



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

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# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/17

## Associate Producer, Information Morning (English Services)

**Job ID** EE-DC-1E-9D-9C-C8

**Web Address**

<https://careers.indigenous.link/viewjob?jobname=EE-DC-1E-9D-9C-C8>

**Company** CBC/Radio-Canada

**Location** Halifax, Nova Scotia

**Date Posted** From: 2020-07-27

To: 2020-08-25

**Job** Type: Full-time

Category: Broadcasting-Media

**Languages** English

### Description

Work at CBC/Radio-Canada

At CBC/Radio-Canada, we create content that informs, entertains and connects Canadians on multiple platforms. Our successes and accomplishments are driven by embodying and upholding values, which include creativity, integrity, inclusiveness and relevance.

Do you think you have the ability and drive to keep up with this exciting, ever-changing industry? Whether it be in front of the camera, on air, online or behind the scenes, you would be joining a team that thrives on making connections and telling stories that are important to Canadians.

Your role

CBC Halifax, Nova Scotia is looking for an energetic, forward-thinking, creative Associate Producer to take on a vital role of associate producer of our early morning radio program, Information Morning. You will direct the program as well as participate in the production, direction and/or post-production of the morning show and/or program segments. Very strong editorial and radio production skills are required. The successful candidate will be skilled at creating content for multiple platforms, and demonstrate exceptional skills in verbal and written communication, as well as story generation. You will have a proven track record in radio. You have on-air experience as well as producing local stories on a wide range of news and current affairs topics.

You understand the diverse and changing population of Nova Scotia and the importance of reflecting all our communities in our content. Representing and understanding diverse communities is a priority for CBC Nova Scotia; this position will play a key role in this initiative.

Guidance and direction are regularly available from one or more producers, but there is latitude for initiative and independent judgment. Work must comply with CBC/Radio-Canada journalistic and program policies, standards and practices. There may be opportunity to coordinate the work of others and close cooperation with the program unit is essential.

Key tasks:

Direct the live morning program.

Contribute ideas for program content; participate in the preparation of program objectives.

Assist in developing program content, including writing, researching, and/or editing. Prepare scripts; ensure adherence to the style and format of the program.

Organize the participation of interviewees, creative contributors and other participants; develop background, introduction, and line of questioning; conduct or arrange for any necessary research; and ensure the briefing of hosts. Maintain contact files.

Draft and post online articles related to the show as needed.

Promote program content on social media.

Participate in the evaluation of all aspects of the production.

As required, perform the following tasks:

Select music, sound effects and/or actuality.

Produce program elements.

Assign, direct and coordinate the work of other personnel working on a project for which the producer is responsible.

Edit and mix, or direct the editing and mixing of, audio and/or visual elements.

Write continuity texts; edit copy; edit and prepare announcements for broadcast or online posting.

Edit, encode, digitize and package audio and video material for a website using appropriate technologies.

### **Experience**

Two or more yearsâ€™ relevant experience during which the candidate would gain exposure to journalism, computers and the technology of radio/television broadcasting and digital services.

Experience in booking interview guests, developing lines of questioning, writing focused introductions, and preparing and writing tape segments.

### **Education Requirements**

University degree or equivalent.

### **Essential Skills**

Capable of original and creative thought in the production of news for radio, TV and digital platforms, with demonstrated writing skills.

Excellent interpersonal and communication skills; good team player.

Comfortable with the demands and needs of a daily radio morning show.

Strong organizational skills; ability to handle a variety of functions quickly and efficiently.

Ability to solve problems independently and in group discussions (openness to new ideas and approaches).

Ability to work early hours and overtime as required.

Understanding of the structure and workflow of CBC News in regional centres, and ability to build and maintain strong relationships with counterparts in other centres.

Strong knowledge of Nova Scotia and communities.

Ability to go live on the air and interact with the host.

### **How to Apply**

Click Apply Now!