



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:  
Toll Free Phone: (866) 225-9067  
Toll Free Fax: (877) 825-7564  
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Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/05

## Hotel Clerk Supervisor

<b>Job ID</b>	<b>B2-26-FB-B0-A5-8E</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=B2-26-FB-B0-A5-8E">https://careers.indigenous.link/viewjob?jobname=B2-26-FB-B0-A5-8E</a>	
<b>Company</b>	Victoria's Enterprises Ltd. O/A Four Seasons Motor Inn	
<b>Location</b>	Fort St. John, British Columbia	
<b>Date Posted</b>	From: 2019-03-01	To: 2019-08-28
<b>Job</b>	Type: Full-time	Category: Accommodations
<b>Job Start Date</b>	As soon as possible	
<b>Job Salary</b>	\$19.23 per hour, for 40.00 hours per week	
<b>Languages</b>	English	

### Description

Victoria's Enterprises Ltd. O/A Four Seasons Motor Inn., located at 9810 100th Street, Fort St. John, BC Canada V1J 3Y1 is hiring 1 Hotel clerk supervisor.

Position Available: 1

Terms of employment: Permanent, Full time

Location: 9810 100th Street Fort St. John, BC, Canada V1J 3Y1

Job Duties:

- Co-ordinate, assign and review work
- Ensure smooth operation of computer systems, equipment and machinery, and arrange for maintenance and repair work
- Establish work schedules and procedures and co-ordinate activities with other work units or departments
- Requisition materials and supplies
- Resolve work-related problems and prepare and submit progress and other reports
- Train staff/workers in job duties, safety procedures and company policies

### Experience

1-2 years of work experience is required

### Education Requirements

Completion of secondary school

### Work Environment

Work Conditions and Physical Capabilities: Standing for extended periods, Work under pressure, Attention to detail, Fast-paced environment

Personal Suitability: Flexibility, Judgement, Team player, Organized, Excellent oral communication, Effective interpersonal skills, Dependability

### Other

Others: Candidates should be willing to work on all shifts (Evening & weekend)

### How to Apply

Candidates legally entitled to work in Canada can apply at [garypatara@yahoo.com](mailto:garypatara@yahoo.com)