



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/03/28

## Dementia Project Coordinator

<b>Job ID</b>	<b>73-37-B7-B6-C8-5E</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=73-37-B7-B6-C8-5E">https://careers.indigenous.link/viewjob?jobname=73-37-B7-B6-C8-5E</a>	
<b>Company</b>	Native Women's Association Of Canada	
<b>Location</b>	Ottawa, Ontario	
<b>Date Posted</b>	From: 2019-10-03	To: 2020-03-31
<b>Job</b>	Type: Fixed-term	Category: Health Care
<b>Job Start Date</b>	As soon as possible.	
<b>Job Salary</b>	\$45,000 To \$50,000	
<b>Languages</b>	Bilingualism (English, French And/or An Indigenous Language)	

### Description

#### Your Work

The Dementia Project coordinator will assist in the development of a peer support group and accompanying toolkit that can be used to optimize the health and well-being of not only Indigenous caregivers of People Living with Dementia (PLWD ) but optimizing the care Indigenous PLWD receive as well. The Dementia Project Coordinator will:

- Conduct an environmental scan of existing resources and supports for caregivers from other populations, as well as those designed for Indigenous caregivers and PLWD;
- Lead the planning and implementation of a communications plan and a national call-out strategy to identify four rural and/or remote communities (one from each direction) and recruit participants that express a need for the implementation of a support group;
- Visit each of the four communities in order to build relationships, better understand cultural perspectives and nuances, clarify attitudes and understandings towards aging and dementia and perform a needs assessment;
- Conduct engagement sessions in each community to help build, share and express knowledge through open dialogue;
- Develop, pilot test and implement the tool kit;
- Develop a Final Report to provide a summary of the project activities, evaluate how project objectives were met, and provide recommendations and next steps; and
- Perform other related duties as required from time to time.

### Experience

Relevant experience working or volunteering with Indigenous peoples, groups or organizations is an asset.  
Experience conducting environmental scans and engagement sessions.  
Experience in developing communication strategies.

### Education Requirements

Post-Secondary degree in gerontology, health science, social science or related studies, or an equivalent combination of education and/or experience.

### Essential Skills

#### Key Skills

- Ability to facilitate meetings
- Ability to work independently and in a team setting
- Ability to establish and maintain relationships
- Strong writing and verbal communication skills
- Excellent interpersonal skills
- Ability to prioritize, multi-task and organize work effectively and under pressure
- Ability to apply sound judgment and make decisions

Knowledge

Extensive knowledge and understanding of Indigenous Peoples in Canada, their cultures, histories and traditions.  
Knowledge of Indigenous issues relevant to the health and well-being of the needs of PLWD and their caregivers.  
Knowledge of community engagement.

#### Personal Attributes

The project coordinator must maintain strict confidentiality in performing their duties. The project coordinator must also demonstrate the following personal attributes:

be honest and trustworthy

be respectful

possess cultural awareness and sensitivity

be flexible

demonstrate sound work ethics

#### **Work Environment**

##### Your Impact

The Native Women's Association of Canada (NWAC) is a National Indigenous Organization representing the political voice of Indigenous women and girls in Canada. Incorporated in 1974, NWAC works to advance the social, political, and cultural well-being and equality of Indigenous women through advocacy, education, research and policy. This exciting opportunity aims to make a difference in the lives of Indigenous women in Canada and around the world.

##### What We Value

We value diversity, sharing, adaptability and a willingness to learn.

##### How We Work

Our team is organized to maximize collaboration, information exchange, as well as efficiency. We will be looking at various approaches to organize our teams and foster a great workplace environment, and as such we are open to hearing about your experiences and ideas to ensure we achieve our team objectives as efficiently as possible.

#### **Other**

Preference will be given to Indigenous women, please self-identify.

Only those selected for an interview will be contacted.

Interviews will be held in Ottawa or by teleconference.

The position is located in Ottawa.

Term is 3.5 year contract

#### **How to Apply**

Send Resume and Cover letter to [apply@NWAC.ca](mailto:apply@NWAC.ca)

Also visit our Career page: <https://www.nwac.ca/careers/>