



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:  
Toll Free Phone: (866) 225-9067  
Toll Free Fax: (877) 825-7564  
L9 P23 R4074 HWY 596 - Box 109  
Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/29

## I&IT Senior Business Analyst

<b>Job ID</b>	<b>EE-8B-71-74-E6-AC</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=EE-8B-71-74-E6-AC">https://careers.indigenous.link/viewjob?jobname=EE-8B-71-74-E6-AC</a>	
<b>Company</b>	Ontario Treasury Board Secretariat	
<b>Location</b>	Toronto, Ontario	
<b>Date Posted</b>	From: 2022-01-26	To: 2022-02-09
<b>Job</b>	Type: Full-time	Category: Information Technology
<b>Job Salary</b>	Salary Range: \$74,877 - \$110,338 Per Year	
<b>Languages</b>	English	

### Description

If you want to be a part of a world-leading public service and help improve the lives of more than 14 million people across Ontario, consider these exciting opportunities with IT Source and the Ontario Public Service (OPS).

IT Source is a technology branch of the Treasury Board Secretariat operating as an internal professional services organization. We provide a value-added mobile workforce capability to technology projects across the organization in Project Management, Business Analysis, Architecture and Privacy. We're evolving and adapting to better meet the changing needs of our internal partners and, most importantly, the needs of Ontarians.

In this role, you will have the opportunity and flexibility to contribute to various I&IT projects to support different government priorities. As you move from project to project, your assignments through IT Source will vary in length and you will co-locate with your project teams at a variety of Ministry Client site locations throughout the GTA and Oshawa.

As a Senior Business Analyst with IT Source, you will have the opportunity to contribute to large-scale, impactful and dynamic projects in both Agile and Waterfall environments. We are seeking self-starters with a flexible and consultative mindset with emerging/digital and Agile skills to help build a better digital Ontario.

What can I expect to do in this role

As a Senior Business Analyst with IT Source, you will:

- Engage in, guide and lead projects, acting as a business/technical conduit between stakeholders and development teams delivering products and projects that require experience with modern technology stack and frameworks.
- Develop, manage and monitor Agile/Scrum artefacts to help drive product delivery from concept to release.
- Work collaboratively to uncover and analyze technology solution requirements, clearly capture and communicate project updates to various stakeholders and keep teams engaged throughout delivery.
- Create User Stories, Epics, supplementary build documentation, implementation plans, handover documentation, data mapping documentation, and any other kind of communications or documentation needed by your team.
- Build consensus amongst teams to validate that the technical solution being delivered meets both business and user needs, and support implementations.
- Demonstrating the versatility and flexibility in your skill set, adapt to contribute to different parts of project delivery and/or testing activities.
- Consult with stakeholders to guide them in balancing possible solutions against what's technologically feasible, and financially and functionally reasonable, ensuring business solutions align with the overall vision, mission, objectives, strategy, and business and user needs.
- Use your strong communication and facilitation skills to lead teams, facilitate meetings and present information to all levels of the organisation.
- Promote the appropriate application of I&IT to business problems and undertake comprehensive business needs assessments and analysis of complex business requirements.
- Prepare, and advise on, business analysis policies, processes, best practices and standards to promote a comprehensive and consistent business analysis practice.

Location: Toronto

How do I qualify

Business Analysis Knowledge and Experience:

- You can demonstrate that you have led and managed the analysis of business transformation initiatives, application enhancements/integration, re-engineering of business processes for technology solutions, encompassing initial requirements elicitation, documentation, gap analysis, evaluation of alternative solutions and making recommendations for appropriate courses of action.
- You have demonstrated experience with successful stakeholder relationship management, creating value and guiding decisions through research and data.
- You have experience facilitating collaborative sessions with a diverse audience for requirements discovery and analysis using a variety of methodologies ( e.g. Agile/Waterfall/Hybrid).
- You can demonstrate that you have led and managed initiatives in an Agile/Scrum environment to ensure technology solutions align with the business vision, mission, and strategy, and are focused on user needs (e.g. Scrum ceremonies, artefacts, etc.).
- You have experience with modern technology stacks and working with business and development teams to build/deliver user-centric digital capabilities enhancing or improving a service.
- You have demonstrated experience working with hybrid teams across various channels: Design teams (UX/UI), QA, Development, Accessibility, etc.
- You have a deep understanding of Agile practices, and have experience using these to enable digital capabilities for clients (e.g. requirement elicitation/elaboration, researching and delivering user stories, sprint management/planning, backlog grooming, etc.).
- You have built and managed requirements, documentation, developed project plans and testing activities.

- You have strong hands-on experience applying tools such as JIRA, Confluence, MS Office applications (Excel, Word, PowerBI, PowerPoint, OneNote, Visio, MS Teams, SharePoint).

Interpersonal, Influencing, and Decision-Making Skills and Experience:

- You can demonstrate your experience in leading, and engaging with, cross-functional teams on Scrum events (e.g. Sprint, Sprint Planning, Daily Scrum Sessions, Retrospectives, etc.) to achieve business goals.

- You demonstrate team leadership, presentation, facilitation and negotiation skills to drive solutions matching business strategy.

- You understand users and can identify who they are and what their needs are, based on evidence and your strong investigative skills.

- You can translate user stories and propose design approaches or services to meet these needs.

- You have the flexibility to work with cross-functional teams to support planning, manage conflict and use influence to build consensus between business and technology.

