

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters: Toll Free Phone: (866) 225-9067 Toll Free Fax: (877) 825-7564 L9 P23 R4074 HWY 596 - Box 109 Keewatin, ON P0X 1C0

# **Job Board Posting**



Date Printed: 2024/05/03

## Bookkeeper (NOC: 1311)

D9-8E-03-74-49-79

Job ID Web Address Company Location **Date Posted** Job Job Start Date Job Salary Languages

https://careers.indigenous.link/viewjob?jobname=D9-8E-03-74-49-79 Pro Best Plumbing Ltd Edmonton, Alberta From: 2019-03-12 To: 2019-09-08 Type: Full-time Category: Finance As soon as possible \$27.00 / Hour For 40 Hours / Week English

### **Description**

Vacancies: 1 Terms of employment: Permanent, Full time, Day Job requirements

Business Equipment and Computer Applications: MS Word, MS Windows, MS Excel Specific Skills: Post journal entries, Maintain general ledgers and financial statements, Prepare trial balance of books, Prepare other statistical, financial and accounting reports, Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems, Calculate and prepare cheques for payroll, Reconcile accounts

### Experience

2 years to less than 3 years

### **Education Requirements**

College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years

#### Other

Business and Job location: 8712 51 Ave., Edmonton, Alberta T6E 5E8

#### How to Apply

By Email: probestresumes@gmail.com

# **Job Board Posting**

Date Printed: 2024/05/03



## Bookkeeper (NOC: 1311)

**B3E6FB62FAE17** 

Job ID Web Address Company Location Date Posted Job Job Start Date Job Salary Languages

http://NewCanadianWorker.ca/viewjob?jobname=B3E6FB62FAE17 Pro Best Plumbing Ltd Edmonton, Alberta From: 2019-03-12 To: 2019-09-08 Type: Full-time Category: Finance As soon as possible \$27.00 / Hour For 40 Hours / Week English

### Description

Vacancies: 1 Terms of employment: Permanent, Full time, Day Job requirements Business Equipment and Computer Applications: MS Word, MS Windows, MS Excel

Specific Skills: Post journal entries, Maintain general ledgers and financial statements, Prepare trial balance of books, Prepare other statistical, financial and accounting reports, Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems, Calculate and prepare cheques for payroll, Reconcile accounts

### Experience

2 years to less than 3 years

### **Education Requirements**

College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years

#### Other

Business and Job location: 8712 51 Ave., Edmonton, Alberta T6E 5E8

How to Apply By Email: probestresumes@gmail.com

# **Job Board Posting**

Date Printed: 2024/05/03

## Bookkeeper (NOC: 1311)

Job ID Web Address Company Location **Date Posted** Job Job Start Date Job Salary

40EFAC35D3B2E

http://NoExperienceNeeded.ca/viewjob?jobname=40EFAC35D3B2E Pro Best Plumbing Ltd Edmonton, Alberta From: 2019-03-12 To: 2019-09-08 Type: Full-time Category: Finance As soon as possible \$27.00 / Hour For 40 Hours / Week Languages English

### **Description**

Vacancies: 1 Terms of employment: Permanent, Full time, Day Job requirements

Business Equipment and Computer Applications: MS Word, MS Windows, MS Excel Specific Skills: Post journal entries, Maintain general ledgers and financial statements, Prepare trial balance of books, Prepare other statistical, financial and accounting reports, Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems, Calculate and prepare cheques for payroll, Reconcile accounts

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