



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

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## HR Business Partner

<b>Job ID</b>	<b>70-1E-BD-51-43-C0</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=70-1E-BD-51-43-C0">https://careers.indigenous.link/viewjob?jobname=70-1E-BD-51-43-C0</a>	
<b>Company</b>	Hatch	
<b>Location</b>	Calgary, Alberta	
<b>Date Posted</b>	From: 2023-11-28	To: 2024-05-26
<b>Job</b>	Type: Full-time	Category: Human Resources
<b>Languages</b>	English	

### Description

As part of our Shared Services group, comprised of Finance, Marketing, Communications, Human Resources, Commercial, Legal and Facilities, we support the business achieve their goals through a range of strong technical capabilities. We ensure delivery of services through the skills of our people, methodologies, and systems.

Looking to take the next step in your career Hatch is currently seeking a highly motivated Human Resources Business Partner to join our team in our Calgary, office. Reporting to the Director Human Resources, WCA, the HR Business Partner will be responsible for a range of duties supporting our managers and employees in collaboration with the regional HR team. The HR Business Partner will be the lead HR representative to one or more lines of business, which may include project staff. The ideal candidate will be a generalist with strong business sense which allows them to anticipate, understand and provide business solutions in areas such as: employee relations, compensation, employee engagement, disability management, staffing/recruitment and other key areas of HR.

As part of our Shared Services team, comprised of Finance, Marketing and Communications, and Human Resources, Legal and Facilities, we support the business achieve their goals through a range of strong technical capabilities. We ensure delivery of services through the skills of our people, methodologies, and systems.

Join our team and become part of a community that strives for positive change.

As the successful candidate, you will:

Partner with assigned internal client groups to provide HR coaching and guidance to business and technical managers and supervisors

Work closely with management team to report on key HR performance indicators such as career development, leave and time management, recruitment, etc.

Prepare human resources documentation and perform HR administrative tasks, supported by our HR Service Centre Liaise with benefits team to provide advice with regards to health/dental benefits, pension, leaves (maternity, parental, STD/LTD, etc.) and retirement

Employee onboarding, orientation and development

Work closely with mobility team, on domestic and international assignment, transfers and relocations

You bring to the role:

Minimum 5 years of work experience in HR as a generalist required

High energy and ability to collaboratively work as part of a team

High level of computer proficiency in MS Office suite and HRIS. Working knowledge of SuccessFactors an asset

Ability to work effectively in a matrixed organization

Strong knowledge of HR regulations and practices

Demonstrated ability to provide practical recommendations to solve issues related to HR regulations, laws and policies

Demonstrated knowledge of and experience in change management

Ability to develop and implement HR initiatives

Effective oral and written communication skills along with strong listening skills

Ability to communicate across all levels of the organization sensitively, tactfully, diplomatically, and professionally at all times.

Ability to build and maintain lasting relationships with internal and external stakeholders.

Excellent time and project management skills  
High attention to detail and accuracy in all areas of work  
Strong problem identification and resolution skills  
Ability to interpret and implement company policies and procedures

Why join us

Develop innovation partnerships  
Think locally, work globally  
Engage with people who make a difference

Why join us

Work with great people to make a difference  
Collaborate on exciting projects to develop innovative solutions

Top employer

What we offer you

Flexible work environment  
Long term career development  
Think globally, work locally

### **How to Apply**

Don't meet every single requirement You don't need to. At Hatch, we are building a diverse, inclusive workplace that fosters innovation. If you're interested in this role, we encourage you to apply even if your past experiences don't perfectly align with the skills we've listed.

We're committed to fostering a workforce that reflects the diversity of the communities in which we operate and serve. Hatch is an Equal Opportunity Employer that considers applicants without regard to age, race, color, national origin, citizenship, religion, creed, gender, sexual orientation, marital status, disability, veteran, or any other protected status. If you have any accommodation requirements, please let us know. We'll do our best to meet your needs in accordance with applicable local legislation.