



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:  
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# Job Board Posting



Careers.Indigenous.Link

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## Manager Of Indigenous Services

<b>Job ID</b>	<b>BF-E2-00-34-54-D9</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=BF-E2-00-34-54-D9">https://careers.indigenous.link/viewjob?jobname=BF-E2-00-34-54-D9</a>	
<b>Company</b>	Conestoga College	
<b>Location</b>	Kitchener, Ontario	
<b>Date Posted</b>	From: 2022-09-29	To: 2023-03-28
<b>Job</b>	Type: Full-time	Category: Education
<b>Job Salary</b>	\$86,568.00 - \$108,209.00 per year	
<b>Languages</b>	English	

### Description

Conestoga College acknowledges that Kitchener, Waterloo, Cambridge and Brantford are located on the Haldimand Tract, land promised to the Haudenosaunee people of Six Nations, which includes six miles on either side of the Grand River. This is the traditional territory of the Anishnawbe, Haudenosaunee, and Neutral peoples. To recognize the land is an expression of gratitude and appreciation to those whose territory we reside on, and a way of honouring the Indigenous people who have been living and working on the land for thousands of years.

At Conestoga College, education, access, and belonging are institutional priorities. We recognize that post-secondary institutions are in a unique position to take action that can positively impact Indigenous health, language, culture, and especially education. Conestoga is committed to increasing Indigenous learners' access to and success in post-secondary education and closing the participation and achievement gap. We continue to be dedicated to the goals outlined by the provincial government in the Aboriginal Post-secondary Education and Training Policy Framework (APETP) to support positive outcomes in post-secondary education and training for Indigenous people living in Ontario. For more information about our Indigenous Initiatives, please visit: <https://www.conestogac.on.ca/about/college-initiatives/indigenous-initiatives>.

As our institution continues to grow, we know it is imperative to create more spaces for Indigenous students and Indigenous knowledge systems. It is within this context that Conestoga College welcomes applications for the role of Manager of Indigenous Services, a position that will allow a skilled administrator and communicator to build on the supports we currently have in place for Indigenous learners. Reporting to the Associate Vice President, Student Affairs, the Manager of Indigenous Services provides overall leadership and direction for Be-dah-bin gamik ("a place of new beginnings") and in our associated programming, spaces, and services.

The successful candidate will be required to conduct work within Ontario and be available to work on campus as needed. This role will work in a hybrid environment with 3-4 days required on-site per week.

Responsibilities include the following:

- Leads the planning and overall delivery of programming and support for Indigenous learners
- Develops, implements, and evaluates processes, programming, and services to support Indigenous students consistent with the College and Student Affairs strategic plan, Truth and Reconciliation, and the Indigenous Education Protocol
- Ensures the department continually strives to promote positive Indigenous identity, authentic Indigenous knowledge, and student leadership development consistent with a traditional Indigenous worldview
- Develops reports with recommendations on progress, identifying shortfalls and continuous improvements for areas of responsibility
- Provides leadership for the self-identification process for Indigenous students; awareness activities, data entry, and validation
- Provides leadership to the team working with the Financial Aid department on the promotion, administration, and selection of Indigenous students for Indigenous-funded awards, scholarships, and bursaries
- Provides leadership to the team in the department to ensure programs for students are being delivered in alignment with the departmental goals and philosophies and to ensure the team is well-supported
- Proactively develops and maintains a positive working relationship with various College partners
- Partners with First Nations, Inuit and Metis communities, local Indigenous community groups, and post-secondary institutions to develop bridges to College education, recruitment, credit transfer agreements, and programming collaboration
- Proactively develops and maintains a positive working relationship with external partners, including those aligned with promoting positive Indigenous identity and where partnerships will create learning and growth opportunities for Indigenous students, etc.
- Lends knowledge and expertise as a partner for existing, and to be developed, Indigenous academic curriculum as well as research projects to nurture Indigenous knowledge and identity
- Responsible for Indigenous student-specific funding, budget allocation, reporting, scholarships, and bursaries
- Plans for the effective use of college operating & MTCU financial resources and the appropriate reallocation of resources

Qualifications:

- Two-year diploma in a relevant field of study
- Demonstrated competencies in traditional Indigenous knowledge are honored and valued and will contribute to meeting the preferred credential requirements
- The successful candidate will be First Nations, Metis, or Inuit with lived experience of Indigenous world views, cultures, and values and strong ties to First Nation, Metis, and Inuit communities
- Ability to articulate an Indigenous worldview within a post-secondary education context
- Experience writing successful funding applications is an asset
- Ability to speak a local Native language is an asset
- Along with in-depth knowledge of the post-secondary education environment, the ideal candidate will bring outstanding communication skills, strong

analytical and critical thinking skills

- Knowledge of the Truth and Reconciliation recommendations and Federal and Provincial Reports, programs, and grant opportunities that impact the post-secondary sector
- Experience strategically affecting organizational change management, including policy, procedural, practical, and behavioural change that creates a safe, respectful, welcoming, culturally supportive environment for First Nations, Metis, and Inuit peoples
- Experience working with senior leadership team members, working on organization-wide committees, and collaboratively with multiple stakeholders
- Demonstrated ability to form strong community partnerships within the College and with local Nations and community organizations
- Demonstrated ability to manage staff, projects, grant applications, and programming
- Excellent communications and conflict resolution skills, empathy, and collaborative skills
- Excellent leadership, team building, interpersonal, organizational, and management skills, including demonstrated ability to work collegially in a diverse environment

#### **How to Apply**

Click "Apply Now"

Conestoga College is partnering with BIPOC Executive Search to ensure an applicant list that is as diverse and as intersectional as possible.

Conestoga College is strongly committed to diversity within its community and especially encourages applications from candidates who will contribute to the further diversification of ideas. Accommodation will be provided throughout the recruitment process to applicants with disabilities. All interested applicants can send their resume to Candice Frederick by e-mailing [cfrederick@bipocsearch.com](mailto:cfrederick@bipocsearch.com).