



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

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# Job Board Posting



Careers.Indigenous.Link

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## Health & Social Services Manager

Job ID	DA-61-6B-86-FD-6A		
Web Address	<a href="https://careers.indigenous.link/viewjob?jobname=DA-61-6B-86-FD-6A">https://careers.indigenous.link/viewjob?jobname=DA-61-6B-86-FD-6A</a>		
Company	MSIFN - Mississaugas Of Scugog Island First Nation		
Location	Port Perry, Ontario		
Date Posted	From: 2022-10-31	To: 2023-04-29	
Job	Type: Full-time	Category: Health Care	
Job Start Date	As soon as possible		
Job Salary	\$53.10/hr. To \$60.94/hr. (\$96,642.00 - \$110,910.80/yr Based On 35 Hour Work Week)		
Languages	English		

### Description

Make a Difference Within Our Community

Currently, the Mississaugas of Scugog Island First Nation (MSIFN) is looking for an experienced Health & Social Services Manager to join our community and work with our senior management team in Scugog, ON on a full-time basis. The hours of this role are Monday to Thursday, 8.30 am to 4.30 pm and Friday 8.30 am to 1 pm though some flexibility will be required to work evenings and weekends. The Health & Social Services Manager is required to be onsite Monday to Friday.

As our new Health & Social Services Manager, you'll report to the First Nation Manager and will be responsible for coaching the Health & Resource Centre team to plan, organize, implement, and control a variety of programs and services spanning health, social, cultural, and education. This role will also see you responsible for developing health, cultural, and social service-related policies and procedures for approval, implementation, and enforcement. In terms of leadership, this role will see you providing front-line supervision, direction, guidance, and support to the Community Wellness Worker, Home Support Coordinator, Healthy Lifestyles Coordinator, Community Health Nurse, Child, and Youth Support Worker, First Nation Child Welfare Representative, Cultural Coordinator, HRC Administrative Assistant, Education Advisor, as well as other staff and providers who administer MSIFN health, cultural, and social programs and services to the community.

While no two days in this fast-paced role will ever be the same, your more typical responsibilities are outlined below.

Supervising day-to-day activities of staff and ensuring adherence to HR policies and procedures.

Working with the Health and Resources Centre (HRC) team to ensure program activities meet the community's needs and align with funder expectations and approved expenditures.

Supporting and coaching staff with progression towards departmental objectives as well as developing staff in the areas of change management, accountability, and professional development.

Fostering, encouraging, and promoting staff teamwork and effective communication.

Overseeing the operations of the HRC including staffing and usage as well as troubleshooting any problem areas.

Researching health-related information topics that would assist in meeting the community's health needs.

Researching, developing, and implementing policies to support the implementation of best practices across program areas.

Advising Council on all child welfare matters.

Acting as a liaison and public relations officer in matters related to areas of responsibility.

Negotiating funding agreements and planning, administering, and controlling budgets for designated programs.

Acting as the Ontario Works Administrator in preparing and submitting reporting requirements.

Developing and maintaining working relationships with other governments, aboriginal organizations, communities, and stakeholders.

Supporting the HRC staff in the development of a work plan to be created in conjunction with the employee or portfolio councillor, submitted with the annual budget each year, monitored monthly, and reviewed with employees in order to measure success using the PIM process.

Attending quarterly meetings of the Ontario Health East Region, DHT, and Southeast Area Health Board.

Coordinating service providers and contractor agreements and requirements.

Coordinating budget submissions and year-end reports to funding agencies and overseeing year-end activities related to budgets.

### Experience

Minimum of 5 years of management experience in the health field

### Education Requirements

In order to qualify for this role, you will need at least a Bachelor's degree in health or social services with a minimum of 5 years of management experience in the health field. A Master's degree in Health Administration Health Services, Social Services, Community Development, Public Administration, or a related field is preferred. You will also have previous experience working within or with a First Nations community and a valid driver's license. Additional Indigenous training and education are considered an asset.

You'll also join us with knowledge of/or experience with the following:

Knowledge of legislation governing First Nations (Ontario Health Act, Privacy Act, Child Welfare Act, Ontario Works Act, Education Act, Anishnabek Education System).

Knowledge of the operating structure of Indigenous Services Canada, Health Canada, Ministry of Community and Social Services, and the Ministry of Children and Youth Services.

Knowledge of federal and provincial programs available to First Nations

Knowledge of the federal/provincial funding and contribution agreements, arrangements, regulations, and guidelines.

As our ideal candidate, you will have a working knowledge of and respect for Indigenous culture, customs, traditions, and issues. In addition, it is

essential that you have strong leadership and stakeholder management skills with the ability to manage, supervise, and provide support to staff. Your excellent communication skills in both written and verbal form as well as your organizational skills and timekeeping abilities will ensure your success as you work towards competing deadlines.

In this high-profile position, you will have strategic and long-range planning skills, coupled with experience in organizational development/governance as well as public affairs. Sound decision-making skills and the ability to motivate your staff will also be crucial to your success in the role.

**How to Apply**

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