



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
Toll Free Fax: (877) 825-7564
L9 P23 R4074 HWY 596 - Box 109
Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/03

Research Project Manager

Job ID	81-51-60-BE-69-AA	
Web Address	https://careers.indigenous.link/viewjob?jobname=81-51-60-BE-69-AA	
Company	Ryerson University	
Location	Toronto, Ontario	
Date Posted	From: 2020-07-20	To: 2020-08-19
Job	Type: Full-time	Category: Public Administration
Languages	English	

Description

About Ryerson

At the intersection of mind and action, Ryerson is on a transformative path to become Canada's leading comprehensive innovation university. Integral to this path is the placement of equity, diversity and inclusion as fundamental to our institutional culture. Our current academic plan outlines each as core values and we work to embed them in all that we do.

Ryerson University welcomes those who have demonstrated a commitment to upholding the values of equity, diversity, and inclusion and will assist us to expand our capacity for diversity in the broadest sense. In addition, to correct the conditions of disadvantage in employment in Canada, we encourage applications from members of groups that have been historically disadvantaged and marginalized, including First Nations, Metis and Inuit peoples, Indigenous peoples of North America, racialized persons, persons with disabilities, and those who identify as women and/or 2SLGBTQ+. Please note that all qualified candidates are encouraged to apply; however, applications from Canadians and permanent residents will be given priority.

As an employer, we're working towards a people first culture and we're proud to have been selected as one of Canada's Best Diversity Employers and one of Greater Toronto's Top Employer for 2015, 2016, and 2017. To learn more about our work environment and innovative educational environment, visit <http://www.ryerson.ca>, check out @RyersonU, @RyersonHR, and @RyersonECI on Twitter, and visit our LinkedIn company page.

About the Faculty of Science & iBEST

The Faculty of Science (FOS) at Ryerson is a powerhouse of leading-edge applied research and education located in the heart of Downtown Toronto. We deliver high-quality education that produces workforce-ready graduates and we conduct vital research that improves the quality of lives around the globe. FOS is committed to interdisciplinary teaching and research across our four departments - physics, chemistry and biology, computer science, and mathematics. To learn more about the faculty, visit www.ryerson.ca/science/ and search @RyersonSci on Twitter and ryersonsci Instagram.

The Institute for Biomedical Engineering, Science and Technology (iBEST) is a partnership between Ryerson and St. Michael's Hospital that brings together Ryerson's engineering and science strengths with St. Michael's biomedical research and clinical expertise to translate research concepts into testable healthcare solutions. Located within the St. Michael's Keenan Research Centre for Biomedical Science, iBEST's access to biomedical, technological and clinical expertise allows its members and partners to identify challenges and rapidly pilot, modify and introduce biomedical discoveries and inventions to improve health.

The Faculty of Science especially welcomes applications from individuals who self identify as Black, Indigenous or a racialized person, who will be integral towards serving our highly diverse student population. If you identify in one of the former groups, we encourage you to self-identify in your cover letter. This is truly an exciting time to join our Faculty as we embark on our strategic planning guided by the values of equity, diversity and inclusion and with a firm belief that diversity is our strength. We are building a culture of recognizing and celebrating diversity and welcome you to join us as we define a new paradigm of success for us in the world of science.

The Opportunity

We are looking to hire an experienced Research Projects Manager to join the Dean's Office in the Faculty of Science! The Research Projects Manager manages and oversees research projects and associated industry projects related to assigned areas within the Faculty of Science, from development to implementation stage. They plan, execute and implement all aspects of a project within agreed budget, specifications and timelines, and manage client-team relationships. In addition, the Research Projects Manager develops new project proposals, as required. The role primarily focuses on Biology and Chemistry disciplines with a secondary focus on Computer Sciences, Mathematics, and Physics disciplines. The Research Projects Manager supervises and coordinates the work of project resource staff who will assist with the project.

