



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/08

Research Planner

Job ID	E9-8D-E0-37-E6-42	
Web Address	https://careers.indigenous.link/viewjob?jobname=E9-8D-E0-37-E6-42	
Company	Canadian Urban Institute	
Location	Flexible (Across Canada) & Hybrid Option Available (Toronto Office), Across Canada	
Date Posted	From: 2024-03-13	To: 2024-05-12
Job	Type: Full-time	Category: Miscellaneous
Job Salary	Salary Range \$55,000 To \$70,000. CUI Offers A Competitive Benefits Package.	
Languages	English	

Description

Opportunity: RESEARCH PLANNER

Position Type: PERMANENT FULL TIME

Location: FLEXIBLE (Across Canada)

Deadline: APRIL 5, 2024, 5:00PM EDT

Apply to: Cover letters and resumes can be submitted using via this link -

<https://docs.google.com/forms/d/e/1FAIpQLScO1nRyzo-PNi8n651D6W1tru4ulla2hGNL-3qb5LZDuNf0-A/viewform>

About the Canadian Urban Institute:

The Canadian Urban Institute is the heart of Canadian city building. We are a collaborative and inclusive platform where policymakers, urban professionals, leaders, activists, and academics from diverse backgrounds come together to shape vibrant and equitable communities across Canada.

Role Description:

Researcher Planner will work on projects related to sustainable and resilient communities, economic development, city building, land use planning and planning policies, as well as other areas of work related to CUI's mandate of achieving healthy urban development. The candidate should have exposure to research, analysis, communicating ideas and team-based work.

Core Responsibilities include:

1. Research, analysis and reporting

- Employ knowledge of urban sustainability, land use planning, research and policy to provide professional research, analysis and outcomes for CUI projects.

- Research and analyze best practices including programs, policies, technologies and strategies related to specific project needs.

- Analyze demographic, geographic and economic data collected in research.

- Integrate information obtained into concise, well-structured, easily understood presentations of results.

- Develop engaging documents and presentations for projects and funding opportunities.

2. Project coordination and engagement:

- Coordinate tasks with supervisor and project team to meet project requirements and deliverables.

- Keep up to date project records and organize project resources to ensure deliverables meet scope, schedule, quality requirements.

- Maintain effective working relationships with partners and clients.

- Engage participants from public and private sector organizations through workshops, surveys, interviews, etc. to obtain feedback and information; organize and analyze information obtained.

- Oversee the logistical planning of meetings and events as required for projects (book venue, catering, AV, travel, etc.).

Experience

- Minimum 1-3 years of experience leading and delivering complex projects related to planning, policy and research

studies

Education Requirements

- Post-Secondary education in urban planning or equivalent. Graduate degree preferred.

Essential Skills

- Organizational, analytical, investigative, problem-solving, report writing, communication, and presentation skills.
- Knowledge of municipal, provincial, federal laws and policies related to planning, i.e., Ontario Planning Act, Provincial Policy Statement, Provincial Plans, local planning regulations, and other related guidelines.
- Ability to build positive working relationships and work effectively in teams.
- French-English bilingualism considered an asset
- A keen interest in urban issues.
- Interest in working across multiple projects, building relationships with stakeholders and doing what it takes to achieve project outcomes.
- Well-developed ability to effectively communicate with diverse and cross-cultural and cross-sector audiences.
- Commitment to team success, shared knowledge, highly ethical behavior and improving society.
- Ability to work flexible hours from time to time.

Microsoft Office fluency, GIS and other analytical skills considered an asset.

- Maintains an informed, anti-racist and anti-oppressive orientation in personal and professional affairs.

Work Environment

This is a flexible position (hybrid-Toronto or remote) and requires the ability to work during regular business hours (ie. 9:00am - 5:00pm EST Monday to Friday), with the ability to work flexible hours from time to time.

Other

Diversity:

The Canadian Urban Institute is committed to fostering a supportive and inclusive workplace culture, where people from all backgrounds can thrive. We place high value on diversity and encourage applications from all equity-deserving groups. We are committed to an environment that is barrier free

If you require accommodation during the hiring process, please inform us and we will arrange accommodation.

How to Apply

Click "Apply Now"

Please submit your cover letter and resume through the following form by April 5, 2024, 5:00 EDT. Your cover letter should outline your essential skills and tell us why you are the ideal candidate for this position.

Application link:

<https://docs.google.com/forms/d/e/1FAIpQLScO1nRyzo-PNi8n651D6W1tru4ulla2hGNL-3qb5LZDuNf0-A/viewform>

If you have any challenges submitting your application through the form, please send an email to cui@canurb.org with your full name and "Senior Research Planner" in the subject line.

No telephone inquiries please. CUI thanks all applicants for their interest. Only those applicants selected for an interview will be contacted. For more information about CUI visit www.canurb.org