



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/04

## Medical Clinics Director

|                       |   |                       |
|-----------------------|---|-----------------------|
| <b>Job ID</b>         | <b>CD-48-D4-D4-CC-84</b>  |                       |
| <b>Web Address</b>    | <a href="https://careers.indigenous.link/viewjob?jobname=CD-48-D4-D4-CC-84">https://careers.indigenous.link/viewjob?jobname=CD-48-D4-D4-CC-84</a> |                       |
| <b>Company</b>        | Dr. J.S. Bhandal Professional Corporation   |                       |
| <b>Location</b>       | Brampton, Ontario   |                       |
| <b>Date Posted</b>    | From: 2020-02-21  | To: 2020-08-19        |
| <b>Job</b>            | Type: Full-time   | Category: Health Care |
| <b>Job Start Date</b> | As soon as possible   |                       |
| <b>Job Salary</b>     | \$45 per hour for a minimum of 30 hours per week  |                       |
| <b>Languages</b>      | Fluency In Spoken And Written English.  |                       |

### Description

Ours is a chain of dental clinics and Dr. J.S. Bhandal Professional Corporation urgently requires a professional, knowledgeable & compassionate individual with integrity for the position of a Medical Clinics Director. Must be able to plan, organize, direct & control the delivery of efficient dental services and oversee & ensure the smooth functioning of our dental clinics. The selected candidate will operate from our clinic at 423 Wanless Drive, Brampton, Ontario but will be required to travel to our various locations in the GTA. Must have own vehicle and valid driver's license.

Job Type: This is a Permanent, full time position

### Experience

5 years or more; A dentistry background with a proven record of running own practice will be an asset

### Education Requirements

Bachelors degree in life sciences, medical sciences or Clinical administration.

### Essential Skills

- Establish and implement policies and procedures for dental services;
- Assign, review and coordinate dental programs;
- Establish and maintain effective working relationships and build strong, positive communication with staff to enhance the success of the clinics;
- Develop strong inter-department and intra-clinic team work to meet the needs of patients;
- Budget creation and expense management;
- Ensure a high standard of personnel policy development and communication to achieve strong employee relations;
- Monitor, train, develop and evaluate staff performance on an ongoing basis in accordance with applicable performance standards;
- Responsible for training, compliance and safety of the work environment;
- Actively identify opportunities to expand revenue sources and reduce expenses;
- Oversee the analysis of data and information;

Prepare and submit reports to management and participate in strategic planning and policy development;

Oversee medical record maintenance;

Supervise every aspect of the dental clinics to ensure that tasks are carried out in the most efficient and last hazardous fashion;

Maintain accurate records, ethics and all regulatory affairs;

Overlook treatment plans suggested for patients to ensure that it follow proper procedure and it is not against ethics or regulations;

Supervise and ensure that the clinics are running smoothly and efficiently and according to law;

Monitor compliance to legal guidelines, internal policies and quality standards

### **Additional Skills**

Inspiring and empowering management and leadership skills;

Exceptional communication, planning, liaising, consulting and networking skills;

Excellent mentoring and conflict resolution skills

### **How to Apply**

Interested candidates may respond to [jaspalprof@gmail.com](mailto:jaspalprof@gmail.com)

Strictly no phone calls or walk ins please.

# Job Board Posting

Date Printed: 2024/05/04

## Medical Clinics Director

|                       |   |                       |
|-----------------------|---|-----------------------|
| <b>Job ID</b>         | <b>8052337DD66C9</b>  |                       |
| <b>Web Address</b>    | <a href="http://NewCanadianWorker.ca/viewjob?jobname=8052337DD66C9">http://NewCanadianWorker.ca/viewjob?jobname=8052337DD66C9</a> |                       |
| <b>Company</b>        | Dr. J.S. Bhandal Professional Corporation   |                       |
| <b>Location</b>       | Brampton, Ontario   |                       |
| <b>Date Posted</b>    | From: 2020-02-21  | To: 2020-08-19        |
| <b>Job</b>            | Type: Full-time   | Category: Health Care |
| <b>Job Start Date</b> | As soon as possible   |                       |
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# Job Board Posting

**NoExperienceNeeded.ca**  
your place for a first step or a fresh start

Date Printed: 2024/05/04

## Medical Clinics Director

|                       |   |                       |
|-----------------------|---|-----------------------|
| <b>Job ID</b>         | <b>1F46C97B6DE18</b>  |                       |
| <b>Web Address</b>    | <a href="http://NoExperienceNeeded.ca/viewjob?jobname=1F46C97B6DE18">http://NoExperienceNeeded.ca/viewjob?jobname=1F46C97B6DE18</a> |                       |
| <b>Company</b>        | Dr. J.S. Bhandal Professional Corporation   |                       |
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