The Research Projects Manager also manages ongoing and new projects of iBEST. They will be an expert on all inter-institutional matters between Ryerson and iBEST including policies, protocols and find ways to adhere to regulations for both organizations. They also coordinate and plan events, manage large budgets, review the iBEST website and ensure content is up to date, oversee the branding initiative of the Keenan Research Centre for Biomedical Science, coordinating the Scientific Operations Committee (SOC) meetings and problem solving technical or administrative related issues from Ryerson iBEST students on site at St. Michaels. They will also organize large iBEST events such as the iBEST Symposium, by working with scientists and organizations from St. Michaels, Ryerson, and external partners (i.e. law firms, Biomedical zone, Stanford University etc.).

Work Location and Hours

This role will predominantly be located at the Institute for Biomedical Engineering, Science and Technology (iBEST) and periodically work on Ryerson campus.

Regular business hours from 9-5, Monday through Friday.

This role will work from home while Ryerson is operating on an essential services model due to COVID-19, until further notice.

This is not an IT Project Management position.

Qualification

Successful completion of an undergraduate degree in a science related field and a post-secondary education preferably in business administration or

equivalent education.

Minimum of five (5) years in a project leadership role, preferably in business development for science-related projects, including facilitating academic research projects and technical teams and writing proposals for research-related initiatives is required.

Experience facilitating successful Canadian Institute for Health Research, Collaborative Health Research Projects, Canadian Cancer Society grant applications is an asset.

An equivalent combination of education and experience may be considered. For example if you do not meet the education required and exceed the experience requirement, you are encouraged to apply.

Project management experience from planning to implementation and delivery, including status reporting, outlining anticipated issues and risks, ensuring available funding and negotiating contracts.

Strong financial and business management skills with the ability to draft budget proposals, forecast expenses and monitor relevant research and contract accounts.

Strong leadership, management and interpersonal skills, with the ability to build and motivate teams, and inspire members to innovate.

Knowledge and familiarity with the research funding landscape within Canada.

Solid written and verbal communication skills to write proposals and support letters, deliver presentations.

Demonstrated ability to independently problem solve and make decisions with sound judgement.

Event management and marketing skills. Experience in event planning is an asset.

Proficiency in MS Office (Word and Excel), and Google Suite (Gmail, Drive, Calendar, Docs, Sheets, etc) and related project management software.

The Perks

There is something for everyone! Employees are eligible for many benefits, services and discounts that Ryerson has to offer:

Mid-year break that provides two weeks of paid time off in addition to your vacation.

Group benefits including health and dental, employee and family assistance programs (EFAP) and more!

Tuition waiver for eligible employees and their spouse and/or dependent and Tuition Rebate for eligible employees.

Ryerson Retirement Plan (RRPP): A defined benefit pension plan.

Access to the Ryerson medical centre directly on campus.

Flexible work arrangements

And many more!

Additional Information

Position Number(s): 20003271

Reports To: A Manager, Research Programs, Partnerships & Strategic Initiatives, Faculty of Science

Vacancy Type: TERM

Employee Group: MAC

Start Date: ASAP

End Date: 2 years from start date

Hours of Work: 36.25 hours per week

Grade and Step: C42

Salary Scale: \$65,391 - \$104,455 (Hiring Salary Range: \$65,391 - \$75,000)

Additional Notes

Applicants who do not meet all of the posted qualifications may, upon the University's sole discretion, be considered to fill a vacancy on an underfill basis.

We encourage all First Nations, Metis and Inuit peoples or Indigenous peoples of North America, to self-identify in their applications and also reach out to Tracey King, Aboriginal HR Consultant for support during the selection process.

As part of the selection process, candidates may be required to complete an occupational assessment.

Applications will only be accepted online through Ryerson's careersite.

Please watch a message from Ryerson's Vice President, Equity and Community Inclusion for more information on our commitment to equity.

Important Notice Re: Job Postings during COVID-19

While we are committed to ensuring the best possible experience for all applicants, due to the situation regarding COVID-19, please be advised that Ryerson University ("Ryerson") reserves the right to pause a job competition at any stage in the process. Applicants will be notified in the event that the job competition process in which they are participating is suspended or paused. We appreciate your understanding during these unprecedented times. Thank you for your interest in Ryerson University.

How to Apply

Applications will only be accepted online through Ryerson's careersite.

Click Apply Now!