



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

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# Job Board Posting



Careers.Indigenous.Link

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## Managed Alcohol Program Coordinator

<b>Job ID</b>	<b>A5-4F-3A-2B-62-A8</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=A5-4F-3A-2B-62-A8">https://careers.indigenous.link/viewjob?jobname=A5-4F-3A-2B-62-A8</a>	
<b>Company</b>	Projets Autochtones Du QuÃ©bec	
<b>Location</b>	MontrÃ©al, Quebec	
<b>Date Posted</b>	From: 2020-10-29	To: 2020-12-07
<b>Job</b>	Type: Full-time	Category: Health Care
<b>Job Start Date</b>	December 1, 2020	
<b>Job Salary</b>	\$43,680	
<b>Languages</b>	English, French; And Indigenous Language Is An Asset	

### Description

Projets Autochtones du QuÃ©bec (PAQ) is a not-for-profit organization offering shelter and culturally adapted activities and services to homeless and at-risk First Nations, Inuit, and MÃ©tis women and men. Located in downtown Montreal, our center provides emergency shelter and a hot dinner and light breakfast 365 nights a year for 16 women and 36 men. PAQ's transitional housing program offers 16 studio apartments for Indigenous women and men at risk of homelessness, or who are in search of a stable living environment. PAQ provides a sense of belonging and trust developed through community events, psycho-social and crisis support, access to legal and health services, and indigenous cultural and arts programs. In order to meet the needs of the community, PAQ is preparing to launch a pilot residential community managed alcohol program that aims to reduce the barriers to access supportive housing and reduce the acute, chronic, and social harms associated with alcohol addiction. This project will provide the option for long-term supportive housing with an on-site managed alcohol program for 8 to 10 persons from the indigenous community that are experiencing homelessness and severe alcohol dependencies in Montreal.

### Purpose of Role

The MAP Coordinator is a senior intervention worker with the essential role of providing guidance, supervision, and coordination for the front-line operations of the MAP program. The person in this role oversees the performance of the intervention team, supervises and supports the well-being of residents and intervention staff, and carries out shifts on the floor to provide day-to-day support for residents. The MAP Coordinator has in-depth knowledge of MontrÃ©al's homeless Indigenous community and is experienced in working with alcoholism and/or other drug dependencies.

### Duties and Responsibilities

1. Create an overall positive environment in the MAP home, ensuring respect, dignity, safety and comfort for residents and staff.
2. Provide continuous monitoring of residents's overall health and well-being, and oversee alcohol service.
3. Work with clinical partners to support front-line staff training on harm reduction and other related health issues.
4. Coordinate follow-up clinical services with partners and report to relevant partners on incidents or concerns (health partners, health-line, emergency support).
5. Coordinate staff scheduling to ensure 24/7 support for participants at the residence
6. Evaluate staff performance, provide constructive feedback, and provide additional guidance/training as required.
7. Assess operational issues and policies and communicate to senior management.
8. Produce reports and other documents and maintain statistics for senior management, partners, and funders.
9. Support inventory management of alcohol and other consumables.

### Experience

- Minimum 2 years in harm reduction services (alcohol or other drugs)
- Minimum 3 years in a coordination or management role with supervisory experience of front-line staff in social services or health setting
- Experience working with persons experience cognitive or physical decline (mental health, geriatrics, or related)
- Experience living or working with Indigenous communities or people and/or people experiencing homelessness

### Education Requirements

- University degree in a related field (nursing, social work, management / administration, etc.)
- Standard First Aid Level 1 including CPR/AED
- SMART POUR training is an asset
- Non-Violent Crisis Intervention training is an asset

### Essential Skills

- Knowledge of culturally sensitive approaches, trauma informed care, and cultural safety issues.
- Proven ability to effectively manage crisis situations and the nuances of harm reduction care
- Ability to lead front-line teams in dealing with difficult situations
- Skilled in fostering communication with staff, colleagues, participants, and partner organizations.
- Ability to identify and communicate concerns, risks, and positive feedback to team
- Knowledge and understanding of Indigenous culture and traditions
- Language requirements: English and French, an Indigenous language is a significant asset.
- Skilled at seeking out and building partnerships
- Skilled in group animation
- Able to write reports and maintain program statistics

### Work Environment

This is a full-time (35 hours per week) temporary 5-month contract (with a strong possibility to become a permanent) based at PAQ in downtown Montréal at the PAQ managed alcohol home. This role will require the successful candidate to work 100% time on site, and ability to offer flexible hours (for some evening, overnight and weekend hours will be required).

**Other**

Required Values and Attributes

• Demonstrate understanding and commitment to reconciliation with Canada's Indigenous peoples

• Professional ethics and integrity

• Inclusive, non-judgmental, and respectful of people from various backgrounds

• Aware of issues faced by diverse communities: poverty, colonization, racism, homelessness, survival sex work, mental health, substance use, etc.

**How to Apply**

For a full job description, please click [Apply Now!](#)

Applicants are asked to send a short cover letter and CV by 5pm on December 7, 2020 to [emplois@paqc.org](mailto:emplois@paqc.org). Only applicants selected for an interview will be contacted.

First Nations, Inuit and Métis candidates are strongly encouraged to apply.