



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/06

Information Management Governance Coordinator

Job ID	89248-en_US-4324	
Web Address	https://careers.indigenous.link/viewjob?jobname=89248-en_US-4324	
Company	TC Energy	
Location	Calgary, AB	
Date Posted	From: 2021-07-27	To: 2050-01-01
Job	Type: Full-time	Category: Resource Sector

Description

Information Management Governance Coordinator Reference Code: 89248 Location: Canada (CA) - Calgary, AB

Job Category: Information Technology/Systems

Employment Type: Employee Full-time

Relocation Eligibility: This position is not eligible for our relocation program

Application Deadline: 08/08/2021 We all need energy. It warms our homes, cooks our food, gives us light, and gets us where we need to go. It also improves our quality of life in countless other ways. At TC Energy, our job is to deliver that energy to millions of people who depend on it across North America. And we take our job very seriously. Guided by our values of safety, integrity, responsibility and collaboration, we develop and operate our facilities safely, reliably and with care for our impact on the environment. With our presence across the continent, our people play an active role in building strong communities. We're proud of how our hard work and commitment sets us apart and benefits society, every day. We're looking for new team members who share our values and are ready to take on exciting challenges. The opportunity

Our Information Management team is evolving to meet the needs of our growing business. This team is critical in supporting the business through developing processes and governance related to Information Management. The Governance Coordinator role is responsible for creating and maintaining governance documentation and processes for the organization. A high level of collaboration and the ability to gain alignment to deliver on the needs of the business will be important success factors in this role. What you'll do

- Develop and maintain governance documentation as it relates to Information Management.
- Maintain a working knowledge of business practices and industry best practice.
- Work with our business partners to adapt and update current governance model to align with industry best practices.
- Formulate and document roles, responsibilities, and governance model for the Information Management team
- Establish governing policies, targets, and tools to enable the team and define how they will interact and make decisions
- Engage and onboard key stakeholders and sponsors
- Work with key stakeholders to define the future IM strategy

Minimum Qualifications

- Completion of a post-secondary degree (business preferred)
- 4+ years of demonstrated related experience
- Introductory knowledge of industry terminology and documents
- Experience writing technical documentation
- Advanced verbal and written communications skills including effective use of tools such as SharePoint, Power BI or MS Teams

Preferred Qualifications

- Highly developed abilities to engage, communicate and influence stakeholders at all levels of the organization
- Experience within oil and gas / pipeline industry
- Experience with technical writing
- Experience within information management

About our business

TC Energy is a leading energy infrastructure company in North America. We have three complementary businesses of natural gas pipelines, liquids (oil) pipelines, and power generation. Our operations span three countries, seven Canadian provinces, and 34 U.S. states. Apply now! Apply to this posting by 08/08/2021 using reference code 89248. You must apply through our jobs system at jobs.tcenergy.com. Only applications submitted through our system will be acknowledged. Applications may be submitted using a mobile device or a desktop / laptop computer. TC Energy is an equal opportunity employer. Learn more Visit us at TCEnergy.com and connect with us on our social media channels for our latest news, employee stories, community activities, and other updates. Thank you for choosing TC Energy in your career search. * Depending on qualifications, the successful candidate may be offered a position at a more appropriate level and/or ladder. * Applicants must have legal authorization to work in the country in which the position is based with no restrictions. * All positions require background screening. Some require criminal and/or credit checks to comply with regulations. * TC Energy is committed to provide employment opportunities to all qualified individuals, without regard to race, religion, age, sex, color, national origin, sexual orientation, gender identity, veteran status, or disability. Accommodation for applicants with disabilities is available on request during the recruitment process. Applicants with disabilities can request accessible formats or communication supports by contacting careers@tcenergy.com.

For more information, visit [TC Energy for Information Management Governance Coordinator](#)