



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
Toll Free Phone: (866) 225-9067
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Job Board Posting



Careers.Indigenous.Link

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Community Capacity Development Coordinator (CCDC)

Job ID	67-63-72-77-CD-9E	
Web Address	https://careers.indigenous.link/viewjob?jobname=67-63-72-77-CD-9E	
Company	The United Church Of Canada	
Location	Remote Work, Ontario	
Date Posted	From: 2021-09-22	To: 2022-03-21
Job	Type: Full-time	Category: Religion
Job Start Date	mid January 2021	
Languages	English And Indigenous Language	

Description

The Indigenous Ministries and Justice Circle of The United Church of Canada is seeking an individual to fill the role of Community Capacity Development Coordinator on a full-time (35 hours/week) permanent basis, effective mid-January 2022.

The General Council Office supports the ministry and mission of the pastoral charges, congregations, mission units, and regional councils and is the national expression of The United Church of Canada, working ecumenically and in global partnership, faithfully, collaboratively, and effectively. Indigenous Ministries and Justice has the lead responsibility for coordinating Indigenous issues and concerns of the National Indigenous Council and the General Council relating to the Indigenous ministries and communities of The United Church of Canada. Working with the unit is the Committee on Indigenous Justice Advisory Group whose purpose is to advise the National Indigenous Council and the General Council Executive of The United Church of Canada on matters related to Indigenous justice, the legacy of residential schools, and the Calls to Action issued by the Truth and Reconciliation Commission of Canada. Both Indigenous Ministries and Justice and the Committee on Indigenous Justice Advisory Group are responsible for assisting the church in living into the wholeness of right relations in the areas of youth and young adults, healing of both Indigenous and non-Indigenous peoples, advocacy and justice, education and resources, communications, sharing, and attending to the network.

The Community Capacity Development Coordinator (CCDC) has significant working relationships with the National Indigenous Council and their working/advisory groups, General Council Staff, all Regional Councils and their networks and cluster groups, Indigenous communities of faith and urban/off-reserve Indigenous People and Indigenous Theological Schools.

The Community Capacity Development Coordinator will visit and work with Indigenous United Church communities of faith and ministry leaders to support ministry and outreach. They are responsible for supporting the priorities, named by the Indigenous communities of faith, in the development and implementation of work plans that lead toward a sustainable and vibrant ministry: youth leadership development, stewardship; real property; human resources; financial/economic prosperity, education, traditional knowledge and spirituality; pastoral care; and healing models. This will be accomplished by working with Indigenous communities of faith, church boards, and partners to develop a transition and work plan that offers movement toward self-determined, self-sustaining, vibrant communities of faith that are engaged in stewardship and leadership programs that serve to strengthen Indigenous communities. Community Capacity Development Coordinators are assigned to support planning and task groups as they arise.

The three main areas of focus are:

- Congregational Development (approx. 60% of position)
- Training, Education and Leadership Development (approx. 30% of position)
- Research and Resource Development (approx. 10% of position)

The Community Capacity Development Coordinator (CCDC) will endeavor to support the comprehensive work of The United Church of Canada, creating a culture of teamwork, collaboration, and partnership, both within and across units and regions.

Qualifications

Reasonable accommodation will be made to enable individuals with disabilities to perform the essential functions.

- Post-secondary education with 2-3 years' experience in a field related to Indigenous studies, ministry, or community development, or equivalent work and life experience
- An awareness of the impact that the Indian Residential Schools and colonization has had on Canada's Indigenous people and communities, together with familiarity with the United Church's policies and work with the Residential School Issues and survivors
- Knowledge of and experience working in Indigenous (First Nations, Métis or Inuit) communities, their history, current context and their concerns
- A spiritually grounded understanding of Indigenous values, faith and traditions with a strong commitment and engagement to the work of Indigenous Ministries with the ability to reflect theologically on issues affecting of Indigenous peoples. Active participation in a spiritual community, at the grassroots level, is essential. Practiced and true protocol understanding of the various Indigenous communities' practices is essential to having a respected relationship with our communities
- Excellent written and verbal communication skills are required with the ability to write, edit, produce, update communication materials using various methods of communications, including online communities
- Strong planning and organizational skills, together with demonstrated discernment and analysis skills with the ability to proactively plan, establish, monitor and adjust priorities to accomplish goals
- Possess an understanding of financial budgeting practices
- An adult educator with the ability to plan and lead workshops, who possesses effective facilitation skills that lead groups to processes of empowerment and ownership
- Strong computer skills MS office applications (Word, Excel, PowerPoint and Outlook), internet and social media applications, and videoconferencing/webinars
- Strong networking, and interpersonal skills; knowledge of and competence in small group dynamics and must possess the ability to bring an

intercultural lens; the ability to "bridge" cultures and communities is an asset

• Ability to work with groups, and individuals, in an intercultural setting that bring diverse perspectives, spiritualities, and opinions

• Ability to work independently and as part of the team staying connected and communicating with Circle colleagues while working remotely

• Willingness and ability to travel often and widely within the region

• Fluent in an Indigenous language and/or French would be an asset. For some of our demographics having a strong knowledge of Indigenous languages is highly required and beneficial as Staff for this position

• Knowledge of The United Church of Canada's history, policies, and processes, is an asset.

As part of our ongoing commitment to the Accessibility for Ontarians with Disabilities Act, The United Church of Canada will provide assistance to employees who request accommodation throughout their employment with United Church of Canada, unless the position is deemed to be a bona fide occupational requirement and/or to the point of undue hardship considering issues of health, safety and cost.

In this position, significant time is spent in community, and in meetings with the various partners. Staff in this role will live and work out of their region working remotely from a home office. They are responsible for their own timetable/work schedule. Communication, collaboration and partnership with unit staff is key and regular full accountability within the Unit staff team is required. Occasional evening and weekend meetings and travel within the assigned region will be required. Manual dexterity required to use a laptop computer and peripherals.

Compensation

Salary will be based on skills and experience, within the category 8 position annual salary range of \$70,716.76 - \$94,289.42 (Lay Equivalent rate) / \$62,244.59 - \$82,992.77 (Order of Ministry rate). Pension and group benefit plans coverage and three weeks annual vacation round out this compensation package.

How to Apply

Click "Apply Now"

Interested applicants are invited to submit their cover letter and resume, quoting job number 21-44 to Human Resources, e-mail: careers@united-church.ca