



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/18

## Human Resource Officer (NOC 12101)

<b>Job ID</b>	<b>CB-28-7D-F7-04-03</b>
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=CB-28-7D-F7-04-03">https://careers.indigenous.link/viewjob?jobname=CB-28-7D-F7-04-03</a>
<b>Company</b>	Next Gen Comp Tech Inc
<b>Location</b>	Calgary, Alberta
<b>Date Posted</b>	From: 2024-02-06 To: 2024-08-04
<b>Job</b>	Type: Full-time Category: Human Resources
<b>Job Start Date</b>	As soon as possible
<b>Job Salary</b>	\$33.11 / Hour For 32 Hours / Week
<b>Languages</b>	English

### Description

Vacancies: 1

Terms of employment: Permanent, Full time, Day

Job requirements

Tasks

Identify current and prospective staffing requirements, Prepare and post notices and advertisements, Collect and screen applications, Advise job applicants on employment requirements and on terms and conditions of employment, Review candidate inventories, Contact potential applicants to arrange interviews, Advise managers and employees on staffing policies and procedures, Organize and administer staff consultation and grievance procedures

### Experience

2 years to less than 3 years

### Education Requirements

College / CEGEP

Field of study

Business administration and management, general

### Other

Business and Job location: 3600 21st Street NE suite 4 Calgary, AB T2E 6V6

### How to Apply

By email

[jobs.nextgen@outlook.com](mailto:jobs.nextgen@outlook.com)

# Job Board Posting



**NewCanadianWorker**

A Fresh Start for New Arrivals

Date Printed: 2024/05/18

## Human Resource Officer (NOC 12101)

<b>Job ID</b>	<b>E8D6FF2A181C5</b>	
<b>Web Address</b>	<a href="http://NewCanadianWorker.ca/viewjob?jobname=E8D6FF2A181C5">http://NewCanadianWorker.ca/viewjob?jobname=E8D6FF2A181C5</a>	
<b>Company</b>	Next Gen Comp Tech Inc	
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# Job Board Posting

**NoExperienceNeeded.ca**  
your place for a first step or a fresh start

Date Printed: 2024/05/18

## Human Resource Officer (NOC 12101)

<b>Job ID</b>	<b>AA81F446901A4</b>	
<b>Web Address</b>	<a href="http://NoExperienceNeeded.ca/viewjob?jobname=AA81F446901A4">http://NoExperienceNeeded.ca/viewjob?jobname=AA81F446901A4</a>	
<b>Company</b>	Next Gen Comp Tech Inc	
<b>Location</b>	Calgary, Alberta	
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