



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/08

Bookkeeper (NOC: 1311)

Job ID	75-F3-D6-21-BB-0A	
Web Address	https://careers.indigenous.link/viewjob?jobname=75-F3-D6-21-BB-0A	
Company	Global Hire Placement Services Inc	
Location	Edmonton, Alberta	
Date Posted	From: 2019-08-19	To: 2020-02-15
Job	Type: Full-time	Category: Finance
Job Start Date	As soon as possible	
Job Salary	\$27.00 / Hour For 40 Hours / Week	
Languages	English	

Description

Vacancies: 1

Terms of employment: Permanent, Full time, Day

Benefits: Medical benefits, Dental benefits, Life insurance benefits, Vision care benefits

Job requirements

Work Conditions and Physical Capabilities: Attention to detail

Business Equipment and Computer Applications: MS Windows, MS Excel

Specific Skills: Post journal entries, Maintain general ledgers and financial statements, Prepare trial balance of books, Prepare tax returns, Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems, Calculate and prepare cheques for payroll, Reconcile accounts

Experience

2 years to less than 3 years

Education Requirements

College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years

Other

Business and Job location: Unit 210, 4935 55 Ave., Edmonton, AB T6B 3S3

How to Apply

By email:

info@globalhire.ca

Job Board Posting



NewCanadianWorker

A Fresh Start for New Arrivals

Date Printed: 2024/05/08

Bookkeeper (NOC: 1311)

Job ID	62B625B83F864	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=62B625B83F864	
Company	Global Hire Placement Services Inc	
Location	Edmonton, Alberta	
Date Posted	From: 2019-08-19	To: 2020-02-15
Job	Type: Full-time	Category: Finance
Job Start Date	As soon as possible	
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info@globalhire.ca

Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/05/08

Bookkeeper (NOC: 1311)

Job ID	4F854AA0782D2	
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=4F854AA0782D2	
Company	Global Hire Placement Services Inc	
Location	Edmonton, Alberta	
Date Posted	From: 2019-08-19	To: 2020-02-15
Job	Type: Full-time	Category: Finance
Job Start Date	As soon as possible	
Job Salary	\$27.00 / Hour For 40 Hours / Week	
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