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Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/13

## Research Ethics Officer

**Job ID** BD-81-4D-4A-CB-BA

**Web Address**

<https://careers.indigenous.link/viewjob?jobname=BD-81-4D-4A-CB-BA>

**Company** Ontario Institute For Cancer Research

**Location** Toronto, Ontario

**Date Posted** From: 2024-03-21 To: 2024-09-17

**Job** Type: Full-time Category: Miscellaneous

**Languages** English

### Description

The Ontario Institute for Cancer Research (OICR) is seeking a Research Ethics Officer with research ethics and clinical trials experience to join the Ontario Cancer Research Ethics Board (OCREB) team. The successful candidate will have research ethics guideline experience and knowledge of the research ethics environment to ensure compliance with local, national and international requirements.

The Ontario Cancer Research Ethics Board (OCREB) is a central, expert oncology REB serving the hospitals/cancer centres in Ontario that conduct oncology clinical trials. OCREB's centralized model not only provides a robust ethical focus on oncology research, but also streamlines the review process, minimizes redundancy, promotes consistency, and saves the time and cost of having the study reviewed by an REB at every participating institution/study site.

OICR is Ontario's cancer research institute. We bring together people from across the province and around the world to improve the lives of everyone affected by cancer. We take on the biggest challenges in cancer research and deliver real-world solutions to find cancer earlier and treat it more effectively. We are committed to helping people living with cancer, as well as future generations, live longer and healthier lives.

Launched in December 2005, OICR is an independent institute funded by the Government of Ontario through the Ministry of Colleges and Universities.

### Position Summary

The Research Ethics Officer is responsible for developing, implementing and monitoring ethics review process standards and policies and for conducting education in research ethics for the Ontario Cancer Research Ethics Board (OCREB) and for OCREB's affiliated centres. This position significantly contributes to continuous quality improvement and compliance through education and communication on research ethics, within and outside of OCREB, and through activities that promote conformity with applicable standards, policies and regulations associated with human research participant protections.

The Research Ethics Officer provides support, education and leadership within the broader research ethics community. The Research Ethics Officer is pro-active in identifying and correcting weaknesses in compliance with applicable regulations, guidelines and standards associated with

human research participant protections. The Research Ethics Officer reports to the Executive Director of OCREB and works closely with the OCREB Chair and Research Ethics Manager.

Position responsibilities include:

#### Policy Development and Maintenance

Serves as OCREB's subject matter expert on policies and regulations associated with human research participant protections

Develops and implements policies, documents, procedures, training and guides that ensure the research ethics review process conforms to local, provincial, national and international requirements

Serves as the chair of the OCREB Policy and Procedure Committee

#### Quality Assurance

Develops and implements the internal quality management program to ensure that the research ethics review processes conform to local, provincial, national, and international requirements.

Maintains up to date knowledge of provincial, national and international standards, policies, and regulations associated with human research participant protections. Identifies implications for OCREB and develops and implements processes to maintain compliance

#### Training, Education and Relationships

Plans, develops and delivers a variety of orientation and education sessions to REB members, REB office personnel and affiliated centres

Fosters collaborative relationships with the research community and institutions served by OCREB

Provides leadership and oversight for OCREB policies, processes and documentation

Represents OCREB on relevant external organizations and committees

#### Qualifications:

Bachelor's degree in research ethics, health administration or equivalent education or work experience

Experience in research ethics, research policy development and design and implementation of quality assurance programs in research programs and compliance programs

Experience working in a research ethics office

Thorough knowledge and understanding of provincial, national and international standards, policies and regulations associated with human research participant protections

Sound knowledge of clinical trial conduct; oncology trial experience

Strong ability to apply critical thinking to all aspects of work

Strong interpersonal, communication and leadership skills

Experience working with research study documentation

Accuracy and attention to detail

Demonstrated ability to work independently and as part of a team

Excellent organization and time management skills required

For more information about OICR, please visit the website at [www.oicr.on.ca](http://www.oicr.on.ca).

To learn more about working at OICR, visit our career page.

CLOSING DATE: Until Filled

#### How to Apply

Click "Apply Now"

If you are interested in being considered for this position, please go to the job link above and click on "Apply" at the bottom of the page.

OICR is committed to fostering a climate of equity, diversity, inclusion, and accessibility. This

commitment is central to, and mutually supportive of, our research excellence mandate. We welcome and respect the diversity of all members of our community and we support an inclusive culture for all. We welcome all applicants, and encourage applications from racialized persons, Indigenous Peoples, women, persons with disabilities, LGBTQ2S persons, and others who may contribute to furthering a diversity of ideas within our community. OICR is committed to fair assessment of a candidate's abilities, and consideration for diversity of thought, method, and experience. Providing an accessible workplace and recruitment process is important to us, as described in our Accessibility Plan (<https://oicr.on.ca/accessibility/>). Should you require accommodation during any stage in the recruitment process, please complete the form at the bottom of page <https://oicr.on.ca/careers/>. Information received related to accommodation will be handled confidentially.

**Resume Format:** If you elect to apply, please click on the "Apply for this Job" button below. You will be required to enter contact details, and to attach your resume to your application. Please attach your resume as a .pdf or .doc file.

The Ontario Institute for Cancer Research thanks all applicants. However, only those under consideration will be contacted.