



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/12

## Design Assistant

<b>Job ID</b>	<b>78-94-F9-D7-85-A5</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=78-94-F9-D7-85-A5">https://careers.indigenous.link/viewjob?jobname=78-94-F9-D7-85-A5</a>	
<b>Company</b>	Ines Di Santo	
<b>Location</b>	Woodbridge, Ontario	
<b>Date Posted</b>	From: 2024-03-26	To: 2024-05-25
<b>Job</b>	Type: Full-time	Category: Service Sector
<b>Job Start Date</b>	As soon as possible	
<b>Job Salary</b>	\$24.04 Hourly (Annual \$50,000)	
<b>Languages</b>	English	

### Description

Responsibilities and Duties:

- Assist the Lead Designer in creating wedding gowns.
- Liaison with Design team to create gown samples and gowns that meet needs and quality of the Designer.
- Responsible to complete work within assigned schedule given
- Assist with taking notes to facilitate the reproduction of those samples
- Ordering and receiving beading and fabrics for design department
- Document technical specs, templates and design files
- Document fabrics and beading samples for bridal collections
- Oversee beading pricelist and fabric calculator
- Communicate beading and fabric issues with suppliers
- Manage collection style board (communicate with NY)
- Oversee packing and shipping of documents and collection gowns
- Coordinate new season styles with production
- Assist with production related design approvals and issues
- Assist design team with training new hires for growth of design department
- Assist with note taking during fittings
- Custom orders beading follow up
- Adjusting beading artwork
- Contacting suppliers and beaders for new collection swatches

Qualifications and Skills

- University / College degree in fashion design
- Excellent understanding of Illustrator and Photoshop
- Experience with technical packages and templates
- In-depth knowledge of the clothing production process
- Excellent knowledge of Microsoft Office
- Strong attention to detail
- Leadership qualities and desire for advancement
- Team Spirit
- Organizational skills
- Excellent ability to efficiently manage priorities
- Creativity and interest in fashion
- Desire to make excellent product
- Strong Work Ethic

### Experience

1 year of experience in the bridal gown industry.

**Education Requirements**

Degree in Fashion Design

**How to Apply**

Please send your resume to [vanessa@peakperformancehr.com](mailto:vanessa@peakperformancehr.com)