



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce Canadian Indigenous Job Seekers to a new approach to job searching. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Canadian Indigenous Peoples with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:  
Toll Free Phone: (866) 225-9067  
Toll Free Fax: (877) 825-7564  
17 – 2595 Main Street  
Winnipeg, MB R2V 4W3  
Subsidiary Offices:

Kenora • Midland • Ottawa • London • Sandy Lake • Winnipeg

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2021/09/21

## Sustainable Development Advisor / Conseiller.Ãre En DÃveloppement Durable

<b>Job ID</b>	9F-05-E5-59-C2-17		
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=9F-05-E5-59-C2-17">https://careers.indigenous.link/viewjob?jobname=9F-05-E5-59-C2-17</a>		
<b>Company</b>	Bishop's University		
<b>Location</b>	Sherbrooke, Quebec		
<b>Date Posted</b>	From: 2021-05-03	To: 2021-10-30	
<b>Job</b>	Type: Full-time	Category: Miscellaneous	
<b>Job Salary</b>	Class 13: \$26.88 To \$35.06 Per Hour/ Classe 13: \$26.88 Ã \$35.06 De LÃheure		
<b>Languages</b>	Excellent Communication Skills Both In English And French/Excellente HabetÃ De Communication		
En FranÃais Et En Anglais			

### Description

Posting 21-10 (Regular full time position)

The following statements are intended to describe the general nature and level of work performed. They are not representing an exhaustive list of all responsibilities, duties and skills required.

Bishop's University is seeking a Sustainable Development Advisor for a regular full-time position in the Secretary General & Vice-Principal Government Relations and Planning department. Reporting to the Manager of Procurement and Sustainable Development, the incumbent will support and advise the community on the implementation and championing of the sustainable development programs established by the University in order to bring awareness and best practices on the topic of sustainable development. This position has a work week of 35 hours from Monday to Friday with occasional evenings and weekends required.

Nature of Duties & Responsibilities:

- Update and monitor the implementation of Bishop's University Sustainable Development Policy;
- Implement and maintain the action plan for sustainable development, linked to the establishment's strategic development plan and ensures follow-up;
- Design, develop, and implements strategies, programs, procedures and sustainable development projects with BU stakeholders, particularly with regard to the management of residual materials; energy efficiency; sustainable transportation; responsible sourcing; GHG reduction; sustainable building;
- Designs and oversees the sustainable development reporting process and implements monitoring mechanisms focused on continuous improvement;
- Monitors sector studies to maintain best practices for sustainable development;
- Acts as a promoter of sustainable development within the institution and develops a strategy for promoting and communicating sustainable practices in collaboration with the parties concerned;
- Plans and organizes awareness, information and training activities related to sustainable development
- Other tasks as assigned.

AFFICHAGE 21-10 (Poste regulier Ã temps plein)

Les ÃnoncÃs suivants sont destinÃs Ã dÃcrire la nature et le niveau de travail gÃnÃral. Ils ne reprÃsentent pas une liste exhaustive de toutes les responsabilitÃs, tÃches et aptitudes requises.

L'UniversitÃ Bishop's recherche un Conseiller.Ãre en dÃveloppement durable pour un poste rÃgulier Ã temps plein dans le dÃpartement du SecrÃtaire GÃnÃral & Vice-Principal aux Relations Gouvernementales et Ã la Planification.

Se rapportant au Gestionnaire de l'approvisionnement et du dÃveloppement durable, le titulaire du poste soutiendra et conseillera la communautÃ sur l'implantation des programmes de dÃveloppement durable Ãtablis par l'UniversitÃ. Le titulaire deviendra l'agent du changement nÃcessaire Ã la sensibilisation et Ã l'adoption des meilleures pratiques sur le sujet du dÃveloppement durable. La semaine de travail est de 35 heures, du lundi au vendredi avec des soirÃes et fins de semaine occasionnelles.

