Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
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Job Board Posting

Careers.Indigenous.Link

Date Printed: 2024/03/28

Loan Closing Specialist

Job ID	**D1-37-A7-73-DB-B3**	
Web Address	https://careers.indigenous.link/viewjob?jobname=D1-37-A7-73-DB-B3	
Company	Farm Credit Canada	
Location	Kanata, Ontario	
Date Posted	From: 2020-01-08	To: 2020-01-24
Job	Type: Full-time	Category: Law
Job Start Date	As soon as possible	
Languages	English	

Description

Closing Date (MM/DD/YYYY): 01/24/2020
Worker Type: Permanent
Language(s) Required: English
Transactional experience required
Assist with the review and preparation of complex legal documents relating to large credit facilities.
What youâ€™ll do:
- Assist FCC internal legal counsel in the completion of loan transactions
- Draft solicitorâ€™s instructions and liase with FCCâ€™s external counsel regarding loan transactions
- Review and analyze loan documentation prepared by external solicitors to ensure it conforms to terms of loan approval

- Collaborate with internal stakeholders regarding loan transactions
- Ensure that internal loan processes are followed
- Provide administrative support for the internal organization and tracking of loans
What weâ€™re looking for:
- Multi-tasker who pays attention to detail
- Organized problem-solver able to work within tight deadlines
- Proven team player
What youâ€™ll need:
- A diploma or certificate in business administration or in Law Clerk/Paralegal and at least three years of related experience (or equivalent combination of education and experience)
- Practical experience as a legal assistant or paralegal, or in loan security and disbursement administration

How to Apply

To apply, click here:
https://fccfac.wd3.myworkdayjobs.com/en-US/careers-carrieres/job/Kanata-Ontario/Loan-Closing-Specialist_R-1001346