



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

L9 P23 R4074 HWY 596 - Box 109

Keewatin, ON P0X 1C0

# Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/01

## Head Shipper

<b>Job ID</b>	<b>6E-DB-38-F1-CB-7B</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=6E-DB-38-F1-CB-7B">https://careers.indigenous.link/viewjob?jobname=6E-DB-38-F1-CB-7B</a>	
<b>Company</b>	DYK Logistic Inc. O/a DYK Post	
<b>Location</b>	Edmonton, Alberta	
<b>Date Posted</b>	From: 2021-11-29	To: 2022-05-27
<b>Job</b>	Type: Full-time	Category: Supply Chain and Purchasing
<b>Job Start Date</b>	As soon as possible	
<b>Job Salary</b>	\$29.00/Hour For 35 To 40 Hours/Week	
<b>Languages</b>	English	

### Description

About DYK Post:

At DYK Post, we offer unique online platforms to streamline all your cross-border shipping needs: Online postage printing, e-manifest submission, and paperless monthly account billing.

We courier your packages across the border to United States postal service from Canada.

Job details

â€¢ Location: 9482 51 Ave NW Edmonton, AB T6E 5A6

â€¢ Vacancies: 1

â€¢ Terms of employment: Permanent employment, Full time

â€¢ Employment conditions: Day, Weekend

â€¢ Employer covers the relocation costs

Ability to Supervise

â€¢ 3-4 people

Own Tools/Equipment

Safety equipment/gear, Cellular phone, Fax machine, Steel-toed safety boots

Security and Safety

â€¢ Criminal record check

Transportation/Travel Information

â€¢ Public transportation is available

Work Location Information

Relocation costs covered by employer, Willing to relocate

Personal Suitability

Team player, Initiative, Judgement, Organized, Reliability, Flexibility, Excellent written communication, Excellent oral communication, Effective interpersonal skills, Client focus, Accurate

Business Equipment and Computer Applications

Electronic scheduler, Dispatch management service software, Inventory control software, MS Excel, MS Outlook, MS Word, MS Access, MS PowerPoint, MS Windows

Workers Supervised

â€¢ Shippers and receivers

### Experience

1 year to less than 2 years

### Education Requirements

Secondary (high) school graduation certificate

### Essential Skills

Plan and organized supplies to ensure deliveries and services are carried out in the most efficient and timely manner. Orient and train new and existing employees about the job, company, industry requirements and safety standards.

Monitor dispatchers' activity to ensure optimal performance, integrity, and professionalism. Maintain internal record-keeping systems. Check shipment and verify manifest to ensure accuracy of delivery. Ensure compliance with laws, regulations, and/or standards and complete appropriate documentation as required. Maintains a clean and organized shipping and receiving area. Resolve work related problems.

**Weight Handling**

Up to 23 kg (50 lbs.)

**Work Environment**

Warehouse

Work Conditions and Physical Capabilities

Fast-paced environment, Work under pressure, Tight deadlines, Handling heavy loads, Attention to detail

**Other**

Who can apply for this job

Only persons who are legally allowed to work in Canada can apply for this job. If you are not currently authorized to work in Canada, do not apply as the employer will not consider your job application.

**How to Apply**

By email

dykpost.hr@gmail.com

By mail

DYK Logistic Inc. O/a DYK Post

9482 51 Ave NW Edmonton, AB T6E 5A6

# Job Board Posting

Date Printed: 2024/05/01

## Head Shipper

<b>Job ID</b>	<b>B6410A62C7DA6</b>	
<b>Web Address</b>	<a href="http://NewCanadianWorker.ca/viewjob?jobname=B6410A62C7DA6">http://NewCanadianWorker.ca/viewjob?jobname=B6410A62C7DA6</a>	
<b>Company</b>	DYK Logistic Inc. O/a DYK Post	
<b>Location</b>	Edmonton, Alberta	
<b>Date Posted</b>	From: 2021-11-29	To: 2022-05-27
<b>Job</b>	Type: Full-time	Category: Supply Chain and Purchasing
<b>Job Start Date</b>	As soon as possible	
<b>Job Salary</b>	\$29.00/Hour For 35 To 40 Hours/Week	
<b>Languages</b>	English	

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â€¢ Employment conditions: Day, Weekend

â€¢ Employer covers the relocation costs

Ability to Supervise

â€¢ 3-4 people

Own Tools/Equipment

Safety equipment/gear, Cellular phone, Fax machine, Steel-toed safety boots

Security and Safety

â€¢ Criminal record check

Transportation/Travel Information

â€¢ Public transportation is available

Work Location Information

Relocation costs covered by employer, Willing to relocate

Personal Suitability

Team player, Initiative, Judgement, Organized, Reliability, Flexibility, Excellent written communication, Excellent oral communication, Effective interpersonal skills, Client focus, Accurate

Business Equipment and Computer Applications

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Workers Supervised

â€¢ Shippers and receivers

### Experience

1 year to less than 2 years

### Education Requirements

Secondary (high) school graduation certificate

### Essential Skills

Plan and organized supplies to ensure deliveries and services are carried out in the most efficient and timely manner.

Orient and train new and existing employees about the job, company, industry requirements and safety standards.

Monitor dispatchers' activity to ensure optimal performance, integrity, and professionalism. Maintain internal record-keeping systems. Check shipment and verify manifest to ensure accuracy of delivery. Ensure compliance with laws, regulations, and/or standards and complete appropriate documentation as required. Maintains a clean and organized shipping and receiving area. Resolve work related problems.

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Work Conditions and Physical Capabilities

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# Job Board Posting

**NoExperienceNeeded.ca**  
your place for a first step or a fresh start

Date Printed: 2024/05/01

## Head Shipper

<b>Job ID</b>	<b>4F9B5691759F9</b>	
<b>Web Address</b>	<a href="http://NoExperienceNeeded.ca/viewjob?jobname=4F9B5691759F9">http://NoExperienceNeeded.ca/viewjob?jobname=4F9B5691759F9</a>	
<b>Company</b>	DYK Logistic Inc. O/a DYK Post	
<b>Location</b>	Edmonton, Alberta	
<b>Date Posted</b>	From: 2021-11-29	To: 2022-05-27
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â€¢ Employer covers the relocation costs

Ability to Supervise

â€¢ 3-4 people

Own Tools/Equipment

Safety equipment/gear, Cellular phone, Fax machine, Steel-toed safety boots

Security and Safety

â€¢ Criminal record check

Transportation/Travel Information

â€¢ Public transportation is available

Work Location Information

Relocation costs covered by employer, Willing to relocate

Personal Suitability

Team player, Initiative, Judgement, Organized, Reliability, Flexibility, Excellent written communication, Excellent oral communication, Effective interpersonal skills, Client focus, Accurate

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