Nature des tÃches:

- Mettre Ã jour et surveiller l'implantation de la Politique de dÃveloppement durable de l'UniversitÃ Bishop's;
- Implanter et mettre Ã jour le plan d'action en dÃveloppement durable en lien avec le plan stratÃgique de l'UniversitÃ et en assurer le suivi;
- Concevoir, dÃvelopper et implanter des stratÃgies, des programmes, des procÃdures et des projets en dÃveloppement durable en partenariat avec les parties prenantes de l'UniversitÃ, particuliÃrement en ce qui concerne la gestion des matiÃres rÃsiduelles, l'efficacitÃ ÃnergÃtique, la mobilitÃ durable, l'approvisionnement responsable, la rÃduction des gaz Ã effet de serre et la bÃtiment durable;
- Concevoir et alimenter le processus de reddition de comptes et mettre en place des processus de surveillance axÃs sur l'amÃlioration continue;
- Effectuer une veille des meilleures pratiques en dÃveloppement durable;
- Agir comme agent de changement afin de promouvoir le dÃveloppement durable Ã l'intÃrieur de l'UniversitÃ et dÃvelopper des stratÃgies de communication des pratiques durables en collaboration avec les parties concernÃes;
- Planifier et organiser des activitÃs de sensibilisation, d'information et de formation en lien avec le dÃveloppement durable;
- Effectuer toutes autres tÃches connexes au besoin.

### Experience

Minimum three years of relevant experience in sustainable development

/  
Minimum 3 ans d'expérience pertinente en développement durable

### Education Requirements

Bachelor's degree in the field of sustainable development

/  
Baccalauréat dans le domaine du développement durable

### Essential Skills

-Very good knowledge of environmental issues associated with the management of a University Setting (management of physical resources, residual materials, hazardous materials, pedagogical and educational aspects).

-Project management skills

-Facilitation skills

/  
-Excellente connaissance des problématiques environnementales liées à la gestion d'un établissement universitaire (gestion des ressources physiques, matières résiduelles, matières dangereuses, aspects académiques)

-Habiletés démontrées en gestion de projet

### Other

Bishop's University implements an equal access employment / program under the Act respecting equal access to employment in public bodies and welcomes applicants who are committed to upholding the values of equity, diversity, and inclusion and who will assist us expand our capacity for diversity and inclusion. We encourage applications from members of groups that have been historically disadvantaged and marginalized, including Indigenous peoples, visible and ethnic minorities, persons with disabilities, women and LGBTQ2+

/  
L'Université Bishop's applique un programme d'accès à l'emploi issu de la Loi sur l'accès à l'égalité en emplois des organismes publics et accueille les candidats qui s'engagent à respecter les valeurs d'équité, de diversité et d'inclusion et qui nous aideront à accroître notre capacité en matière de diversité et d'inclusion. Nous encourageons les candidatures de membres de groupes historiquement défavorisés et marginalisés, notamment les peuples autochtones, les membres des minorités visibles et ethniques, les personnes handicapées, les femmes et les personnes LGBTQ2+.

### How to Apply

If interested, please submit your curriculum vitae and cover letter, including what position you are applying for by May 30, 2021 before 4:00 pm to [careers@ubishops.ca](mailto:careers@ubishops.ca)

Per the Collective Agreement, priority will be given to qualified internal applicants. Please note that only candidates selected for an interview will be contacted and testing may be required; thank you for your interest. We provide support in the recruitment processes to applicants with disabilities, including accommodation that takes into account an applicant's accessibility needs. If you require accommodation in order to participate as a candidate in the recruitment process, please contact [careers@bishops.ca](mailto:careers@bishops.ca)

/  
S.V.P. faire parvenir votre curriculum vitae ainsi qu'une lettre de présentation, en indiquant pour quel poste vous appliquez d'ici le 30 mai 2021, 16 :00 à [careers@ubishops.ca](mailto:careers@ubishops.ca)

Tel que prévu à la Convention Collective, priorité sera accordée à un candidat interne qualifié. Veuillez noter que seules les personnes retenues pour une entrevue seront contactées, et que des tests de sélection peuvent être administrés ; merci pour l'intérêt manifesté. Dans le processus de recrutement, nous fournissons un soutien aux personnes handicapées afin de répondre aux besoins en provenant et en éliminant les obstacles à l'accessibilité. Si vous nécessitez de mesures d'adaptation pour participer en tant que candidat dans le processus de recrutement, veuillez contacter [careers@bishops.ca](mailto:careers@bishops.ca)