



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Keewatin, ON P0X 1C0

Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/18

Hotel Front Desk Clerk

Job ID	66-FF-75-3B-9F-3C	
Web Address	https://careers.indigenous.link/viewjob?jobname=66-FF-75-3B-9F-3C	
Company	Howard Johnson Grande Prairie	
Location	Grande Prairie, Alberta	
Date Posted	From: 2023-12-08	To: 2024-06-05
Job	Type: Full-time	Category: Accommodations
Job Start Date	as soon as possible	
Job Salary	\$17.00 Hourly / 40 Hours Per Week	
Languages	English	

Description

Terms of employment: Permanent employment, Full time
3 vacancies

Experience

Will train

Education Requirements

Secondary (high) school graduation certificate

Essential Skills

Register arriving guests and assign rooms
Process group arrivals and departures
Take, cancel and change room reservations
Provide information on hotel facilities and services
Provide general information about points of interest in the area
Process guests' departures, calculate charges and receive payments
Maintain an inventory of vacancies, reservations and room assignments
Follow emergency and safety procedures
Clerical duties (i.e. faxing, filing, photocopying)
Answer telephone and relay telephone calls and messages
Assist clients/guests with special needs
Provide customer service

Work Environment

Hotel, motel, resort

How to Apply

By email: mandy.resumes@yahoo.com

Job Board Posting



NewCanadianWorker

A Fresh Start for New Arrivals

Date Printed: 2024/05/18

Hotel Front Desk Clerk

Job ID	6C8F1B8F98F21	
Web Address	http://NewCanadianWorker.ca/viewjob?jobname=6C8F1B8F98F21	
Company	Howard Johnson Grande Prairie	
Location	Grande Prairie, Alberta	
Date Posted	From: 2023-12-08	To: 2024-06-05
Job	Type: Full-time	Category: Accommodations
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Job Board Posting

NoExperienceNeeded.ca
your place for a first step or a fresh start

Date Printed: 2024/05/18

Hotel Front Desk Clerk

Job ID	94B7243CA81BA
Web Address	http://NoExperienceNeeded.ca/viewjob?jobname=94B7243CA81BA
Company	Howard Johnson Grande Prairie
Location	Grande Prairie, Alberta
Date Posted	From: 2023-12-08 To: 2024-06-05
Job	Type: Full-time Category: Accommodations
Job Start Date	as soon as possible
Job Salary	\$17.00 Hourly / 40 Hours Per Week
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