



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/05

Employment Coach / Vocational Rehabilitation Consultant

Job ID	6E-F1-CD-BE-E7-9B	
Web Address	https://careers.indigenous.link/viewjob?jobname=6E-F1-CD-BE-E7-9B	
Company	Agilec	
Location	Ottawa, Ontario	
Date Posted	From: 2021-06-15	To: 2021-08-13
Job	Type: Full-time	Category: Human Resources
Languages	Fluently Bilingual in French and English Essential (written and Oral Communication)	

Description

Agilec is looking for dedicated, self-directed team members. We offer an excellent work environment and company benefits. Our mission is to help people and organizations develop their potential. The foundation of Agilec is our values. We have identified six core values that form our approach to serving clients, customers and each other:

Person Centered, Inclusiveness, Empowering, Team, Excellence, Integrity

Position:

Status: Full Time; Permanent

Location: Ottawa

Address: 1900 City Park Drive, Suite 100, Ottawa, ON K1J 1A3

Role Summary:

Utilizing a client-centred approach, in this dual role the Employment Coach / Vocational Rehabilitation Consultant conducts intake/assessments and provides coaching support to develop and implement individualized action plans. The Employment Coach / Vocational Rehabilitation Consultant will work with candidates, employers, community partners, and/or trainers to develop strategies that remove barriers, resulting in successful outcomes.

Education:

• Completed post-secondary education in relevant field from a recognized Canadian Institute, or its equivalent

• Appropriate certifications, certificates, and/or training relevant to the field

• Certification, or eligibility in one of the following: CVRP, RTWDM, RVP, or CCDP

Experience:

• Two years related experience

• Employment in case management, counselling, and/or assessment roles; previous experience in Employment Ontario programs is an asset

• Collaborative work with community partners, employers, and training providers

• Support to people with disabilities or barriers to employment, including individuals referred from WSIB and/or ODSP programs

Required Skills:

• Fluently bilingual in French and English essential (written and oral communication)

• Effective interpersonal, communication, comprehension, and active listening skills

• Interview skills ability to adjust communication style dependent on participant personality and learning style

• Solution-focused coaching skills

• Discuss barriers, employment maintenance issues, and provide honest feedback

• Conflict resolution

• Ability to motivate and empower others through coaching and feedback

• Intermediate user of Microsoft Office Suite (i.e., Word, Excel, Outlook)

• Time management, problem-solving, and decision-making skills

• Motivational Interviewing and change facilitation is an asset, internal training provided

Knowledge:

• Knowledge of disabling conditions and accommodations

• Understanding of careers and occupations, various job requirements, job search techniques, career planning/counselling, and vocational rehabilitation

• Knowledge of community and government resources available

• Knowledge of local, regional, and provincial labour markets

• Ethical decision-making

Hours and Duration: 40 hours per week during hours of operation.

Hours of Operation: Monday to Friday 8:30 a.m. – 4:30 p.m.; Wednesday until 7:00 pm (subject to change)

Travel: Occasional travel may be required.

Hourly Rate: Employment Coach pay scale applies.

How to Apply

Please submit a cover letter and resume by e-mail to the attention of Lisa Manwell, Team Leader at jobs@agilec.ca.

Please include EC – Your Last Name – Ottawa in the subject line of your email.

Closing Date: Aug 13, 2021 at noon

Agilec welcomes and encourages applications from people with disabilities. We accommodate disabilities during the selection process.

We thank you for your interest, but only candidates selected for an interview will be contacted.