



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

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Toll Free Phone: (866) 225-9067  
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# Job Board Posting



Careers.Indigenous.Link

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## Entrepreneur Navigator/Mentor

<b>Job ID</b>	<b>8A-A6-00-45-05-14</b>		
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=8A-A6-00-45-05-14">https://careers.indigenous.link/viewjob?jobname=8A-A6-00-45-05-14</a>		
<b>Company</b>	Native Women's Association Of Canada		
<b>Location</b>	Ottawa, Ontario		
<b>Date Posted</b>	From: 2019-10-12	To: 2020-04-09	
<b>Job</b>	Type: Full-time	Category: Miscellaneous	
<b>Job Start Date</b>	November 1, 2019		
<b>Job Salary</b>	\$50,000 - \$60,000		
<b>Languages</b>	Bilingualism (French and English)		
Ability to speak an Indigenous language			

### Description

Advise and support Indigenous women, Two-Spirit and gender diverse entrepreneurs looking to start or scale up their businesses, and assist them in accessing other services and supports. Develop online resources and manage online networking tools.

#### Your Impact

The Native Women's Association of Canada (NWAC) is a National Indigenous Organization representing the political voice of Indigenous women and girls in Canada. Incorporated in 1974, NWAC works to advance the social, political, and cultural well-being and equality of Indigenous women through advocacy, education, research and policy.

This exciting opportunity aims to make a difference in the lives of Indigenous women, Two-Spirit and gender diverse entrepreneurs in Canada and around the world. The NWAC is seeking to fill two Entrepreneur navigator/mentor positions.

#### What We Value

We value diversity, sharing, adaptability and a willingness to learn.

#### How We Work

Our team is organized to maximize collaboration, information exchange, as well as efficiency. We will be looking at various approaches to organize our teams and foster a great workplace environment, and as such we are open to hearing about your experiences and ideas to ensure we achieve our team objectives as efficiently as possible.

### Experience

Experience in working with a National Indigenous Organization with Indigenous Peoples, especially women.

Experience as an entrepreneur or in a relevant field that supported entrepreneurs, including branding, marketing, financing, and the management of small businesses.

Must be computer literate with MS Word, Excel, PowerPoint, Adobe.

### Education Requirements

Post-secondary diploma or degree in business or related field. (A combination of experience and education will be considered)

### Essential Skills

#### Core Competencies

Excellent interpersonal and communication skills, both written and verbal.

Ability to prioritize work

Ability to meet tight deadlines

Ability to work as a team member

Ability to manage multiple conflicting priorities

Ability to interact professionally

Be adaptable and flexible in a changing work environment

Reliable and dependable

### Additional Skills

#### Assets

Experience with bookkeeping software, i.e. Quickbooks.

### Other

Preference will be given to Indigenous women candidates. Please self identify.

Only those selected for an interview will be contacted.

Interviews will be held in Ottawa or by teleconference.

Willingness to travel when necessary.

### How to Apply

Send CV and cover letter to: [Apply@NWAC.ca](mailto:Apply@NWAC.ca)

Or

Apply via our Career page: <https://www.nwac.ca/careers/>