrange for maintenance and repair work

Work Environment

Travel agency
Work Conditions and Physical Capabilities
Fast-paced environment; Work under pressure; Attention to detail; Tight deadlines

Additional Skills

Perform same duties as workers supervised

How to Apply

By email:
selectjourney.hr@gmail.com

Job Board Posting



NewCanadianWorker

A Fresh Start for New Arrivals

Date Printed: 2024/05/07

Travel Clerk Supervisor

Job ID	D8379A041322A	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=D8379A041322A	
Company	Select Journey	
Location	Calgary , Alberta	
Date Posted	From: 2019-05-08	To: 2019-11-04
Job	Type: Full-time	Category: Service Sector
Job Start Date	As soon as possible	
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selectjourney.hr@gmail.com

Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/05/07

Travel Clerk Supervisor

Job ID	1DF366B951301		
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=1DF366B951301		
Company	Select Journey		
Location	Calgary , Alberta		
Date Posted	From: 2019-05-08	To: 2019-11-04	
Job	Type: Full-time	Category: Service Sector	
Job Start Date	As soon as possible		
Job Salary	\$19.00 to \$20.00 / hr for 35 to 40 hours / week		
Languages	English		

Description

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