



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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# Job Board Posting



Careers.Indigenous.Link

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## Supply Chain Contracts Lead

<b>Job ID</b>	<b>89701-en_US-5651</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=89701-en_US-5651">https://careers.indigenous.link/viewjob?jobname=89701-en_US-5651</a>	
<b>Company</b>	TC Energy	
<b>Location</b>	Calgary, AB	
<b>Date Posted</b>	From: 2021-07-30	To: 2050-01-01
<b>Job</b>	Type: Full-time	Category: Resource Sector

### Description

Supply Chain Contracts LeadReference Code: 89701 Location: Canada (CA) - Calgary, AB

Job Category: Supply Chain/Procurement

Employment Type: Employee Full-time

Relocation Eligibility: This position is not eligible for our relocation program

Application Deadline: 08/06/2021 We all need energy. It warms our homes, cooks our food, gives us light, and gets us where we need to go. It also improves our quality of life in countless other ways. At TC Energy, our job is to deliver that energy to millions of people who depend on it across North America. And we take our job very seriously. Guided by our values of safety, integrity, responsibility and collaboration, we develop and operate our facilities safely, reliably and with care for our impact on the environment. With our presence across the continent, our people play an active role in building strong communities. We're proud of how our hard work and commitment sets us apart and benefits society, every day. We're looking for new team members who share our values and are ready to take on exciting challenges. The opportunity

Reporting to the Manager of Contracts, the successful candidate will lead a high performing team of Contract Administrators in the post award management of contracts for the Costal GasLink Project. The successful candidate will be required to develop a collaborative working relationship with key project stakeholders and contractors. The Contract Lead shall work closely with Category Management, Project Management, Construction Management, Project Controls and Legal. This position will be required to travel approximately 30% of the time to various worksites in British Columbia. What you'll do

- Provide sound business direction to the Contract Administration team based on TC Energy's contract administration procedures and policies
- Facilitate team performance and provide appropriate functional and leadership support for Contracts Administrators
- Align consistent contractor management standards and best practices across the team
- Exercise judgment and critical thinking in resolving contracting issues
- Interface with the Business Unit (BU) during the contract post-award phase and advise the BU on contract related matters
- Ensure continuous improvement and productivity enhancements
- Provide contract change management support
- Actively collect and log SC lessons learned and share lessons learned with the SC team
- Coach, train and mentor other SC Contract Administrators including on-boarding new SC Contract Administrators
- Proactively identify and address contractual issues, risks and facilitate resolution
- Monitor the contractor's performance to ensure the contractor executes the work in accordance with the contract
- Update and issue to leadership periodic contract status reports, project commitment reports, and other ad-hoc reports and presentations as required or requested
- Work with the SC, BU and key stakeholders to develop and implement claim avoidance strategies
- Support with management of claims, back charges and credits including monitoring recovery of claims, back charges and credits
- Monitor project schedule for delays, milestone dates and deliverables, if required work with contractor for a schedule recovery plan

- Provide oversight in the management of contractual correspondence including notices and other documents.

#### Minimum Qualifications

- Post-secondary education preferably in Business/Commerce, Economics, or a related field
- Six (6) years of related experience in the oil and gas industry or commercial operations experience
- An experienced professional, familiar with contracting roles on large Canadian projects
- Excellent relationship skills and leadership qualities
- Ability to demonstrate knowledge, capability and competence in commercial, technical and interpersonal aspects of project delivery
- Effective communications at all levels of management both internal and external
- Experience with effective application of contracting processes and tools
- Leadership experience in a high change environment
- Highly organized and able to balance multiple competing priorities

#### Preferred Qualifications

- Related experience preferably in a managerial or leadership type setting

About our business TC Energy (formerly TransCanada) is a leading energy infrastructure company in North America. We have three complementary businesses of natural gas pipelines, liquids (oil) pipelines, and power generation. Our operations span three countries, seven Canadian provinces, and 34 U.S. states. Our 4,900-kilometre (3,000-mile) liquids pipeline system connects growing continental oil supplies to key markets and refineries. The Keystone Pipeline System delivers approximately 20 per cent of western Canadian exports to key refinery markets in the U.S. Midwest and Gulf Coast, where it is converted into fuel and other useful petroleum products. Apply now! Apply to this posting by 08/06/2021 using reference code 89701. You must apply through our jobs system at [jobs.tcenergy.com](https://jobs.tcenergy.com). Only applications submitted through our system will be acknowledged. Applications may be submitted using a mobile device or a desktop / laptop computer. TC Energy is an equal opportunity employer. Learn more Visit us at [TCEnergy.com](https://TCEnergy.com) and connect with us on our social media channels for our latest news, employee stories, community activities, and other updates. Thank you for choosing TC Energy in your career search. \* Depending on qualifications, the successful candidate may be offered a position at a more appropriate level and/or ladder. \* Applicants must have legal authorization to work in the country in which the position is based with no restrictions. \* All positions require background screening. Some require criminal and/or credit checks to comply with regulations. \* TC Energy is committed to provide employment opportunities to all qualified individuals, without regard to race, religion, age, sex, color, national origin, sexual orientation, gender identity, veteran status, or disability. Accommodation for applicants with disabilities is available on request during the recruitment process. Applicants with disabilities can request accessible formats or communication supports by contacting [careers@tcenergy.com](mailto:careers@tcenergy.com).

For more information, visit TC Energy for Supply Chain Contracts Lead