



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce Canadian Indigenous Job Seekers to a new approach to job searching. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Canadian Indigenous Peoples with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

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## Housekeeping Aide

<b>Job ID</b>	<b>CE-EB-C5-10-8A-D3</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=CE-EB-C5-10-8A-D3">https://careers.indigenous.link/viewjob?jobname=CE-EB-C5-10-8A-D3</a>	
<b>Company</b>	Canuck Place Children's Hospice	
<b>Location</b>	Vancouver, British Columbia	
<b>Date Posted</b>	From: 2019-08-01	To: 2020-01-28
<b>Job</b>	Type: Various	Category: Hospitality
<b>Job Start Date</b>	As soon as possible	
<b>Languages</b>	English	

### Description

Housekeeping Aide

Location: Vancouver

Reporting to: Housekeeping Coordinator

Job status: Casual

Canuck Place Children's Hospice (CPCH) is British Columbia's recognized pediatric palliative care provider. For over two decades, through the many programs and services we provide, we have made a significant difference in the lives of children with life-threatening illnesses and the families who love them. Be part of a talented and innovative team that takes pride in supporting and providing the highest quality pediatric palliative care.

HERE'S WHY IT'S SO GREAT TO WORK WITH US. Aside from being surrounded by a friendly, inclusive, dedicated team, Canuck Place offers employees weekly onsite massage therapy, informative lunch n' learns, as well as various learning opportunities. Canuck Place Children's Hospice also has a 'Care For the Caregiver' committee who provides ongoing, creative activities to connect us with one another as a reminder that it's 'this' moment that really counts.

### SUMMARY

The Housekeeping Aide is responsible for maintaining the standards of infection control for Canuck Place Children's Hospice (CPCH). Duties include a variety of housekeeping tasks, such as discharging patient rooms and family suites, mopping floors, vacuuming/cleaning carpets, and laundry.

### EDUCATION AND EXPERIENCE

- Completion of Grade 12 or equivalent, supplemented with a minimum of two years related housekeeping experience; or an equivalent combination of education, training and experience.
- Related experience in a health care facility is preferred.

### RESPONSIBILITIES

- Works closely with the Housekeeping Coordinator and other Housekeeping Aides to assess and carry out the housekeeping needs of CPCH.
- Adheres to infection control standards and practices laid out in the CPCH Housekeeping manual.

- Discharges patient rooms and family suites.
- Disinfects patient rooms, bathrooms and common areas on a daily basis.
- Disinfects toys and other common-use objects.
- Mops floors, vacuums, spot cleans carpets, disinfects office surfaces, and empties waste and recycling receptacles on a daily basis.
- Washes/dries laundry, keeps linen cupboard in order and maintains cleanliness of laundry room.
- Cleans blinds and windows.
- Replenishes housekeeping supplies.
- Cleans carpets, as required.
- Works with Housekeeping Volunteers to ensure housekeeping tasks are completed and signed off on the appropriate checklists.
- Responds to housekeeping requests and unforeseen situations, as required.
- Assumes other related responsibilities, as assigned.

## QUALIFICATIONS

What you bring to the role:

- Knowledge of, and the ability to use, cleaning equipment and solutions.
- In depth understanding of cleaning procedures and infection control procedures.
- Knowledge of laundry procedures.
- Demonstrated ability to plan, organize, and prioritize workload.
- Excellent interpersonal skills.
- Strong verbal and written English communication skills.
- Demonstrated ability to respond to children and families in sensitive situations.
- Ability to work individually, as well as a collaborative member of a team.
- Ability to establish and maintain appropriate professional and personal boundaries.
- Ability to maintain confidentiality.
- Physical ability to carry out duties of the position.
- WHMIS certification is required.
- Good computer skills in MS Office (Outlook, Word, Excel) is an asset.

You have:

- High integrity; creativity; balance, good judgment and objectivity; high vision and conceptual capabilities; consultative, facilitate and collaborative; sense of humor.
- Excellent time management skills.
- Demonstrates flexibility that allows you to work with high energy, creative people.
- Able to thrive and effectively manage priorities in a changing, ambiguous environment.

Note: Flexibility is necessary, as this position may require occasional weekend and evening work and travel within and outside the Lower Mainland.

At the discretion of Canuck Place Children's Hospice, the information in this job description may be reviewed and revised, as required, to meet the needs of the organization.

Canuck Place Children's Hospice hires on the basis of merit and is strongly committed to equality and diversity within its community and to a welcoming and inclusive workplace. We especially welcome applications from Indigenous persons, visible minority group members, persons with disabilities, people of all sexual orientations and genders, and others with the skills and knowledge to productively engage with diverse communities.

## **How to Apply**

Please submit your cover letter and your resume at

<https://www.canuckplace.org/about-us/careers/>. This posting will remain open until filled.

We thank all applicants for their interest; however, only those candidates who have been short-listed will be contacted.