



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

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# Job Board Posting



Careers.Indigenous.Link

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## Manager, Program Delivery

<b>Job ID</b>	<b>6F-16-93-40-84-1B</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=6F-16-93-40-84-1B">https://careers.indigenous.link/viewjob?jobname=6F-16-93-40-84-1B</a>	
<b>Company</b>	Canadian Museum For Human Rights	
<b>Location</b>	Winnipeg, Manitoba	
<b>Date Posted</b>	From: 2021-04-07	To: 2021-04-15
<b>Job</b>	Type: Full-time	Category: Office
<b>Languages</b>	Bilingual	

### Description

The Canadian Museum for Human Rights (CMHR) is a national museum dedicated to the evolution, celebration and future of human rights. It is the first national museum in Canada to be built outside the National Capital Region. Located in the heart of Canada in Winnipeg, Manitoba, the CMHR rises from the Prairie earth at The Forks, which has been a meeting place for over six thousand years.

The CMHR delivers an immersive, interactive and memorable experience for visitors of every background, age and ability. Each visitor has access to a fully reinvented museum experience that reflects a design approach that sets new Canadian and world standards for inclusion and universal accessibility.

We are seeking talented individuals who are motivated to share their passion and commitment to join our team. Together, we aim to enhance the public's understanding of human rights, to promote respect for others, and to encourage reflection and dialogue.

#### Key Responsibilities

- Creates a culture that promotes respect, inclusion and innovation, and models anti-racist and accountable behaviours.
- Develops and executes tactics to support CMHR's strategic objectives, and to prioritize new and emerging issues and opportunities that may impact the organization.
- Provides mentorship and coaching using performance-driven strategies focused on growth and development.
- Leads the interpreter evaluation program.
- Manages the program delivery services operational budget through effective resource and expense management.
- Is responsible for the development, deployment and implementation of departmental training. This includes new employee orientation, ongoing development/education and cyclical strategic updates.
- In partnership with the program development team, plans, organizes and implements a cohesive operational plan for program delivery.
- Acts as a point of escalation for visitor concerns; takes a lead role in resolving concerns and communicating outcomes to staff and management as appropriate.
- Oversees the scheduling of all interpretation and in-gallery staff, including space/seating allocation.

#### Required Qualifications

- Education at the post-secondary level in a related field (education, history, social sciences, museum studies, tourism, human rights, or another area of specialty) or an equivalent combination of education and experience in a relevant area.
- Minimum of 3 years' leadership experience.
- Commitment to human rights principles, including respect, equity, inclusion and dignity for all.
- Experience managing/leading in a unionized environment.
- Experience managing a diverse team of professionals.
- Demonstrated experience in delivering public, cultural or educational programs to a variety of audiences, preferably in a museum, heritage site or cultural organization.
- Specialized knowledge of museum education principles, practices and current trends in the field.
- Proficiency with Microsoft Office (Word, Excel, PowerPoint, Outlook).

• Ability to communicate proficiently in both official languages.

• Demonstrated superior communication skills, written and oral, with the ability to accurately inform, engage and encourage participation.

• Ability to work effectively in ambiguous or changing situations, and with diverse individuals and groups.

#### Desired Qualifications

• Experience in the evaluation of public programming in a public context such as a museum, cultural centre or similar institution.

• Broad knowledge of how to engage audiences through public programming, including knowledge of the principles of adult, youth and child education.

• Knowledge and training in visitor services principles, standards, practices, procedures and policies.

• Demonstrated experience in training staff and/or teams.

#### Official Language Proficiency

• C – Oral Proficiency (Advanced), C – Written Comprehension (Advanced), C – Written Expression (Advanced)

#### Conditions of Employment

• Security Screening Level – Reliability Status

• Child Abuse Registry Check

#### Other

• A considerable amount of standing and walking is required, and the ability to navigate independently throughout the Museum.

• May require irregular hours (evenings, weekends) to accommodate public events.

• May be required to lead public programs, which may involve assisting in the physical set-up of rooms (e.g., arranging chairs, preparing supplies, etc.).

#### How to Apply

Interested applicants should submit a cover letter and résumé through CMHR's Careers page: Click Apply Now, by April 15, 2021. The cover letter must provide concrete examples that illustrate how they meet the education and experience aspects listed in the Required and Desired Qualifications. Résumés will be used as a secondary source to validate the education and experience described in the cover letter.

The Canadian Museum for Human Rights (CMHR) believes that a diversity of experiences and thought drives innovation and transformation. We are working towards building a workforce that is representative of the community in which we live and that we serve. We are committed to providing equal employment opportunities to all and encourage you to identify your employment equity status in your cover letter. The information you voluntarily disclose will be kept confidential and used solely for the purpose of increasing workforce diversity.

The CMHR is committed to developing a work environment and recruitment processes that are inclusive and barrier-free. Please advise the HR representative if accommodation measures must be taken to enable you to apply and be assessed in a fair and equitable manner.

Intent / Result of process: An eligibility list of qualified candidates may be created as a result of this process. The list would have a retention schedule of six months.

If contacted about this job posting, please advise us if you require any accommodations regarding the interview process.