



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:  
Toll Free Phone: (866) 225-9067  
Toll Free Fax: (877) 825-7564  
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# Job Board Posting



Careers.Indigenous.Link

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## University Counsellor

<b>Job ID</b>	<b>BA-82-13-05-6F-A5</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=BA-82-13-05-6F-A5">https://careers.indigenous.link/viewjob?jobname=BA-82-13-05-6F-A5</a>	
<b>Company</b>	Branksome Hall	
<b>Location</b>	Toronto, Ontario	
<b>Date Posted</b>	From: 2022-05-13	To: 2022-05-27
<b>Job</b>	Type: Full-time	Category: Education
<b>Job Start Date</b>	August 2022	
<b>Languages</b>	English	

### Description

University Counsellor

Employment Terms: Permanent, Full-time

Start Date: August 2022

Branksome Hall, a leading independent International Baccalaureate (IB) World School for girls challenges and inspires students to love learning and shape a better world. Through a unique approach to learning which enables innovation, collaboration, creativity, and entrepreneurship, students and employees become impactful leaders. With our values of Sense of Community, Inclusiveness, Creativity and Making a Difference as a foundation, Branksome Hall offers a strong liberal arts curriculum that develops critical thinking and inquiry skills.

The Opportunity:

A key member of the newly established University Counselling team, the University Counsellor supports, advises and coaches students and their families through educational, career and post-secondary planning, promoting well-being, confidence and self-awareness. With solid understanding of the application and admissions process for the world's leading universities, the Counsellor engages proactively with students, getting to know their current and post-secondary goals and aspirations. Reporting to the Director, University Counselling and in collaboration with team members, the Counsellor develops and maintains professional relationships with university admissions officers in the United States, overseas, and across Canada.

Specific responsibilities include:

- Advise, support and coach students and their families during the university search and admissions process, including preparation of supplemental applications, interview planning, and letter writing;
- Participate in developing and delivering a post-secondary counselling program in support of post-secondary planning and transition;
- Plan and deliver post-secondary planning workshops and events for students and families beginning in Grade 10 in collaboration with teams across the school;
- Support students in course selection to ensure alignment with the IB and the student's university choices;
- Keep abreast of trends, application procedures and testing requirements and support students to meet those requirements.
- Establish and maintain strong relationships with university admissions offices and networks in the US, overseas and nationally. This includes in person visits and maintaining ongoing and effective communications;
- Collaborate with colleagues to plan a continuum of programming that is effectively integrated into the curriculum.

The ideal candidate is a passionate educator with 3-4 years' experience in academic and university counselling, and expertise in the application and admissions process for the world's leading universities. With strong relational skills and a deep commitment to diversity, equity and inclusion, the Counsellor is a coach and connector with a proven track record in enabling students to achieve their dreams and ambitions. Tech savvy, you thrive in a dynamic and innovative environment, where making a difference in the lives of students is a core value. Knowledge of the International Baccalaureate program is an asset. Candidates must believe in the mission and vision of Branksome Hall and commit to living its values.

Why join Branksome Hall

With a strong sense of community and inclusiveness, Branksome Hall offers a competitive compensation and benefits package along with opportunities for professional development, and collaboration with committed and inspiring colleagues and access to innovative resources.

### How to Apply

Click Apply Now!

If you are interested in joining a world leading school, with inspiring students and colleagues, please apply through our website by May 26, 2022.

Applications will also be accepted by mail, please send your resume and cover letter to the following address:

Branksome Hall  
Human Resources  
10 Elm Avenue  
Toronto, Ontario  
M4W 1N4

Branksome Hall is an equal opportunity employer and welcomes applications from all candidates who meet the minimum requirements for the position. Branksome Hall is strongly committed to diversity, equity and inclusion within its community and especially welcomes applications from racialized persons/persons of colour, Indigenous/Aboriginal People of North America, persons with (dis)abilities, LGBTQ persons, and others who may contribute to the further diversification of ideas, and champion diversity in its broadest sense. Accommodations are available upon request for candidates engaging in all parts of the recruitment and selection process at Branksome Hall.

We thank all candidates for their interest, however, only those selected for an interview will be contacted.

To learn more about working at Branksome Hall, please visit [www.thinkerswanted.ca](http://www.thinkerswanted.ca) or visit our website at [www.branksome.on.ca](http://www.branksome.on.ca).