



Indigenous.Link

Canada's fastest growing Indigenous career portal, Careers.Indigenous.Link is pleased to introduce a new approach to job searching for Indigenous Job Seekers of Canada. Careers.Indigenous.Link brings simplicity, value, and functionality to the world of Canadian online job boards.

Through our partnership with Indigenous.Links Diversity Recruitment Program, we post jobs for Canada's largest corporations and government departments. With our vertical job search engine technology, Indigenous Job Seekers can search thousands of Indigenous-specific jobs in just about every industry, city, province and postal code.

Careers.Indigenous.Link offers the hottest job listings from some of the nation's top employers, and we will continue to add services and enhance functionality ensuring a more effective job search. For example, during a search, job seekers have the ability to roll over any job listing and read a brief description of the position to determine if the job is exactly what they're searching for. This practical feature allows job seekers to only research jobs relevant to their search. By including elements like this, Careers.Indigenous.Link can help reduce the time it takes to find and apply for the best, available jobs.

The team behind Indigenous.Link is dedicated to connecting Indigenous Peoples of Canada with great jobs along with the most time and cost-effective, career-advancing resources. It is our mission to develop and maintain a website where people can go to work!

Contact us to find out more about how to become a Site Sponsor.

Corporate Headquarters:

Toll Free Phone: (866) 225-9067

Toll Free Fax: (877) 825-7564

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Job Board Posting



Careers.Indigenous.Link

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Crude Oil Scheduler

Job ID	597697600-4156	
Web Address	https://careers.indigenous.link/viewjob?jobname=597697600-4156	
Company	Suncor	
Location	Calgary, Alberta	
Date Posted	From: 2019-10-11	To: 2050-01-01
Job	Type: Full-time	Category: Resource Sector

Description

LOCATION: Calgary, Alberta (CA-AB)

JOB NUMBER: 32093
Why you should join us: Our crude oil scheduling team in our Supply, Trading and Optimization (ST&O) group is looking for someone to help ensure crude oil is delivered to sales and distribution points in an effective and efficient manner. If you have sound and thorough planning, contingency development, and both short and long term industry intelligence, we have a great opportunity for you. You will use your expertise to:

- Manage the monthly nomination process for crude oil purchases and sales, including communication with third party pipeline operation groups, internal rail and marine groups, and counterparty trade confirmations
 - Perform daily scheduling and pipeline/terminal balancing by maintaining a comprehensive delivery and injection schedules in order to track and manage the timing of crude oil volumes and manage all batch trades and changes within internal/pipeline data capture system and third party scheduling portals
 - Develop strategic relationships with external crude oil schedulers and key trading partners for like crude oil on complementary pipelines
 - Work with your team to maintain and update schedules, pipeline flows, monthly production forecasting, and stewardship feedback for the analytics group
 - Ensure regulatory compliance reports are completed for customs reporting and SOX audit requirements
 - Liaise with pipeline operational staff to optimize pipeline movements
 - Capture month-end data within our trading management system and confirm that volumes are accurate and allocated to the proper contracts to minimize accrual to actual variances
 - Provide logistical support and expertise on various ST&O initiatives and project work streams
- We'd like to review your application if you have... Must-haves (minimum requirements):
- Two years of experience in a crude analyst, crude accounting, mid-office, or operations role
 - A High School Diploma or General Education Diploma (GED)
 - Proficient computer skills as well as sound analytical and quantitative skills
 - Strong written and verbal communication skills
 - The flexibility and willingness to address challenges in supporting scheduling activities during off-peak hours under changing market and logistical conditions
 - A collaborative, self-starter mentality, with an ability to multi-task in a dynamic work environment under little supervision
 - Alignment with our values of: safety above all else, respect, raise the bar, commitments matter and do the right thing

Preference for:

- Post-secondary education in business, economics or related field

Where you'll be working, your work schedule, and other important information:

- You will work out of our Calgary head office, located in the Suncor Energy Centre at 150 – 6th Ave S.W.
- Hours of work are a regular 40-hour work week, Monday to Friday

Why Suncor We are Canada's leading integrated energy company with a business portfolio that includes oil sands development and upgrading, offshore oil and gas production, petroleum refining, and product marketing under the Petro-Canada brand. Our global presence offers rewarding opportunities for you to learn, contribute, and grow in a variety of career-building positions. We live by the value of safety above all else – do it safely, or don't do it. Our strong track record of growth and a focus on sustainability mean tremendous potential for the future. Learn about

our mission, vision and values. In addition to rewarding job opportunities, we offer an attractive employee package, including:

- Competitive base salary, compensation programs, and an annual incentive program
- Flexible benefits package
- Rewarding pension and savings plans

Stay connected to us:

- Follow us on LinkedIn, Facebook and Twitter for the latest job postings and news
- Join our Talent Community and sign up to receive customized job alerts
- Read our Suncor Connections newsletter to see what we're doing in the communities we live and work in

We are an equal opportunity employer and encourage applications from all qualified individuals. We are committed to providing a diverse and inclusive work environment where every employee feels valued and respected. We will consider accessibility accommodations to applicants upon request. Check out our social goal to learn how we are working to build greater mutual trust and respect with the Indigenous Peoples in Canada. Please note that our job postings are typically open for two weeks, so don't delay, apply now. **JOB CATEGORY: Business Professionals**

For more information, visit [Suncor for Crude Oil Scheduler](#)