



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

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## Senior Planner & Project Manager

<b>Job ID</b>	80-DC-04-27-96-7E		
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=80-DC-04-27-96-7E">https://careers.indigenous.link/viewjob?jobname=80-DC-04-27-96-7E</a>		
<b>Company</b>	Aaron Aubin Consulting Inc.		
<b>Location</b>	Calgary, Alberta		
<b>Date Posted</b>	From: 2019-04-04	To: 2019-10-01	
<b>Job</b>	Type: Full-time	Category: Miscellaneous	
<b>Job Start Date</b>	May 1, 2019		
<b>Job Salary</b>	Commensurate With Experience And Qualifications		
<b>Languages</b>	English. Fluency In An Additional Language, Such As French Or An Indigenous Language Is Considered An Asset.		

### Description

Aaron Aubin Consulting Inc. is an Indigenous-owned professional consulting firm that provides tailored and innovative community planning and design, land use, governance, capacity building, and governance solutions. Our thriving Calgary office is currently seeking a talented, enthusiastic, and highly motivated individual for the position of a Senior Planner. Candidates with Indigenous heritage are strongly encouraged to apply.

### Experience

#### Minimum Experience

- 7+ years of professional experience in land use planning, public engagement, or a related field
- Demonstrated progression of responsibility, including direct supervision of staff and/or consultants
- Experience in managing a portfolio of projects, creating project work programs, prioritizing, and delegating tasks

Demonstrated professional experience in the following areas is considered a strong asset:

- Managing a broad range of community and public engagement projects, and related teams
- Preparing professional documents including land use plans, reports, briefings, and other public-facing materials
- Reviewing multiple concurrent variables and identifying trends, issues, and making recommendations
- Leading and facilitating meetings with community and targeted stakeholder groups
- Engaging various parties (e.g. public, development industry, local government) on complex land use matters
- Experience working in a planning capacity in a consulting or local government setting

### Credentials

- Membership (or eligible for membership) in the Alberta Professional Planners Institute or the Canadian Institute of Planners is preferred
- Valid Class 5 Drivers License with an excellent driving record

### Education Requirements

The successful candidate will have, at a minimum, the following qualifications:

- Graduate or bachelor's degree in planning or a related field combined with significant professional experience

### Essential Skills

Expertise or awareness in the following areas is considered an asset:

- Indigenous culture and contemporary topics in Indigenous community planning and governance
- Land use planning legislation and other provincial and federal regulations
- Project management, organizational principles, organizational behaviour, and interpersonal facilitation

### Weight Handling

Occasionally up to 30 pounds.

**Work Environment**

Headquartered in Calgary, Aaron Aubin Consulting Inc. operate in a professional and collaborative studio environment, featuring the latest in technology and ergonomic work stations to support creative problem solving. This position will involve driving and potential air travel to meetings and events. The successful candidate may also be required to occasionally assemble engagement event materials and push, pull, or lift such materials of up to 30 pounds.

**Additional Skills**

Capability in the following areas is considered an asset:

- Strong leadership skills, team-building attributes, initiative, and drive to lead projects to successful completion
- Public engagement and public speaking skills
- Ability to transition quickly and seamlessly between diverse projects, clients, geographies, and outcomes
- Ability to work with a variety of applications in a Mac OS environment - Microsoft Office, Google Apps, Adobe Suite
- Comfort participating in group events and activities, including networking and group facilitation
- Ability to successfully work both independently and collaboratively in a team environment
- Demonstrated passion about working closely with Indigenous communities, municipalities, and governmental agencies

**How to Apply**

To apply, please send a cover letter and resume, quoting the job title in the subject line to: [careers@aaronaubin.com](mailto:careers@aaronaubin.com). Preference will be given to candidates with Indigenous heritage (First Nation, status or non-status, Métis, Inuit). Candidates chosen for an interview will require three (3) work related references. The successful candidate for the position will be required to complete a police background check.