Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
Toll Free Fax: (877) 825-7564
L9 P23 R4074 HWY 596 - Box 109
Keewatin, ON P0X 1C0

Job Board Posting

Careers.Indigenous.Link

Date Printed: 2024/03/28

Clerk, Front Desk - Hotel

Job ID	**B2-38-A4-D2-A3-73**	
Web Address		
https://careers.indigenous.link/viewjob?jobname=B2-38-A4-D2-A3-73		
Company	The Coast Fraser Inn	
Location	Williams Lake, British Columbia	
Date Posted	From: 2020-04-29	To: 2020-10-26
Job	Type: Full-time	Category: Accommodations
Job Start Date	As soon as possible	
Job Salary	$16.10 / hour for 40 hours / week	
Languages	English	

Description

Vacancies: 1

Terms: Permanent, Full time

Employment conditions: On call, Overtime, Early morning, Morning, Day, Evening, Shift, Weekend

Personal Suitability: Organized, Effective interpersonal skills, Client focus, Excellent oral communication, Team player, Flexibility, Reliability, Dependability

Work Conditions and Physical Capabilities: Standing for extended periods, Fast-paced environment, Attention to detail

Experience

1 year to less than 2 years

Education Requirements

Secondary (high) school graduation certificate

Essential Skills

Register arriving guests and assign rooms, Process group arrivals and departures, Take, cancel and change room reservations, Provide information on hotel facilities and services, Provide general information about points of interest in the area, Investigate and resolve complaints and claims, Process guests' departures, calculate charges and receive payments, Balance cash and complete balance sheets, cash reports and related forms, Maintain an inventory of vacancies, reservations and room assignments, Follow emergency and safety procedures, Clerical duties (i.e. faxing, filing, photocopying), Answer telephone and relay telephone calls and messages, Provide customer service, Assist clients/guests with special needs

Work Environment

Hotel, motel, resort

How to Apply

By email

coastfraserinn@gmail.com

By phone

604-728-3954
from 10:00 to 12:00
By mail
285 Donald Road
Williams Lake, BC V2G 4K4
In person
285 Donald Road
Williams Lake, BC V2G 4K4
from 11:00 to 16:00

Job Board Posting

Date Printed: 2024/03/28

Clerk, Front Desk - Hotel

Job ID	**E5158EFF443AC**	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=E5158EFF443AC	
Company	The Coast Fraser Inn	
Location	Williams Lake, British Columbia	
Date Posted	From: 2020-04-29	To: 2020-10-26
Job	Type: Full-time	Category: Accommodations
Job Start Date	As soon as possible	
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Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/03/28

Clerk, Front Desk - Hotel

Job ID	**D90A295E5A30A**	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=D90A295E5A30A	
Company	The Coast Fraser Inn	
Location	Williams Lake, British Columbia	
Date Posted	From: 2020-04-29	To: 2020-10-26
Job	Type: Full-time	Category: Accommodations
Job Start Date	As soon as possible	
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