



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Link's Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:
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Job Board Posting



Careers.Indigenous.Link

Date Printed: 2024/05/02

Tax Analyst

Job ID	63904-en_US-3554	
Web Address	https://careers.indigenous.link/viewjob?jobname=63904-en_US-3554	
Company	TC Energy	
Location	Calgary, AB	
Date Posted	From: 2020-01-24	To: 2050-01-01
Job	Type: Full-time	Category: Resource Sector

Description

Tax AnalystReference Code: 63904 Location: Canada (CA) - Calgary, AB

Job Category: Accounting/Finance; Administration

Employment Type: Employee Full-time

Relocation Eligibility: This position is not eligible for our relocation program

Application Deadline: 02/03/2020 We all need energy. It warms our homes, cooks our food, gives us light, and gets us where we need to go. It also improves our quality of life in countless other ways. At TC Energy, our job is to deliver that energy to millions of people who depend on it across North America. And we take our job very seriously. Guided by our values of safety, integrity, responsibility and collaboration, we develop and operate our facilities safely, reliably and with care for our impact on the environment. With our presence across the continent, our people play an active role in building strong communities. We're proud of how our hard work and commitment sets us apart and benefits society, every day. We're looking for new team members who share our values and are ready to take on exciting challenges. The opportunityOur Taxation department is seeking a collaborative and driven individual to join our team as a Property Tax Analyst. Reporting to the Property Tax Manager you will be responsible for supporting the Canada Property Tax team on all levels of property tax related duties, including timely preparation, accurate payment and delivery of all property tax invoices. What you'll do

- Compile all property tax invoices and reconcile the property tax database
- Review, audit and verify accuracy of assessment / tax documents
- Administration of all property tax payments
- Provide required tax analysis
- Contribute to the team's continuous improvement initiatives (e.g. provide input and recommendations on process documentation)
- Coordinate property tax payment systems and reconciliation with accounting ledgers
- Ensure all related documentation is accurately maintained

Minimum qualifications

- Post-secondary diploma or degree in Business Administration, or a related field, with minimum two years experience, preferably in property tax
- Superior analytical skills and ability to solve problems and find solutions to meet department needs
- Strong attention to detail and accuracy
- An alternate combination of education and experience may be considered

Preferred qualifications

- Notable proficiency in SAP and Microsoft Office suite, including Access, Excel, Power Query and Word
- Committed to taking initiative, being collaborative and learning while contributing to and supporting TC Energy values in a team environment
- Adaptable, resourceful and able to work independently with minimal supervision
- Strong interpersonal skills, professional and positive demeanor and demonstrated ability to build rapport with network of colleagues across the organization
- Strong work ethic and motivation to take on new challenges
- Excellent communication skills, both written and verbal, with the capability to manage information, data and correspondence on multiple levels
- Proven organizational, planning and prioritization skills and ability to work in a fast-paced environment while managing tight deadlines
- Able to work effectively with all levels of management within and outside of the organization

About our business

Our 57,500-mile natural gas pipeline network is positioned in two of the most prolific and lowest cost basins in North America – the Western Canadian Sedimentary Basin (WCSB) and the Appalachian Basin. Our systems are well placed to meet the continent's growing demand for clean-burning natural gas by connecting the supply in these basins to important and growing markets across the continent. We supply more than 25 per cent of the clean-burning natural gas consumed daily across North America. Apply now!Apply to this posting by 02/03/2020 using reference code 63904. You must apply through our jobs system at jobs.tcenergy.com. Only applications submitted through our system will be acknowledged. Applications may be submitted using a mobile device or a desktop / laptop computer.TC Energy is an equal opportunity employer. Learn moreVisit us at TCEnergy.com and connect with us on our social media channels for our latest news, employee stories, community activities, and other updates.Thank you for choosing TC Energy in your career search. * Depending on qualifications, the successful candidate may be offered a position at a more appropriate level and/or ladder.* Applicants must have legal authorization to work in the country in which the position is based with no restrictions.* All positions require background screening. Some require criminal and/or credit checks to comply with regulations. * TC Energy is committed to provide employment opportunities to all qualified individuals, without regard to race, religion, age, sex, color, national origin, sexual

orientation, gender identity, veteran status, or disability. Accommodation for applicants with disabilities is available on request during the recruitment process. Applicants with disabilities can request accessible formats or communication supports by contacting careers@tcenergy.com.

For more information, visit [TC Energy for Tax Analyst](#)