

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters: Toll Free Phone: (866) 225-9067 Toll Free Fax: (877) 825-7564 L9 P23 R4074 HWY 596 - Box 109 Keewatin, ON P0X 1C0

# **Job Board Posting**

Date Printed: 2024/04/30



### **Event Planner**

Job ID Web Address Company Location Date Posted Job Job Start Date Job Salary Languages	87-B7-F8-31-7A-DA https://careers.indigenous.link/view Pioneer Cruises North York, Ontario From: 2020-01-28 Type: Full-time As soon as possible \$23.50 / hour for 30.00 to 40.00 hou English	To: 2020-07-26 Category: Service Sector		
Description				
Vacancies: 5				
	ble minorities, Newcomers to Canada			
Terms of employment: Permanent, F	Full time			
Benefits: Other benefits				
Employment conditions: Flexible hours				
Job requirements				
Education				
College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years or equivalent				
experience Experience				
1 year to less than 2 years				
Own Tools/Equipment				
Cellular phone				
Security and Safety				
Criminal record check				
Work Conditions and Physical Capa	bilities			
Attention to detail, Work under press	sure, Tight deadlines, Fast-paced envi	ironment		
Personal Suitability				
Excellent oral communication, Team	n player, Accurate, Flexibility, Client fo	cus, Organized, Initiative, Excellent written		
communication, Effective interpersonal skills				
Area of Work Experience				
Business, Tourism associations, Ho				
Business Equipment and Computer Applications				
Database software, MS Office, MS Access, MS Excel, MS Word, MS PowerPoint, MS Outlook, MS Windows				
Number of Participants and Length of Activity				
200-400 participants				
Operating Systems and Software				
Google Docs Planning and Management Skills				
Promote conference and meeting services or special events, Inspect and select sites, Develop marketing and				
communication plans, Prepare, present and manage budgets, Develop financial procedures, Develop sponsorship,				
partnership or fundraising programs, Determine requirements for hospitality services, signage, multi-media equipment,				
printing and other technical services, and arrange for and manage contracts for these services, Plan and arrange for				

printing and other technical services, and arrange for and manage contracts for these services, Plan and arrange for accommodation and transportation services, Plan and arrange for trade shows and exhibits, Plan schedules, goals and objectives, Develop registration systems and information materials, Plan for required documentation and for pre- and

post-distribution of documentation (itineraries, evaluations etc.), Research and design special events programs, Plan for VIP arrangements, Plan for traffic and crowd control and security, Plan for social events and guest programs, Develop policies and procedures and attend to other management responsibilities, Prepare final financial and other reports Intended job posting audience

Anyone who can legally work in Canada can apply for this job. If you are not currently authorized to work in Canada, the employer will not consider your job application.

### Other

Job location 1280 Finch Ave West

#### How to Apply

By phone: 647-793-8761 from 09:00 to 18:00 Online: http://bit.ly/micolijob

# **Job Board Posting**

Date Printed: 2024/04/30



## **Event Planner**

Job ID Web Address Company Location Date Posted Job Job Start Date Job Salary Languages	17592D91230A3 http://NewCanadianWorker.ca/viewj Pioneer Cruises North York, Ontario From: 2020-01-28 Type: Full-time As soon as possible \$23.50 / hour for 30.00 to 40.00 hou English	To: 2020-07-26 Category: Service Sector			
Description					
	Vacancies: 5				
	le minorities, Newcomers to Canada				
Terms of employment: Permanent, Full time					
Benefits: Other benefits					
Employment conditions: Flexible hours					
Job requirements					
Education					
College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years or equivalent					
experience Experience					
1 year to less than 2 years					
Own Tools/Equipment					
Cellular phone					
Security and Safety					
Criminal record check					
Work Conditions and Physical Capal	bilities				
Attention to detail, Work under press	ure, Tight deadlines, Fast-paced envir	ronment			
Personal Suitability					
Excellent oral communication, Team player, Accurate, Flexibility, Client focus, Organized, Initiative, Excellent written					
communication, Effective interpersonal skills					
Area of Work Experience					
Business, Tourism associations, Hotel, motel, resort					
Business Equipment and Computer Applications					
Database software, MS Office, MS Access, MS Excel, MS Word, MS PowerPoint, MS Outlook, MS Windows					
Number of Participants and Length of Activity					
200-400 participants					
Operating Systems and Software Google Docs					
Planning and Management Skills					
Promote conference and meeting services or special events, Inspect and select sites, Develop marketing and					
communication plans, Prepare, present and manage budgets, Develop financial procedures, Develop sponsorship, partnership or fundraising programs, Determine requirements for hospitality services, signage, multi-media equipment,					
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# **Job Board Posting**

### **Event Planner**

Job ID Web Address Company Location Date Posted Job Job Start Date Job Salary Languages	4C62EB67873E3 http://NoExperienceNeeded.ca/view Pioneer Cruises North York, Ontario From: 2020-01-28 Type: Full-time As soon as possible \$23.50 / hour for 30.00 to 40.00 hou English	To: 2020-07-26 Category: Service Sector		
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Vacancies: 5				
	le minorities, Newcomers to Canada			
Terms of employment: Permanent, F	Full time			
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communication, Effective interpersor	nal skills			
Area of Work Experience				
Business, Tourism associations, Hotel, motel, resort				
Business Equipment and Computer Applications				
Database software, MS Office, MS Access, MS Excel, MS Word, MS PowerPoint, MS Outlook, MS Windows				
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