



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/07

Occupational Health Coordinator

Job ID	93126-en_US-8711	
Web Address	https://careers.indigenous.link/viewjob?jobname=93126-en_US-8711	
Company	TC Energy	
Location	Calgary, AB	
Date Posted	From: 2021-10-15	To: 2050-01-01
Job	Type: Full-time	Category: Resource Sector

Description

Occupational Health Coordinator Reference Code: 93126 Location: Canada (CA) - Calgary, AB

Job Category: Health, Safety, Environment

Employment Type: Employee Full-time

Relocation Eligibility: This position is not eligible for our relocation program

Application Deadline: 10/28/2021 We all need energy. It warms our homes, cooks our food, gives us light, and gets us where we need to go. It also improves our quality of life in countless other ways. At TC Energy, our job is to deliver that energy to millions of people who depend on it across North America. And we take our job very seriously. Guided by our values of safety, integrity, responsibility and collaboration, we develop and operate our facilities safely, reliably and with care for our impact on the environment. With our presence across the continent, our people play an active role in building strong communities. We're proud of how our hard work and commitment sets us apart and benefits society, every day. We're looking for new team members who share our values and are ready to take on exciting challenges. To remain competitive, support our high-performance culture and allow for more flexibility in the way we work, we offer a hybrid work model and flexible dress code for our eligible office-based workforce in Canada, the U.S. and Mexico.

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The opportunity

Reporting to the Manager of Occupational Health and Hygiene, the Occupational Health Coordinator will provide expertise in creatively delivering occupational health and fitness for work programs such as Alcohol and Drug, Health Surveillance, Pre-employment Medicals and Occupational Health related assessments.~*~ The successful candidate will be skilled in maintaining program documentation, the development of training materials, the management of data and preparation of reports. This role will be critical in overseeing our medical service providers to ensure accuracy and timeliness of daily services.

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What you'll do

- Liaise with both the TC Energy employee population as well as our medical service providers to ensure compliance with pre-employment medicals, health surveillance activities, alcohol & drug testing and fitness for work assessments
- Support the Occupational Health Team in continuous improvement of TC Energy's Occupational Health and Fitness for Work Programs
- Work collaboratively with the members of the Occupational Health team to implement, monitor and evaluate Fitness for Work Programs
- Interface with internal / external stakeholders to improve business relationships and effective delivery of our program
- Contribute to the development of our key performance indicators
- Track progress on multiple small projects simultaneously
- Support the development of educational material and coordination of training to interdisciplinary employee groups

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Minimum Qualifications

- Post-secondary education in a health-related discipline
- 4 years of ~*~related work experience in coordinating clinical services

- A combination of education and experience may be considered

- Experience with coordinating clinical services in a fast-paced environment
- Proven experience producing technical reports and preparing oral presentations
- Experience with Microsoft Teams, SharePoint and Excel, team shared Outlook inboxes

Preferred Qualifications

- A degree in Nursing (BSN) or equivalent and legally licensed to practice as a Registered Nurse in Alberta
- Working knowledge of Drug and Alcohol Testing processes and regulations
- Experience supporting an occupational health team
- Experience with daily management of vendor relationships and service delivery
- Ability to multi-task and respond quickly to the daily tactical tasks and inquiries in alignment with the Occupational Health team's protocols

About our business

TC Energy is a leading energy infrastructure company in North America. We have three complementary businesses of natural gas pipelines, liquids (oil) pipelines, and power generation. Our operations span three countries, seven Canadian provinces, and 34 U.S. states. Apply now! Apply to this posting by 10/28/2021 using reference code 93126. You must apply through our jobs system at jobs.tcenergy.com. Only applications submitted through our system will be acknowledged. Applications may be submitted using a mobile device or a desktop / laptop computer. TC Energy is an equal opportunity employer. Learn more Visit us at TCEnergy.com and connect with us on our social media channels for our latest news, employee stories, community activities, and other updates. Thank you for choosing TC Energy in your career search. * Depending on qualifications, the successful candidate may be offered a position at a more appropriate level and/or ladder.* Applicants must have legal authorization to work in the country in which the position is based with no restrictions.* All positions require background screening. Some require criminal and/or credit checks to comply with regulations. * TC Energy is committed to provide employment opportunities to all qualified individuals, without regard to race, religion, age, sex, color, national origin, sexual orientation, gender identity, veteran status, or disability. Accommodation for applicants with disabilities is available on request during the recruitment process. Applicants with disabilities can request accessible formats or communication supports by contacting careers@tcenergy.com.

For more information, visit TC Energy for Occupational Health Coordinator