



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
Toll Free Fax: (877) 825-7564
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Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

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Assistant Housekeeping Supervisor

Job ID	A1-A7-02-52-38-F7	
Web Address	https://careers.indigenous.link/viewjob?jobname=A1-A7-02-52-38-F7	
Company	Athabasca Hotel	
Location	Jasper, Alberta	
Date Posted	From: 2021-12-01	To: 2022-05-30
Job	Type: Full-time	Category: Accommodations
Job Start Date	As soon as possible	
Job Salary	\$17.64 - \$20.00 Per Hour 40 hours / week	
Languages	English	

Description

Permanent employment, Full time
Assume the responsibility of the Housekeeping Supervisor in their absence
Train housekeepers on cleaning and maintenance tasks
Oversee staff on a daily basis
Check rooms and common areas, including stairways and lounge areas, for cleanliness
Schedule shifts and arrange for replacements in cases of absence
Establish and educate staff on cleanliness, tidiness and hygiene standards
Motivate team members and resolve any issues that occur on the job
Respond to customer complaints and special requests
Monitor and replenish cleaning products stock including floor cleaner, bleach and rubber gloves
Ensure compliance with safety and sanitation policies in all areas
Housekeeper Job Duties
Dusting and polishing furniture and fixtures
Cleaning and sanitizing toilets, showers/bathtubs, countertops, and sinks
Making beds and changing linens
Washing windows
Vacuuming and cleaning carpets and rugs
Sweeping/vacuuming, polishing, and mopping floors
Sorting, washing, loading, and unloading laundry
Using any cleaning equipment such as vacuums, mops, and other cleaning tools
Keeping bathrooms stocked with clean linens, toiletries, and other supplies
Cleaning mirrors and other glass surfaces
Emptying trash receptacles and disposing of waste
Steaming and cleaning draperies
Washing blinds
Tidying up rooms
Monitoring cleaning supplies and ordering more as needed
Reporting any necessary repairs or replacements

Experience

1 year to less than 2 years
Requirements: * Previous team leader experience is an asset
Hands-on experience with cleaning and maintenance tasks for large organizations
Ability to use industrial cleaning equipment and products
Proven experience as a Cleaner or Housekeeper
Excellent organizational
Stamina to handle the physical demands of the job
Flexibility to work various shifts, including evenings and weekends
Ability to work with little supervision and maintain a high level of performance
Customer-oriented and friendly
Prioritization and time management skills
Working quickly without compromising quality
Knowledge of English language

Credentials

Ability to Supervise
16-20 people
Security and Safety
Bondable

Education Requirements

High School Diploma

Essential Skills

Hire and train or arrange for training of cleaning staff, Perform light housekeeping and cleaning duties, Housekeeping activities

Work Environment

Hotel

Confined spaces, Wet/damp, Noisy, Odours, Dusty.

Fast-paced environment, Work under pressure, Tight deadlines, Repetitive tasks, Physically demanding, Combination of sitting, standing, walking, Standing for extended periods, Bending, crouching, kneeling, Handling heavy loads

Additional Skills

Supervise and co-ordinate activities of workers, Inspect sites or facilities to ensure safety and cleanliness standards, Recommend or arrange for additional maintenance services, Assist cleaners in performing duties, Co-ordinate work activities with other departments, Establish work schedules, when Housekeeping Supervisor is not present.

Other

This is an Assistant Housekeeping Supervisor position, you will cover for the existing Housekeeping Supervisor when required.

Benefits: Disability benefits, Medical benefits, Dental benefits, Group insurance benefits, Life insurance benefits, Vision care benefits, Other benefits, discount on meals, staff accommodations available.

How to Apply

submit resume to HR@athabascahotel.com