



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/04

Assistant Housekeeping Supervisor

Job ID A1-A7-02-52-38-F7

Web Address

<https://careers.indigenous.link/viewjob?jobname=A1-A7-02-52-38-F7>

Company Athabasca Hotel

Location Jasper, Alberta

Date Posted From: 2021-12-01 To: 2022-05-30

Job Type: Full-time Category: Accommodations

Job Start Date As soon as possible

Job Salary \$17.64 - \$20.00 Per Hour 40 hours / week

Languages English

Description

Permanent employment, Full time

Assume the responsibility of the Housekeeping Supervisor in their absence

Train housekeepers on cleaning and maintenance tasks

Oversee staff on a daily basis

Check rooms and common areas, including stairways and lounge areas, for cleanliness

Schedule shifts and arrange for replacements in cases of absence

Establish and educate staff on cleanliness, tidiness and hygiene standards

Motivate team members and resolve any issues that occur on the job

Respond to customer complaints and special requests

Monitor and replenish cleaning products stock including floor cleaner, bleach and rubber gloves

Ensure compliance with safety and sanitation policies in all areas

Housekeeper Job Duties

Dusting and polishing furniture and fixtures

Cleaning and sanitizing toilets, showers/bathtubs, countertops, and sinks

Making beds and changing linens

Washing windows

Vacuuming and cleaning carpets and rugs

Sweeping/vacuuming, polishing, and mopping floors

Sorting, washing, loading, and unloading laundry

Using any cleaning equipment such as vacuums, mops, and other cleaning tools

Keeping bathrooms stocked with clean linens, toiletries, and other supplies

Cleaning mirrors and other glass surfaces

Emptying trash receptacles and disposing of waste

Steaming and cleaning draperies

Washing blinds

Tidying up rooms

Monitoring cleaning supplies and ordering more as needed

Reporting any necessary repairs or replacements

Experience

1 year to less than 2 years

Requirements: * Previous team leader experience is an asset

Hands-on experience with cleaning and maintenance tasks for large organizations

Ability to use industrial cleaning equipment and products

Proven experience as a Cleaner or Housekeeper

Excellent organizational

Stamina to handle the physical demands of the job

Flexibility to work various shifts, including evenings and weekends

Ability to work with little supervision and maintain a high level of performance

Customer-oriented and friendly

Prioritization and time management skills

Working quickly without compromising quality

Knowledge of English language

Credentials

Ability to Supervise

16-20 people

Security and Safety

Bondable

Education Requirements

High School Diploma

Essential Skills

Hire and train or arrange for training of cleaning staff, Perform light housekeeping and cleaning duties, Housekeeping activities

Work Environment

Hotel

Confined spaces, Wet/damp, Noisy, Odours, Dusty.

Fast-paced environment, Work under pressure, Tight deadlines, Repetitive tasks, Physically demanding, Combination of sitting, standing, walking, Standing for extended periods, Bending, crouching, kneeling, Handling heavy loads

Additional Skills

Supervise and co-ordinate activities of workers, Inspect sites or facilities to ensure safety and cleanliness standards, Recommend or arrange for additional maintenance services, Assist cleaners in performing duties, Co-ordinate work activities with other departments, Establish work schedules, when Housekeeping Supervisor is not present.

Other

This is an Assistant Housekeeping Supervisor position, you will cover for the existing Housekeeping Supervisor when required.

Benefits: Disability benefits, Medical benefits, Dental benefits, Group insurance benefits, Life insurance benefits, Vision care benefits, Other benefits, discount on meals, staff accommodations available.

How to Apply

submit resume to HR@athabascahotel.com