



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

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## Technician I

<b>Job ID</b>	<b>96-DB-D9-82-9B-17</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=96-DB-D9-82-9B-17">https://careers.indigenous.link/viewjob?jobname=96-DB-D9-82-9B-17</a>	
<b>Company</b>	BGIS	
<b>Location</b>	Edmonton, Alberta	
<b>Date Posted</b>	From: 2020-09-22	To: 2020-10-22
<b>Job</b>	Type: Full-time	Category: Maintenance
<b>Languages</b>	English	

### Description

#### SUMMARY

The Technician I is mainly responsible for assisting other technicians, performing maintenance, routine, and on-demand services on grounds and non-technical facility components (i.e. walls, floors, etc.). The Technician I is also responsible for performing work in accordance with established processes and practices and for complying with internal and external requirements including but not limited to environmental, health and safety, fire protection.

#### KEY DUTIES & RESPONSIBILITIES

##### Maintenance

Performs work in accordance with established processes and practices.

Complies with all internal and external requirements including but not limited to environmental, health and safety, fire protection.

Performs regular facility and facility non-technical component monitoring and inspection.

Provides observations about facility, grounds, and non-technical component conditions and deficiencies, and provides suggestions for enhancements and repair.

Monitors assigned facility by conducting facility walkthroughs, grounds, facility non-technical component monitoring, and inspection

Responds to routine service requests and perform preventative and corrective maintenance.

Operates facility mechanical, electrical, and other systems.

Manages work order life cycle progressing the work from dispatched through to completion and records resolution data within the service maintenance management database. Ensures work completed meets quality, contract response, and all other requirements.

Assists in the implementation of preventative maintenance (PM) program. Ensures that deficiencies are identified, recorded, and escalated, and that related documents are maintained.

##### Client Relations

Assists in enhancing tenant and customer satisfaction and maintaining positive relations through the manner in which work is performed and services delivered.

##### Administration

Records resolution data within the service maintenance management database. Ensures work

completed meets quality, contract response, and all other requirements.

Receives, tracks, monitors, and reports the status of maintenance and repair work within the service maintenance management database.

Initiates documents to obtain formal approval of the work required.

Participates in and assists with facility-related projects.

Ensures the manner in which work is performed is in compliance with corporate and legislated policies, procedures, practices, and guidelines related to environmental, health and safety, fire protection, and any other applicable requirements.

Maintains all assigned tools and arranges for repair and replacement where required.

Submits all expenditures on a timely basis.

Other duties as assigned

## KNOWLEDGE & SKILLS

High School Diploma or equivalent

Up to 1 year of facility operations and maintenance work experience

Ability to adhere and to properly execute processes and practices relating to facility operations and maintenance

Ability to maintain facility groups and non-technical facility component

Ability to provide observation about facility conditions and deficiencies, and to provide suggestions for enhancements

Ability to research, learn and gain greater proficiency in applying the following on-the-job “fire, life, safety, and building codes and standards

Possesses a strong environmental, health, and safety mindset. Ability to perform work in a safe manner

Strong client-service orientation along with a high sense of urgency

Effective communication skills for the purpose of data relay, exchange, feedback, and clarification

Must be able and willing to work shifts, be available for on-call/standby and emergency call-outs as they arise

Must be willing to wear personal protective equipment.

Must meet enhanced security clearance requirements

Licenses and/or Professional Accreditation

Demonstrates an interest in enrolling and completing a trades certification or license, or maybe enrolled to complete a trades certification or license

## How to Apply

Click Apply Now!