



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/09

## Senior Research Planner

Job ID	EA-82-56-77-DF-DA	
Web Address	<a href="https://careers.indigenous.link/viewjob?jobname=EA-82-56-77-DF-DA">https://careers.indigenous.link/viewjob?jobname=EA-82-56-77-DF-DA</a>	
Company	Canadian Urban Institute	
Location	Hybrid (Toronto) Or Remote, Across Canada	
Date Posted	From: 2024-03-13	To: 2024-05-12
Job	Type: Full-time	Category: Public Administration
Job Salary	Salary Range \$80,000 To \$90,000. CUI Offers A Competitive	
Benefits Package.		
Languages	English	

### Description

Opportunity: SENIOR RESEARCH PLANNER

Position Type: PERMANENT FULL TIME

Location: FLEXIBLE (Across Canada)

Deadline: APRIL 5, 2024, 5:00PM EDT

Apply to: Cover letters and resumes can be submitted using this form -

[https://docs.google.com/forms/d/e/1FAIpQLSe2etq76bDXdm6zuK4XhkfasPqh8m8\\_Dj9DUBmqfL1dS wXBGGg/viewform](https://docs.google.com/forms/d/e/1FAIpQLSe2etq76bDXdm6zuK4XhkfasPqh8m8_Dj9DUBmqfL1dS wXBGGg/viewform)

About the Canadian Urban Institute:

The Canadian Urban Institute is the heart of Canadian city building. We are a collaborative and inclusive platform where policymakers, urban professionals, leaders, activists, and academics from diverse backgrounds come together to shape vibrant and equitable communities across Canada.

Role Description:

CUI is seeking a highly motivated and experienced individual to join our team. The Senior Research Planner will work on a range of projects related to CUI's mandate of achieving healthy urban development. The candidate should have experience coordinating complex planning, policy and research assignments and initiatives.

Core Responsibilities include:

1. Research, analysis and reporting
  - Investigate, analyze and identify solutions to complex urban planning and policy issues.
  - Develop plans, strategies and frameworks that build the capacity of local partners on a wide range of planning matters, such as climate change, housing, economic development, and main streets/downtowns.
  - Lead data collection processes and analyze demographic, geographic and economic data collected in research.
  - Integrate information obtained through research into concise, well-structured, easily understood reports, memos and other tools.

## 2. Stakeholder engagement

- Design and implement engagement activities with public and stakeholder organizations such as through workshops, focus groups, advisory groups, surveys and interviews.
- Lead, facilitate and oversee the planning and execution of meetings and public and stakeholder engagement activities.
- Prepare and give presentations to clients, communities and stakeholders.

## 3. Project management

- Develop and execute project work plans, from project design to implementation.
- Manage project budgets and organize project resources to ensure deliverables meet scope, schedule, quality requirements.
- Lead and manage cross-disciplinary teams that include multiple sub-consultants and stakeholder groups.
- Manage and oversee junior staff and interns, including consultants.
- Work with communications staff to develop and design communication and outreach materials such as newsletters, websites, posters, press releases and social media content.
- Build and maintain effective working relationships with local partners and stakeholders.

### Diversity:

The Canadian Urban Institute is committed to fostering a supportive and inclusive workplace culture, where people from all backgrounds can thrive. We place high value on diversity and encourage applications from all equity-deserving groups. We are committed to an environment that is barrier free

If you require accommodation during the hiring process, please inform us and we will arrange accommodation.

### **Experience**

Minimum 7-10 years of experience leading and delivering complex projects related to planning, policy and research studies.

### **Education Requirements**

Post-Secondary education in urban planning or equivalent. Graduate degree preferred.

### **Essential Skills**

#### Essential Skills & Traits:

- A keen interest in urban issues.
- Ability to work across multiple projects, building relationships with stakeholders and doing what it takes to achieve project outcomes.
- Well-developed ability to effectively communicate with diverse and cross-cultural and cross-sector audiences.
- Commitment to team success, shared knowledge, highly ethical behavior and improving society.
- Maintains an informed, anti-racist and anti-oppressive orientation in personal and professional affairs.
- Ability to work flexible hours from time to time.

Microsoft Office fluency.

### **Work Environment**

#### Working Conditions:

This is a flexible position (hybrid - Toronto or remote) and requires the ability to work during regular business hours (ie. 9:00am - 5:00pm EST Monday to Friday), with the ability to work flexible hours

from time to time.

### **How to Apply**

Click "Apply Now"

Please submit your cover letter and resume through the following form by April 5, 2024, 5:00 EDT EDT. Your cover letter should outline your essential skills and tell us why you are the ideal candidate for this position.

Application link:

[https://docs.google.com/forms/d/e/1FAIpQLSe2etq76bDXdm6zuK4XhkfasPqhm8\\_Dj9DUBmqfL1dSwXBGGg/viewform](https://docs.google.com/forms/d/e/1FAIpQLSe2etq76bDXdm6zuK4XhkfasPqhm8_Dj9DUBmqfL1dSwXBGGg/viewform)

If you have any challenges submitting your application through the form, please send an email to [cui@canurb.org](mailto:cui@canurb.org) with your full name and "Senior Research Planner" in the subject line.

No telephone inquiries please. CUI thanks all applicants for their interest. Only those applicants selected for an interview will be contacted. For more information about CUI visit [www.canurb.org](http://www.canurb.org)