



# Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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# Job Board Posting



Careers.Indigenous.Link

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## Research Integrity Administrator; Job ID 29157

<b>Job ID</b>	<b>68-E1-48-AC-F5-9A</b>	
<b>Web Address</b>	<a href="https://careers.indigenous.link/viewjob?jobname=68-E1-48-AC-F5-9A">https://careers.indigenous.link/viewjob?jobname=68-E1-48-AC-F5-9A</a>	
<b>Company</b>	Western University	
<b>Location</b>	London, Ontario	
<b>Date Posted</b>	From: 2023-01-23	To: 2023-07-22
<b>Job</b>	Type: Fixed-term	Category: Education
<b>Job Start Date</b>	February 23, 2023	
<b>Job Salary</b>	Salary Grade: 14	
<b>Languages</b>	English	

### Description

Faculty/Unit: VP Research - Western Research

Department: Research Ethics & Compliance

Employee Group: Non Union

Appointment Type: Contract

Appointment Status: Temporary Full-time

Classification & Regular Hours

Hours per Week: 35

Salary Grade: 14

Please note, this is a temporary full-time contract opportunity with an anticipated end date of November 8, 2024.

#### About Western

With an international reputation for success, Western ranks as one of Canada's top research-intensive universities. Our research excellence expands knowledge and drives discovery with real-world application. Western also provides an exceptional employment experience, offering competitive salaries, a wide range of employment opportunities and one of Canada's most beautiful campuses.

#### About Us

Western Research provides strategic and administrative support to foster a culture of research excellence that enhances Western University's profile on the global stage. We support our scholars through collaboration, communication, and service. Western Research supports a broad definition of research, including discovery, innovation, creativity, and artistic works.

#### Responsibilities

The University is committed to providing an environment that supports and promotes the Responsible Conduct of Research and that fosters researchers' abilities to act honestly, accountably, openly, and fairly in the search for, and dissemination of, knowledge. The Research Integrity Administrator will provide information, support, training and guidance to the University community in fulfilling all obligations related to research integrity and will facilitate the administration of the University's responsible conduct of research allegation process, in accordance with Western's policies, relevant laws, regulations, and funding agency guidelines. The Administrator will serve as a subject matter expert and provide advice to senior leaders, administrators, faculty, staff, and students reporting research integrity concerns. The role will also design and deliver education and training programs to raise awareness regarding research integrity and to facilitate compliance.

#### Experience

- 3 years' experience in an academic research setting administering research policies
- Experience developing and delivering effective training programs
- Experience conducting investigations preferred

#### Education Requirements

- Undergraduate degree in a research related discipline

- A qualification in law or postgraduate qualification in research science preferred

**Essential Skills**

- In-depth knowledge of Canadian and International laws, regulations, policies, and funding guidelines governing internal and external research in an academic environment
- Knowledge of federal, provincial, and local rules and regulations regarding research integrity, breaches and conflict of interest
- Knowledge of national and international principles of responsible conduct of research and research ethics
- Ability to handle complex, ambiguous situations with diplomacy, calmness, and good judgment
- Ability to deal confidentially with information that has financial, political, regulatory, and reputational implications
- Excellent oral and written communication skills, with an emphasis on development of educational materials and delivering presentations
- Ability to prepare reports, analyze data and summarize findings by delivering succinct information to senior leaders
- Verbal communication skills to translate information into easily understood terms, summarize information, and provide a rationale for action
- Ability and willingness to employ a consultative and collaborative approach to addressing issues and making decisions
- Ability to handle details with a high degree of accuracy and to organize and prioritize a high volume of work to meet deadlines
- Intermediate computer skills in Microsoft Office Suite, with the ability to learn and use new software
- Ability to understand, interpret, and effectively communicate University guidelines, policies, and practices to key stakeholders
- Ability to find relevant information and stay up to date with changing regulatory requirements and emerging risks

**Other****Western Values Diversity**

The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Indigenous persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression.

Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact Human Resources at [hrhelp@uwo.ca](mailto:hrhelp@uwo.ca) or phone 519-661-2194.

Please Note:

We thank all applicants for their interest; however, only those chosen for an interview will be contacted.

**How to Apply**

Click "Apply Now"