



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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# Job Board Posting



Careers.Indigenous.Link

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## Library Internship (8 Positions)

<b>Job ID</b>	<b>7C-13-CE-14-9A-DD</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=7C-13-CE-14-9A-DD">https://careers.indigenous.link/viewjob?jobname=7C-13-CE-14-9A-DD</a>	
<b>Company</b>	Vancouver Public Library	
<b>Location</b>	Vancouver, British Columbia	
<b>Date Posted</b>	From: 2020-11-19	To: 2020-12-03
<b>Job</b>	Type: Internship	Category: Information Technology
<b>Job Start Date</b>	January 6, 2021	
<b>Job Salary</b>	\$30.98/hr	
<b>Languages</b>	English	

### Description

#### Company

The Vancouver Public Library (VPL) is the third largest public library system in Canada, with 800 staff members offering services at 21 branches across the city. VPL values a diverse workforce which represents the vibrant community we so proudly service. Consider joining our committed team of staff and being part of an innovative, inclusive, and rewarding workplace.

The Vancouver Public Library is looking for eight curious, friendly people aged 15-30 for a three-month, full-time, paid digital internship. This program is funded by the Government of Canada through Computers for Success Canada (CFSC-OPEC) and the Computers for Schools Plus (CFS+) Interns program. Interns will work alongside experienced library staff to deliver excellent digital library services and programs to the public.

The Vancouver Public Library aims to reflect our diverse community in the people we hire. We strongly encourage applications from candidates who identify as IBPoC (Indigenous, Black or People of Colour), people who identify as LGBTQA2+, official language minorities, and people with disabilities. You can choose to tell us if you are a member of these communities in your application, but it is not required.

We are committed to an inclusive, barrier-free selection process and work environment. If you need an accommodation for your interview or work, let us know. We will always treat this information confidentially.

There are positions available in the Digital Services, Children's and Teen Services, Marketing and Communications, and Programming and Learning departments. Each role has a different focus, and you can apply for any and all that interest you.

#### WE ARE

We are the busiest public library in Canada, with a workforce spread across 21 locations throughout Vancouver. We support our community through programs, services, and collections that promote literacy, learning, and a love of reading. As a 21st Century library system, we balance providing digital connectivity with offering traditional community spaces and collections. We continually seek to address societal challenges of bridging the digital divide and addressing social isolation.

#### ARE YOU

Are you aged 15-30, with computer and/or social media skills, and a desire to work in a team environment? Do you enjoy working with people? Are you interested in engaging with others from diverse social, cultural, and economic backgrounds? Work or volunteer experience in these areas is an asset. Ideally, you will also have some experience or education related to the position you express interest in. When you submit your application, please tell us how your skills and interest are a fit for any of the internships listed below and we will do our best to match you with that opportunity.

#### THE POSITIONS

Children's and Teen Services including Community Librarian work (3 positions)

Working with the Children's and Teen Services team (CTS), you will gain skills in virtual program planning, and delivery for children, youth, and families.

Working with the Community Librarian team, you will gain skills in digital program planning and delivery for patrons and

communities made vulnerable by systemic factors such as racism, poverty, and housing affordability.

#### Programming and Learning (2 positions)

Working with Programming and Learning (PLG), you will gain skills in virtual program planning and delivery for adults. You will hone your project management and creative problem-solving skills in a collaborative team environment.

#### Marketing and Communications (1 position)

Working with Marketing and Communications team, you will develop skills in social media planning, scheduling/communication, and development.

#### Digital Services (2 positions)

Working with Digital Services (DSV), you will gain skills in project planning, content management, and creative problem-solving in a digital environment.

### Experience

#### Requirements

Successful candidates will be:

- Between 15 and 30 years old;
- Canadian citizens, permanent residents, or persons who have been granted refugee status in Canada;
- Legally entitled to work in Canada;
- Not currently receiving Employment Insurance (EI) benefits.
- All job offers require successful completion of a Police Information Check.

### Education Requirements

We are looking for people with:

- The ability to read and write English;
- Effective communication skills;
- Awareness of current technology and trends;
- Customer service experience;
- Computer knowledge and skills;
- Familiarity with downloadable content (i.e. videos, books, e-magazines, audiobooks);
- Experience with public speaking and presentations.

### Other

Work Schedule: 35 hrs/week (full-time). May include some evening and weekend work.

Duration: Approximately three months (to conclude by March 31, 2021)

As the Vancouver Public Library is responsible for the well-being of its patrons, a Police Record Check clearance is a condition of employment. Please refer to our policy for further information. Personal information collected is used in accordance with the BC Freedom of Information and Protection of Privacy Act. Vancouver Public Library values a diverse workforce which represents the vibrant community we so proudly serve. Consider joining our committed team of staff and being part of an innovative, inclusive and rewarding workplace.

Vancouver Public Library acknowledges that our work takes place on the unceded homelands of the Musqueam, Squamish and Tsleil-Waututh Nations.

### How to Apply

All our job postings can be found on VPL's Careers webpage on our website at: [vpl.ca](http://vpl.ca) scroll to the bottom of the page, and under Get Involved, there is a link to Careers at VPL.

To apply for a posting, please submit your current resume and cover letter through our online recruitment site SuccessFactors:

<https://career17.sapsf.com/sfcareer/jobreqcareerjobId=23575&company=cityofvancP>