



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/18

Paralegal (NOC 42200)

| | | |
|-----------------------|---|----------------|
| Job ID | B6-19-72-85-B2-CA | |
| Web Address | https://careers.indigenous.link/viewjob?jobname=B6-19-72-85-B2-CA | |
| Company | Onshore Group Inc | |
| Location | Edmonton, Alberta | |
| Date Posted | From: 2023-11-22 | To: 2024-05-20 |
| Job | Type: Full-time | Category: Law |
| Job Start Date | As soon as possible | |
| Job Salary | \$35.00 / Hour For 32 Hours / Week | |
| Languages | English | |

Description

Vacancies: 1

Terms of employment: Permanent, Full time, Day, Evening

Job requirements

Personal suitability

Accurate, Flexibility, Organized, Reliability

Computer and technology knowledge

MS Excel, MS Office

Tasks

Draft contracts, prepare promissory notes and draw up wills, mortgages and other legal documents, Research records, court files and other legal documents, Witness and certify the validity of signatures on documents, Draft legal correspondence and perform general office and clerical duties

Work conditions and physical capabilities

Fast-paced environment, Attention to detail

Experience

1 year to less than 2 years

Credentials

In-house training

Education Requirements

Bachelor's degree

Other

Business and Job location: Unit 101 3230 97 street NW Edmonton, AB T6N 1K4

How to Apply

By email

onshoregroup01@gmail.com

Job Board Posting



NewCanadianWorker

A Fresh Start for New Arrivals

Date Printed: 2024/05/18

Paralegal (NOC 42200)

| | |
|-----------------------|---|
| Job ID | 3B12F5A443D51 |
| Web Address | http://NewCanadianWorker.ca/viewjob?jobname=3B12F5A443D51 |
| Company | Onshore Group Inc |
| Location | Edmonton, Alberta |
| Date Posted | From: 2023-11-22 To: 2024-05-20 |
| Job | Type: Full-time Category: Law |
| Job Start Date | As soon as possible |
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onshoregroup01@gmail.com

Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/05/18

Paralegal (NOC 42200)

| | |
|-----------------------|---|
| Job ID | E1DB44621C78B |
| Web Address | http://NoExperienceNeeded.ca/viewjob?jobname=E1DB44621C78B |
| Company | Onshore Group Inc |
| Location | Edmonton, Alberta |
| Date Posted | From: 2023-11-22 To: 2024-05-20 |
| Job | Type: Full-time Category: Law |
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