- You can communicate with stakeholders clearly and regularly, clarifying mutual needs and commitments through consultation and consideration of impacts while keeping the focus on user needs.

- You have prioritized requirements effectively based on factors, including end-user needs, business value, cost to deliver, time constraints and conflicting viewpoints.

Analytical and Problem-Solving Skills:

- You can assess clients' business requirements through consultation and research to identify and recommend the most feasible technology solutions.

- You have experience monitoring/managing project progress, resolving problems and solving issues to ensure clients' expectations are satisfied in the most cost-effective manner.

- You can research and evaluate directions, trends, standards and policies in a complex and evolving environment using multiple sources.

IT and Project Management Knowledge and Experience:

- You have knowledge of Agile methodology and demonstrated experience working with cross-functional teams to delivery new products and/or services.

- You have broad and deep experience with various technologies, and knowledge of software development life cycle, design (UX/UI), development and integration, database concepts, and user interface design principles.

- You have knowledge of, and experience in, project management methodologies and practices to participate in and/or lead multiple, broad-scope business IT initiatives, including full planning and management of impacts related to change, risk, quality, disaster recovery and business continuity.

- You have knowledge of enterprise architectural concepts and processes, specifically in the area of business architecture.

- You have knowledge of service delivery management, portfolio, and program and project management in complex and dynamic IT environments.

OPS Commitment to Diversity, Inclusion, Accessibility, and Anti-Racism:

We are committed to build a workforce that reflects the communities we serve and to promote a diverse, anti-racist, inclusive, accessible, merit-based, respectful and equitable workplace.

We invite all interested individuals to apply and encourage applications from people with disabilities, Indigenous, Black, and racialized individuals, as well as people from a diversity of ethnic and cultural origins, sexual orientations, gender identities and expressions.

Visit the OPS Anti-Racism Policy < <https://www.ontario.ca/page/ontario-public-service-anti-racism-policy> > and the OPS Diversity and Inclusion

Blueprint < <https://www.ontario.ca/page/ops-inclusion-diversity-blueprint> > pages to learn more about the OPS commitment to advance racial equity, accessibility, diversity, and inclusion in the public service.

We offer employment accommodation across the recruitment process and all aspects of employment consistent with the requirements of Ontario's Human Rights Code < <http://www.ohrc.on.ca/en/ontario-human-rights-code> >. Refer to the application instructions below if you require a disability-related accommodation.

Additional information:

- 4 Permanent, 222 Jarvis St, Toronto, Toronto Region, Criminal Record Check

- 1 Temporary, duration up to 18 months (with possibility of extension), 222 Jarvis St, Toronto, Toronto Region, Criminal Record Check

Note:

- In accordance with the Ontario Public Service (OPS), Employment Screening Checks Policy (ESCP), the top candidate(s) may be required to undergo a security screening check. Refer to the above to determine the screening checks that are required for this position.

Required security screening checks along with your written consent, will be sent to the Transition and Security Office (TSO), Talent Acquisition Branch (TAB), HR Service Delivery Division (HRSD) to evaluate the results. If applicable, the TSO, with your written consent, will request and obtain any additional employment screening checks that were not obtained directly by you.

A record under the Criminal Code and/or other federal offence record(s) does not automatically mean you will be ineligible for the position. The employment screening check(s) will only be reviewed and evaluated by the TSO for the purpose of making a security clearance decision. The details of an individual's employment screening check(s) will be considered in specific relation to the duties and responsibilities of the position being filled. Employment screening check records will be maintained by the TSO and kept strictly confidential.

- The information that you provide for the purpose of this competition and the results from this competition may be used to fill other positions. These positions may be of various tenures, including short-term assignments. Your information and the results from this competition will be retained for the purpose of filling vacancies in accordance with the applicable collective agreement or policy provisions.

- Effective October 1, 2021, the OPS COVID-19 Safe Workplace Directive requires all Ontario Public Service employees to provide proof they are fully vaccinated, meaning they are fully vaccinated as defined by the Ministry of Health (refer to: COVID-19 Fully Vaccinated Status in Ontario) ([https://health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/vaccine/COVID-19\\_fully\\_vaccinated\\_status\\_ontario.pdf](https://health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/vaccine/COVID-19_fully_vaccinated_status_ontario.pdf)), including 14 calendar days have passed since receiving their final dose of the COVID-19 vaccine.

Employees who do not provide proof of full vaccination will be deemed 'not vaccinated' under the Directive and will be required to attend a vaccine education program and undergo regular rapid antigen testing. Employees who are not vaccinated under the policy with a valid medical exemption will not be required to attend a vaccine education program but must undergo regular rapid antigen testing.

## How to Apply

Click Apply Now!

Please apply online, only, at [www.ontario.ca/careers](http://www.ontario.ca/careers), quoting Job ID 174755, by Friday, February 4, 2022. Please follow the instructions to submit your application. Faxes are not being accepted at this time.

If you require accommodation in order to participate in the recruitment process, please contact us at [www.gojobs.gov.on.ca/ContactUs.aspx](http://www.gojobs.gov.on.ca/ContactUs.aspx) to provide your contact information. Recruitment Services staff will contact you within 48 hours. Only those applicants selected for an interview will be contacted. The Ontario Public Service is an inclusive employer. Accommodation will be provided in accordance with Ontario's Human Rights Code.