



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:  
Toll Free Phone: (866) 225-9067  
Toll Free Fax: (877) 825-7564  
L9 P23 R4074 HWY 596 - Box 109  
Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/03

## Hotel Managing Supervisor

<b>Job ID</b>	<b>8D-46-1A-0C-30-60</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=8D-46-1A-0C-30-60">https://careers.indigenous.link/viewjob?jobname=8D-46-1A-0C-30-60</a>	
<b>Company</b>	Holiday Inn Express & Suites	
<b>Location</b>	Woodstock, Ontario	
<b>Date Posted</b>	From: 2022-05-04	To: 2022-10-31
<b>Job</b>	Type: Full-time	Category: Accommodations
<b>Job Start Date</b>	As soon as possible	
<b>Job Salary</b>	\$24.04/hour minimum of 30 hours per week	
<b>Languages</b>	English	

### Description

Holiday Inn Express & Suites a busy and well establish hotel located at 510 Norwich Avenue, Woodstock, ON, Canada, N4S 3W5 urgently require a Hotel Managing Supervisor to ensure the smooth & efficient operations of the hotel.

Job Type: Permanent, full time position

Salary: \$24.04 per hour for a minimum of 30 hours per week; Overtime at 1.5 times the wage after 44 hours/week

### Experience

2-3 years

### Education Requirements

Completion of secondary school; Completion of a Hospitality college/diploma program will be an asset.

### Essential Skills

- Establish staff work schedules and procedures and co-ordinate activities with other departments;
- Supervise daily shift process and ensure that the staff adhere to standard operating procedures;
- Resolve work-related problems and prepare and submit progress and other reports
- Hire and train staff in job duties, safety procedures and company policies
- Oversee work of front desk personnel to ensure that optimal level of service and hospitality is provided to the guests;
- Assist hotel guests with special requests and supervise front desk to ensure the prompt fulfilment of any requests;
- Assist during the check in and check out processes to ensure that all activities are handled efficiently;
- Oversee the work of the housekeeping staff;
- Resolve customer issues and complaints in a prompt and efficient manner to maintain a high level of customer satisfaction and ensure business retention;
- Arrange for periodic repair and maintenance work;
- Requisition of supplies and materials
- Create and maintain professional liaison with vendors, suppliers and maintenance personnel to ensure prompt services;
- Coordinate employee events to encourage team camaraderie;
- Develop and employee training manual for all new hires which dictate how new team members can successfully perform their duties;
- Ensure outstanding customer care at all times.

### Work Environment

Hotel

### Additional Skills

- Strong organizational and time management skills combined with high level initiative;
- Ability to supervise in a diverse environment with a focus on client and customer service skills;
- Excellent written & verbal skills; Must be articulate and exude the "hospitality" gene;
- Excellent electronic communication skills
- Must be available to work nights, weekends and holidays when required

### How to Apply

To be considered for this position please email resumes to [holiday\\_inn1@outlook.com](mailto:holiday_inn1@outlook.com)

# Job Board Posting



**NewCanadianWorker**

A Fresh Start for New Arrivals

Date Printed: 2024/05/03

## Hotel Managing Supervisor

<b>Job ID</b>	<b>EAD0BDF7C9B7D</b>	
<b>Web Address</b>	<a href="http://NewCanadianWorker.ca/viewjob?jobname=EAD0BDF7C9B7D">http://NewCanadianWorker.ca/viewjob?jobname=EAD0BDF7C9B7D</a>	
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# Job Board Posting

**NoExperienceNeeded.ca**  
your place for a first step or a fresh start

Date Printed: 2024/05/03

## Hotel Managing Supervisor

<b>Job ID</b>	<b>6D0E4794CD265</b>	
<b>Web Address</b>	<a href="http://NoExperienceNeeded.ca/viewjob?jobname=6D0E4794CD265">http://NoExperienceNeeded.ca/viewjob?jobname=6D0E4794CD265</a>	
<b>Company</b>	Holiday Inn Express & Suites	
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