



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

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Toll Free Phone: (866) 225-9067  
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# Job Board Posting



Careers.Indigenous.Link

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## Executive Assistant

Job ID	EXECU001631-5536	
Web Address	<a href="https://careers.indigenous.link/viewjob?jobname=EXECU001631-5536">https://careers.indigenous.link/viewjob?jobname=EXECU001631-5536</a>	
Company	Northwestel	
Location	Whitehorse, Yukon	
Date Posted	From: 2021-08-30	To: 2050-01-01
Job	Type: Full-time	Category: Telecommunications

### Description

\*\*\*\*\*Applications will be accepted until position is filled\*\*\*\*\* Northwestel is seeking an energetic and innovative individual to join our Human Resources team! Reporting to the Manager Operational Effectiveness, you will be responsible for enhancing and improving the effectiveness and efficiency of operations in the Human Resources and Executive Office while providing strong administrative support services to the teams (including the President when required). Join our creative community with opportunities and resources to help you become the best at what you do.

For more information, visit Northwestel for Executive Assistant