



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/04/28

## Executive Director

<b>Job ID</b>	<b>E9-C6-EF-99-5A-CF</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=E9-C6-EF-99-5A-CF">https://careers.indigenous.link/viewjob?jobname=E9-C6-EF-99-5A-CF</a>	
<b>Company</b>	Island Mā̃tis Family & Community Services Society	
<b>Location</b>	Victoria, British Columbia	
<b>Date Posted</b>	From: 2018-12-11	To: 2019-01-10
<b>Job</b>	Type: Full-time	Category: Public Administration
<b>Job Salary</b>	\$80,000.00	
<b>Languages</b>	English	

### Description

Island Mā̃tis Family & Community Services Society provides a variety of support programs to Mā̃tis children and families living in the greater Victoria area. Currently, IMFCSS is accepting employment applications for the following position.

Executive Director

Full Time Position

Island Mā̃tis is seeking an energetic, compassionate individual, looking to make direct, positive impacts in the lives of Mā̃tis children and families in our community!

Minimum qualifications, ALL of which must be met in order to be considered for the position:

• University Degree in a related discipline (e.g. Social Work, Law, Public Policy, Public Administration, Business Administration.) or an equivalent combination of relevant education and experience. Preference may be given to candidates with a degree in Social Work or Law with a Masters degree in a related discipline.

• Knowledge of social work policies, procedures, ethics, principles and practice.

• Knowledge of Indigenous cultures and contemporary issues affecting Indigenous peoples, specifically Mā̃tis people.

• Valid driver's license and reliable transportation.

• Demonstrated excellent organizational, record-keeping, management skills and written and verbal communication skills.

• Demonstrated leadership abilities.

• Demonstrated conflict resolution and facilitation skills.

• Ability to work independently with minimal supervision.

• Financial knowledge, including development and maintenance of budgets, financial planning and development of cost control processes and methods.

• Proficiency in the use of computer software, including ability to create statistical reports in Microsoft Word and Microsoft Excel.

Experience:

• Five years recent, and directly related, experience in family and child welfare, (depending upon degree), preferably in an Indigenous and non-profit organization.

Location:

• At the office of IMFCSS, located at 345 Wale Road, Victoria.

A complete Job Description can be provided upon request. Relocation expenses may be considered.

This position is excluded from union membership. Normal schedule of work is 35 hours per week, performed Monday to Friday, between the hours of 8:30 AM to 4:30 PM. Based on this being a management position, additional evening and weekend hours may be required based on organizational needs.

In accordance with Section 41 of the Human Rights Act, preference may be given to persons of Mā̃tis ancestry. This position is open to male and female applicants.

Posting of this employment opportunity ends at 4:30 PM on January 8, 2019

Due to the anticipated volume of applications, only those individuals shortlisted for an interview will be notified.

**Experience**

• Five years recent, and directly related, experience in family and child welfare, (depending upon degree),

**Credentials**

Class 5 Driver's license

**Education Requirements**

Minimum qualifications, ALL of which must be met in order to be considered for the position:

• University Degree in a related discipline (e.g. Social Work, Law, Public Policy, Public Administration, Business Administration.) or an equivalent combination of relevant education and experience. Preference may be given to candidates with a degree in Social Work or Law with a Masters degree in a related discipline.

• Knowledge of social work policies, procedures, ethics, principles and practice.

• Knowledge of Indigenous cultures and contemporary issues affecting Indigenous peoples, specifically Métis people.

• Valid driver's license and reliable transportation.

• Demonstrated excellent organizational, record-keeping, management skills and written and verbal communication skills.

• Demonstrated leadership abilities.

• Demonstrated conflict resolution and facilitation skills.

• Ability to work independently with minimal supervision.

• Financial knowledge, including development and maintenance of budgets, financial planning and development of cost control processes and methods.

• Proficiency in the use of computer software, including ability to create statistical reports in Microsoft Word and Microsoft Excel.

**How to Apply**

Interested persons are invited to submit a cover letter and resume, clearly outlining how they meet all of the above qualifications for this position to:

Kelly Lord

Island Métis Family & Community Services Society

345 Wale Road, Victoria, BC V9B 6X2

Email: [kelly@metis.ca](mailto:kelly@metis.ca)